

ADMIN MANUAL FOR RIVER STUDIOS

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WORDPRESS ADMIN ACCESS

LINK: <https://rivers-studios.weavers-web.com/wp-login.php>

USERNAME: 7yvrwZs330Lsdumhud

PASSWORD: /W<3v2(>Z},j*,A6

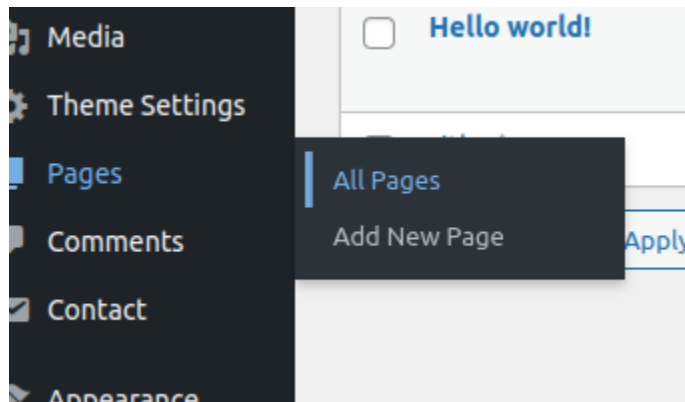
PLEASE NOTE:

If you want to change any image of your website then find the size of the existing image and make the new image in same size and then upload. It will then make the website look perfect all the time.

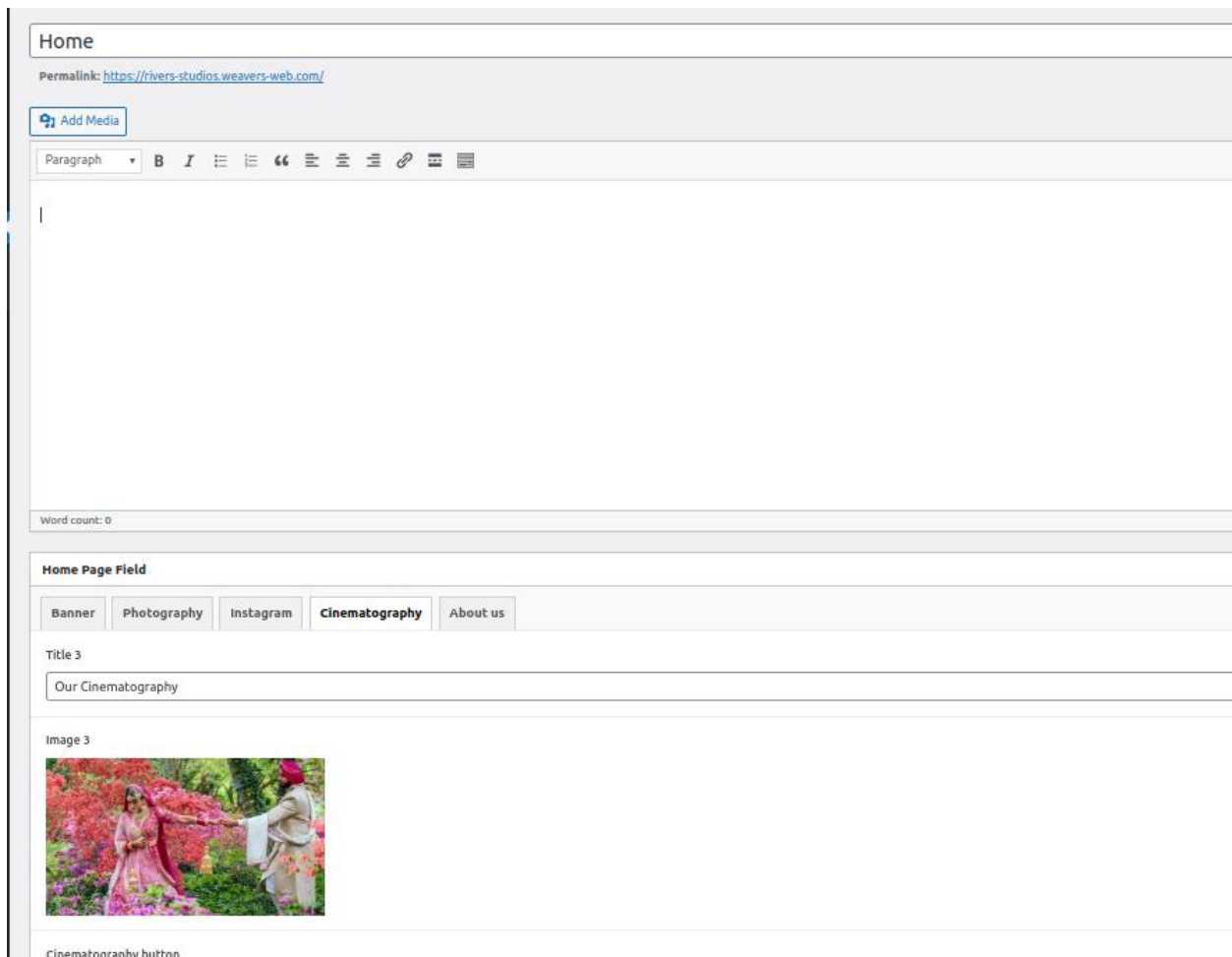
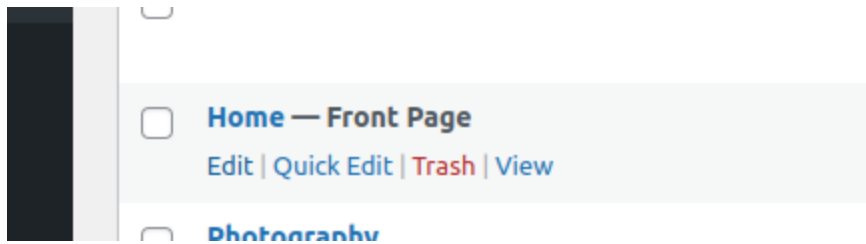
Don't change any HTML tag from any section. If you change any HTML tag then content will not show perfectly in live site.

