

CHRISTINE JOY C. CAPONPON

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SUMMARY

Detail-oriented and highly adaptable Computer Science graduate with strong skills in data analysis, quality inspection, and cross-department collaboration. Adept at identifying issues, providing actionable feedback, and ensuring operational efficiency through structured processes. Bilingual in Tagalog and English, with cultural awareness and sensitivity to local context. Eager to learn, quick to adapt, and committed to delivering high-quality work with minimal supervision.

EDUCATION

Bachelor of Science in Computer Science — Lipa City Colleges — 2021–2025

Senior High School (STEM Strand) — STI College Lipa — 2019–2021

High School — Fernando Air Base Integrated National High School — 2016–2019

EXPERIENCE

Head Barista — Barista Espresso Bar

July 2023 – June 2025

- Monitored and assessed service quality to ensure standards were consistently met, providing immediate feedback to staff and escalating issues when necessary.
- Worked closely with multiple departments to meet urgent operational needs, including supply chain coordination and product quality adjustments.
- Analyzed daily sales and operational data to optimize workflows, reduce waste, and improve customer satisfaction.

Head Barista — Amarah's Corner Lipa

June 2022 – May 2023

- Implemented and maintained quality checks for beverages and service presentation, ensuring customer expectations were exceeded.
- Coordinated with management on promotions and operational improvements, optimizing efficiency during peak hours.
- Trained team members on new operational procedures and maintained accurate records for inventory and performance tracking.

INTERNSHIP

Frontend Developer Intern — BlastAsia, Inc.

June 2024 – July 2024

- Participated in process optimization by testing and refining UI components for improved user experience.
- Collaborated with designers and developers to address functional issues promptly and escalate critical bugs when needed.
- Created and maintained structured documentation to ensure smooth project handovers and knowledge sharing.

TECHNICAL & ANALYTICAL SKILLS

Data Analysis & Quality Inspection: Data review, reporting, escalation handling, process improvement

Programming & Web: HTML, CSS, JavaScript, Python, MySQL

Productivity Tools: Microsoft Word, PowerPoint, Excel, Google Sheets

Soft Skills: Cross-department collaboration, cultural awareness, clear communication, adaptability

ADDITIONAL INFORMATION

Languages: Tagalog (native), English (proficient – primary work language)

Able to work under minimal supervision, with strong logical thinking and problem-solving skills.

Strong learning ability and proactive approach to professional growth.

REFERENCES

Mike Villanueva — Manager, Amarah's Corner — 0968-309-8791

Kenneth Alzar — Owner, Barista Espresso Bar — 0906-045-7009