



Personnel Transfers Information

1. How do Personnel Transfers work?

Personnel Transfers give Huntsville City Schools' personnel the option to have their dependents transferred to a school in the same feeder pattern as their work location. A Personnel Transfer to a school will only be granted if space remains available at that school after Majority-to-Minority transfers have been processed. If there is sufficient space in a school for all Personnel Transfers, all applicants will be accepted. However, if there is not enough space for all Personnel Transfers, Huntsville City Schools will award spots by using a lottery process that gives priority to students using the following order:

- 1) students who were on a Personnel Transfer for the 2014-2015 school year or students whose home zoned school is changing as part of the Consent Order;
- 2) students who reside in the corporate limits of the City of Huntsville; and
- 3) students who will be in the higher grades of a given school (for example, a student applying for fifth grade will have priority over a student applying for fourth grade in an elementary school).

2. Is my dependent eligible for a transfer?

In order for your dependent to be eligible, you must be employed by Huntsville City Schools. If you are, your dependent is eligible to transfer to any school in the feeder pattern of your work location if there is space available following the Majority-to-Minority transfer process. For instance, if you are employed at Monte Sano Elementary School, your dependent is eligible to transfer to a school in the Huntsville High School Feeder Pattern, if space is available. If your work location is not a school, your student is eligible for a Personnel Transfer to a school in the feeder pattern serving your geographic location. For instance, if you work in the Huntsville City Schools Central Office Annex, your student is eligible to transfer to a school in the Huntsville High School Feeder Pattern, if space is available.

3. How can I find out the schools to which my dependent may transfer using a Personnel Transfer?

Please begin by finding your work location on the "Personnel Transfer Information Table" below. Next to your work location is the applicable feeder pattern, and it will be listed in the following format: "_____ High School Feeder Pattern." To determine which schools are in the feeder pattern of the work location, please find that feeder pattern on the "Feeder Pattern Table" below. That table will list all of the elementary, middle/junior high, and high schools in the feeder pattern. **If you need additional help, contact Sheri Wilkinson at 256-428-6892 or Sheri.Wilkinson@hsv-k12.org.**

4. My dependent is currently on a Personnel Transfer, but I changed work locations since the time that my dependent's Personnel Transfer was granted. Does this affect my dependent's transfer?

If your student is a rising 11th or 12th grader who is currently on a Personnel Transfer, then no. These students are grandfathered by the Consent Order and may remain at their current school until graduation. For all other grades, if you changed work locations to another school in the same feeder pattern, your dependent will be eligible for the school he or she is currently attending on a Personnel Transfer, if space is available. If you moved to a school in a different feeder pattern, your dependent will only be eligible for a school in the feeder pattern of your new work location.

5. What is the duration of a Personnel Transfer?

If you are awarded a Personnel Transfer, it is valid for one school year only. You must reapply for your Personnel Transfer each year.



Personnel Transfers Information

Personnel Transfer Information Table

Elementary Schools	
If you work at	Your student may apply for a Personnel Transfer to schools in the following feeder pattern:
Blossomwood	Huntsville High School Feeder Pattern
Chaffee	Grissom High School Feeder Pattern
Challenger Elem.	Grissom High School Feeder Pattern
Dawson	Johnson High School Feeder Pattern
Farley	Grissom High School Feeder Pattern
Goldsmith-Schiffman	Huntsville High School Feeder Pattern
Hampton Cove	Huntsville High School Feeder Pattern
Highlands	Johnson High School Feeder Pattern
Jones Valley	Huntsville High School Feeder Pattern
Lakewood	Johnson High School Feeder Pattern
Martin Luther King, Jr.	Lee High School Feeder Pattern
McDonnell	Grissom High School Feeder Pattern
Monte Sano	Huntsville High School Feeder Pattern
Montview	Lee High School Feeder Pattern
Morris	Columbia High School Feeder Pattern
Providence	Columbia High School Feeder Pattern
Ridgecrest	Columbia High School Feeder Pattern
Rolling Hills	Johnson High School Feeder Pattern
Williams	Columbia High School Feeder Pattern
Weatherly	Grissom High School Feeder Pattern
University Place	Huntsville High School Feeder Pattern

Middle Schools	
If you work at	Your student may apply for a Personnel Transfer to schools in the following feeder pattern:
Challenger	Grissom High School Feeder Pattern
Hampton Cove	Huntsville High School Feeder Pattern
Williams	Columbia High School Feeder Pattern
Westlawn	Columbia High School Feeder Pattern

Junior High Schools	
If you work at	Your student may apply for a Personnel Transfer to schools in the following feeder pattern:
Huntsville	Huntsville High School Feeder Pattern
McNair	Johnson High School Feeder Pattern



Dependent of Personnel Transfers Information

P-8 Schools	
If you work at	Your student may apply for a Personnel Transfer to schools in the following feeder pattern:
Chapman	Lee High School Feeder Pattern
Mountain Gap	Grissom High School Feeder Pattern
Whitesburg	Grissom High School Feeder Pattern

High Schools	
If you work at	Your student may apply for a Personnel Transfer to schools in the following feeder pattern:
Columbia	Columbia High School Feeder Pattern
Grissom	Grissom High School Feeder Pattern
Huntsville	Huntsville High School Feeder Pattern
Johnson	Johnson High School Feeder Pattern
Lee	Lee High School Feeder Pattern

Non-School Locations	
If you work at	Your student may apply for a Personnel Transfer to schools in the following feeder pattern:
Annie C. Merts Building	Huntsville High School Feeder Pattern
Central Office Annex	Huntsville High School Feeder Pattern

Magnet Schools and Programs	
For information about Personnel Transfers for staff who support Magnet Schools and Programs, please review the document found at: https://transfer.hsv-k12.org/bundles/iabstudenttransfer/pdfs/2015-Magnet-Personnel-Student-Transfers-Communication.pdf .	



Dependent of Personnel Transfers Information

Feeder Pattern Table

FEEDER PATTERNS		
Columbia High Feeder Pattern		
<u>Elementary Schools</u> Providence Williams Ridgecrest Morris	<u>Middle Schools/Junior High Schools</u> Williams Westlawn	<u>High Schools</u> Columbia
Grissom High Feeder Pattern		
<u>Elementary Schools</u> McDonnell Chaffee Whitesburg P-8 Challenger Farley Weatherly Mountain Gap P-8	<u>Middle Schools/Junior High Schools</u> Whitesburg P-8 Challenger Mountain Gap P-8	<u>High Schools</u> Grissom
Huntsville High Feeder Pattern		
<u>Elementary Schools</u> Blossomwood Jones Valley Monte Sano University Place Hampton Cove Goldsmith-Schiffman	<u>Middle Schools/Junior High Schools</u> Huntsville Junior High Hampton Cove	<u>High Schools</u> Huntsville
Johnson High Feeder Pattern		
<u>Elementary Schools</u> Dawson Highlands Lakewood Rolling Hills	<u>Middle Schools/Junior High Schools</u> McNair Junior High	<u>High Schools</u> Johnson
Lee High Feeder Pattern		
<u>Elementary Schools</u> Martin Luther King, Jr. Montview Chapman P-8	<u>Middle Schools/Junior High Schools</u> Chapman P-8	<u>High Schools</u> Lee