HOW TO MANAGE PAGES

If you want to manage pages of your website, then you have to click PAGES. Here you will find the list of pages that we have created for your website. From the list just choose the page that you want to manage and click EDIT



Here I'm editing the HOME page. But don't change the permalink of the pages and then the page will not open.



In Home Page, you will find that we have created separate tabs so that you can understand which section you are managing. Identify the section and change the content in it as per your requirement. I am giving you one example for the banner section.

Banner Section

Here you can change banner title and image.


Home Page Field

Banner Photography Instagram Cinematography About us

Title 1

Because Perfection is Never Planned...

Image 1



Photography Section

Here you can change the second section title and image.


Home Page Field

Banner Photography Instagram Cinematography About us

Title 2

Our Photography

Image 2



Photography button

See More <https://rivers-studios.weavers-web.com/photography/> ✎ ✕

Also, you can change the button text and the link.

The image shows a user interface for editing a button. At the top, a button labeled "Photography button" is shown with an "Edit" icon. Below it, the button text is "See More" and the link is "https://rivers-studios.weavers-web.com/photography/". A red box highlights the "Insert/edit link" dialog box. The dialog box has a title bar with a close button. It contains a section "Enter the destination URL" with a "URL" field containing "https://rivers-studios.weavers-web.com/photogr" and a "Link Text" field containing "See More". There is a checkbox labeled "Open link in a new tab" which is unchecked. Below this is a section "Or link to existing content" with a "Search" field. A list of recent items is shown, including "Blog", "Test Masonry", "NAAZ & TANAM", "KRISTIN & SIMON", "LOVE & BALDEEP", "ALEXA & KABIR", "PREET & KANWAR", "JANE & JEEVAK", "YULIYA & GARY", and "DAINA & SAM". At the bottom of the dialog box are "Cancel" and "Update" buttons, with the "Update" button highlighted by a red box.

Photography button

Edit

See More <https://rivers-studios.weavers-web.com/photography/>

Insert/edit link

Enter the destination URL

URL

Link Text

☐ Open link in a new tab

Or link to existing content

Search


No search term specified. Showing recent items.

Blog	PAGE
Test Masonry	PAGE
NAAZ & TANAM	PHOTOGRAPHY
KRISTIN & SIMON	PHOTOGRAPHY
LOVE & BALDEEP	PHOTOGRAPHY
ALEXA & KABIR	PHOTOGRAPHY
PREET & KANWAR	PHOTOGRAPHY
JANE & JEEVAK	PHOTOGRAPHY
YULIYA & GARY	PHOTOGRAPHY
DAINA & SAM	PHOTOGRAPHY

Cancel Update

After editing the button text and the link, just click on the UPDATE button to make the changes live.


