

**APPLICATION FOR PRIOR PERMISSION TO ATTEND THE  
CONFERENCE/WORKSHOP**

Rourkela  
Date:

To  
The  
Director  
I/C, M&HS  
ISPAT GENERAL  
HOSPITAL,  
ROURKELA

Sir/ Madam,

Sub: Permission to attend the conference/workshop- NAPCON KOLKATA  
(2024)

I Dr. RITUPARNA SARKAR studying DNB RESPIRATORY MEDICINE course  
2022-2025 batch, wish to attend the conference being organised by  
NAPCON - KOLKATA 2024 at NATIONAL level. It will be  
Held from 7/11/2024 to 10/11/2024 at KOLKATA, WB.

Hence, I request you to sanction leave from 7/11/24 to 9/11/24 (3 days)  
to attend the conference including the journey time.

Yours sincerely

*Rituparna Sarkar*  
Signature

**Forwarding authority**

I am hereby forwarding his / her application for attending the conference.

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ଡାଃ ମୁକ୍ତିଲାତା ଶେଖ୍  
Dr. Muktilata Shekh  
Sr. Consultant  
30/9/2024  
Signature of HoD with Seal  
IGH, SAIL, RSP, Rourkela  
ଡାঃ ମୁକ୍ତିଲାତା ଶେଖ୍  
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