Instagram Section



Instagram Background Image	
Instagram Title	Follow Us On Instagram
Instagram Sub Title	@rivers-studios
Instagram Content	Stay connected and be part of our vibrant community by following us on Instagram!
Instagram Shortcode	[insta-gallery id="0"]

From here you can change the Instagram background image, title and the content. Please do not change anything in the blue marked field. Then the Instagram feeds will not be displayed in the frontend.

Cinematography section

Title 3
Our Cinematography


Image 3


Cinematography button
See More https://rivers-studios.weavers-web.com/cinematography/  

From here you can change the title, image, button text and the button link.

About us section

Home Page Field	
Banner	Photography
Instagram	Cinematography
About us	

About Us Banner


About Us Title
About Us

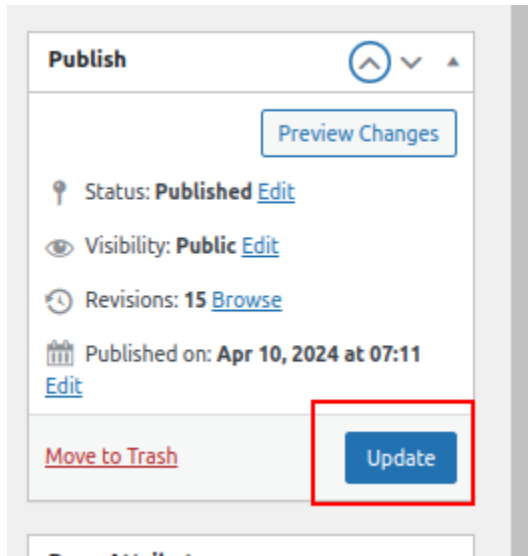
About Us Content
We are professional event photo and cinema experts in Gujarati, Punjabi & South Indian wedding events. We are based in Tampa and also

About Learn More Button Label
Learn More

About Learn More Button Link
/about

From here you can change the background image, title, content section, button text and the button link.

After making all the changes, click on the UPDATE button to make the changes live.

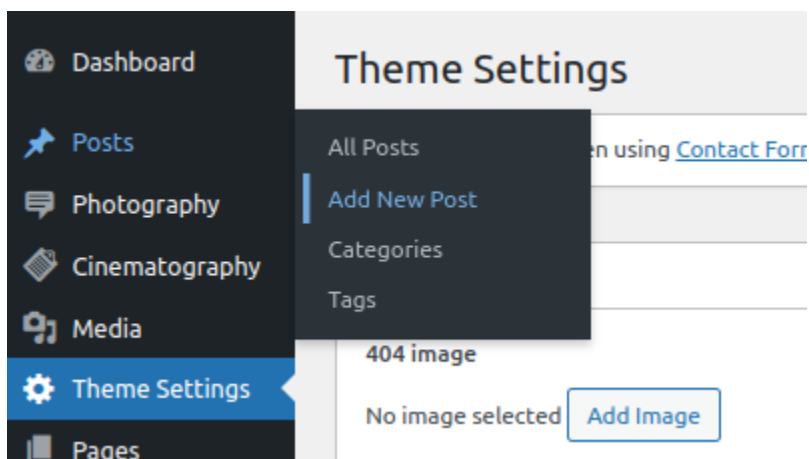


Please Note: Never change the page template. If you change the page template, then it will appear as a broken page at the front-end.

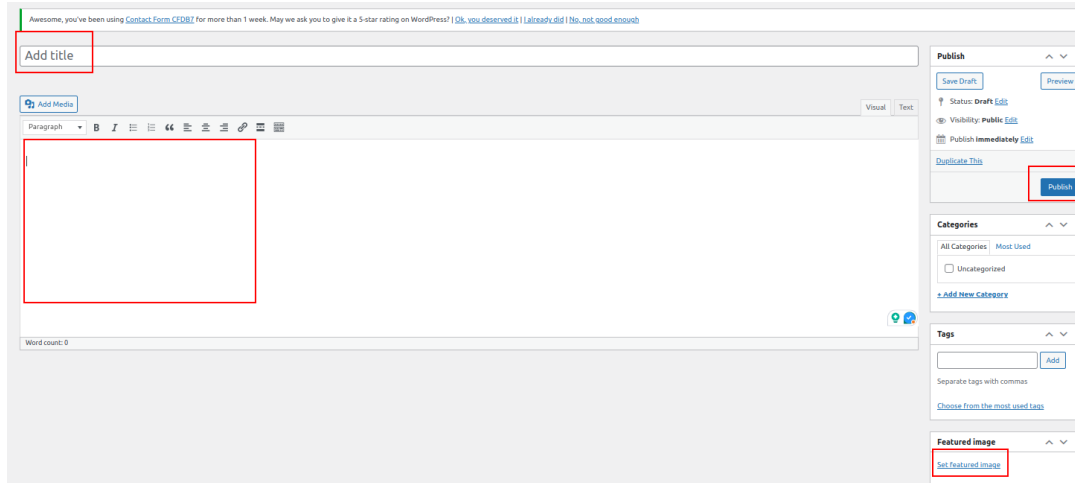
The rest of the pages can be managed by following the same process.

HOW TO MANAGE POSTS

If you want to add a new BLOG, then click ADD NEW.

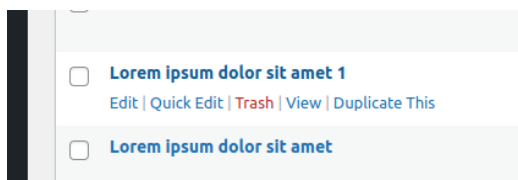


After that add title, content and featured image.



After adding all the content click on the PUBLISH button to make it live.

If you want to edit the blog, click on EDIT.

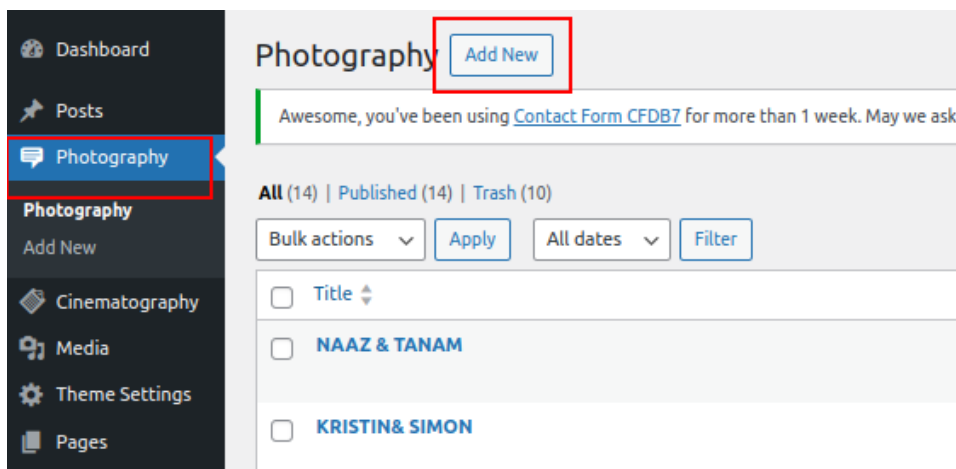


After that you can change the title, content and the image accordingly.

After making the changes, please click on the UPDATE button.

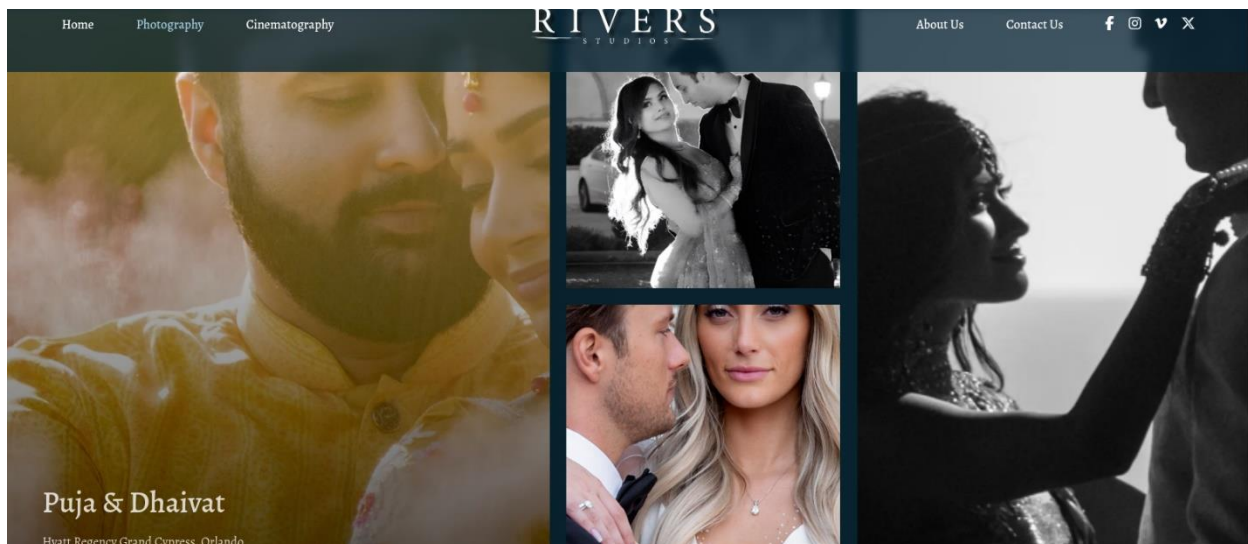
HOW TO MANAGE PHOTOGRAPHY SECTION

If you want to add a new PHOTOGRAPHY section, then click ADD NEW.



After that add title, position, content, featured image and add gallery images.

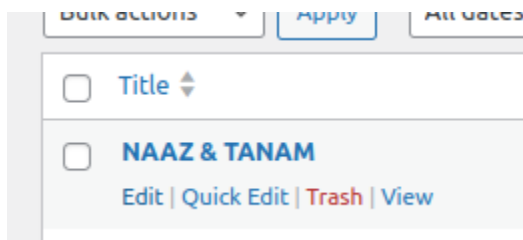
For the position part, only for the first 4 posts keep the position 'top' to show these on the top (screenshot attached).



For the rest all the posts keep the position 'bottom'.

After adding all the content click on the PUBLISH button to make it live.

If you want to edit one photography section, then click on EDIT under each section.



NAAZ & TANAM

Permalink: <https://rivers-studios.weavers-web.com/photography/naaz-tanam/> [Edit](#)

Photography Post Field

Position: **Bottom**

[Add Media](#)

Paragraph **B** *I* U **Link** **Image** **Table**

NEW YORK

Publish

[Preview Changes](#)

Status: **Published** [Edit](#)

Visibility: **Public** [Edit](#)

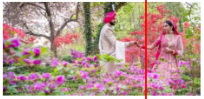
Published on: **Apr 17, 2024 at 09:13** [Edit](#)

[Move to Trash](#) [Update](#)

Post Attributes

Order: **0**

Featured image



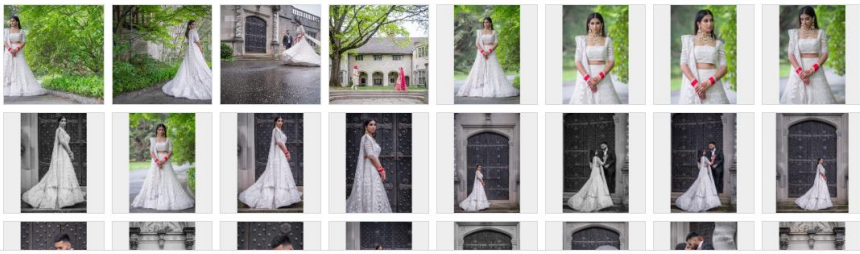
Click the image to edit or update

[Remove featured image](#)

Word count: 2 Last edited by TyvrvZs330Lsdumhud on April 18, 2024 at 9:08 am

Photography Gallery Images

Image



[Add to gallery](#) [Bulk actions](#)

Then change the content accordingly and click on the UPDATE button to make it live.

Publish

[Preview Changes](#)

Status: **Published** [Edit](#)

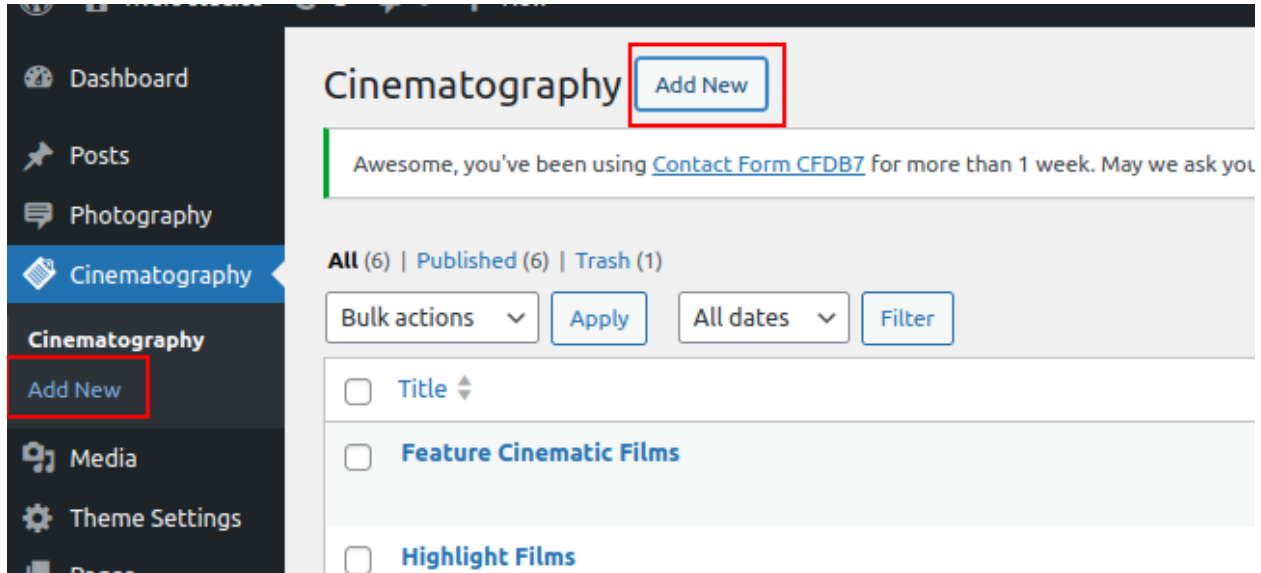
Visibility: **Public** [Edit](#)

Published on: **Apr 17, 2024 at 09:13** [Edit](#)

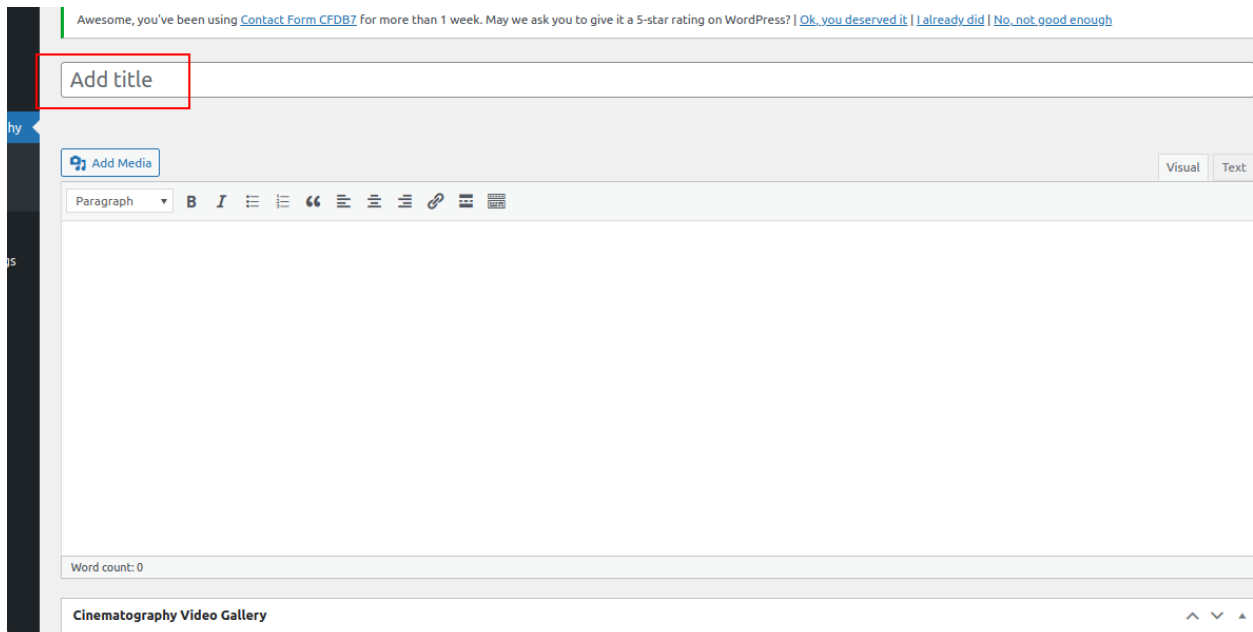
[Move to Trash](#) [Update](#)

HOW TO MANAGE CINEMATOGRAPHY SECTION

If you want to add a new cinematography type, click on ADD NEW under CINEMATOGRAPHY.



After that add names and contents in all the fields in the video gallery section. Please identify the section and add content in it.



Cinematography Video Gallery

Videos Gallery

Video

Video Thumbnail

No image selected [Add Image](#)

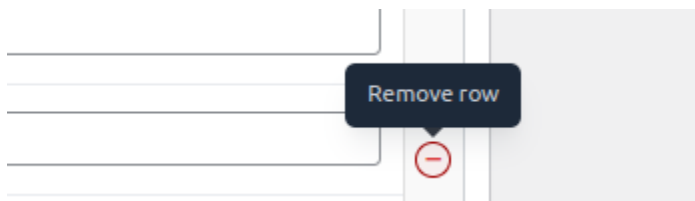
Location

Title

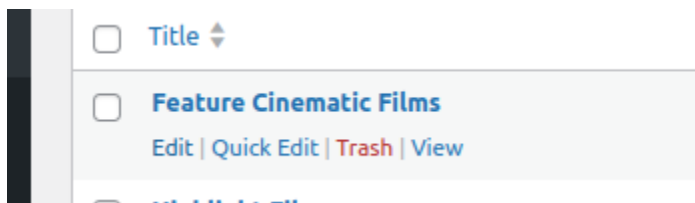
Description

[Add Row](#)

If you want to add more rows, then click on ADD ROW. Also, if you want to remove the row click on (-) icon, the row will be removed.



If you want to edit cinematography post, click on EDIT for each post.

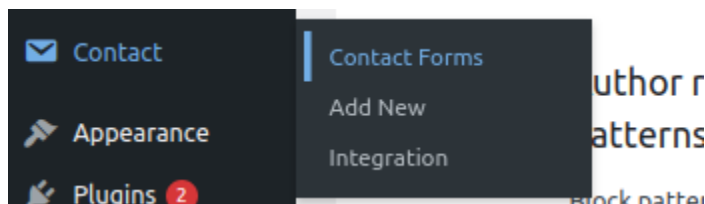


The image shows two overlapping screenshots of a web application interface. The top screenshot displays the 'Cinematography Video Gallery' form, which includes fields for Video (a URL), Video Thumbnail (a button to add an image), Location (TORONTO), Title (ALEXA & KABIR), and Description (Two cultures uniting into one family in the name of love in the most vibrant city in the world). The bottom screenshot shows the 'Feature Cinematic Films' edit page. It includes a permalink, an 'Add Media' button, a rich text editor with a paragraph selected, and a right-hand sidebar with 'Publish' and 'Post Attributes' sections. The 'Update' button in the 'Publish' section is highlighted with a red box.

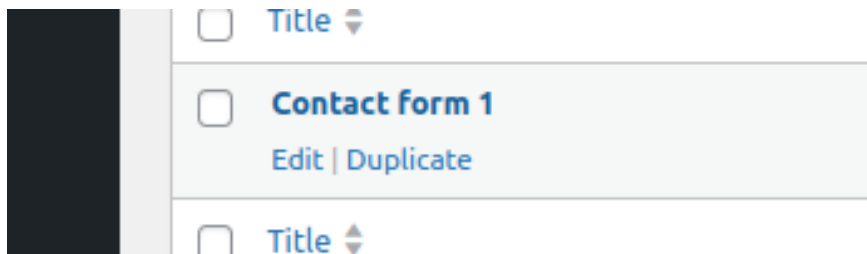
Change the content accordingly and click on the UPDATE button.

HOW TO MANAGE CONTACT FORMS

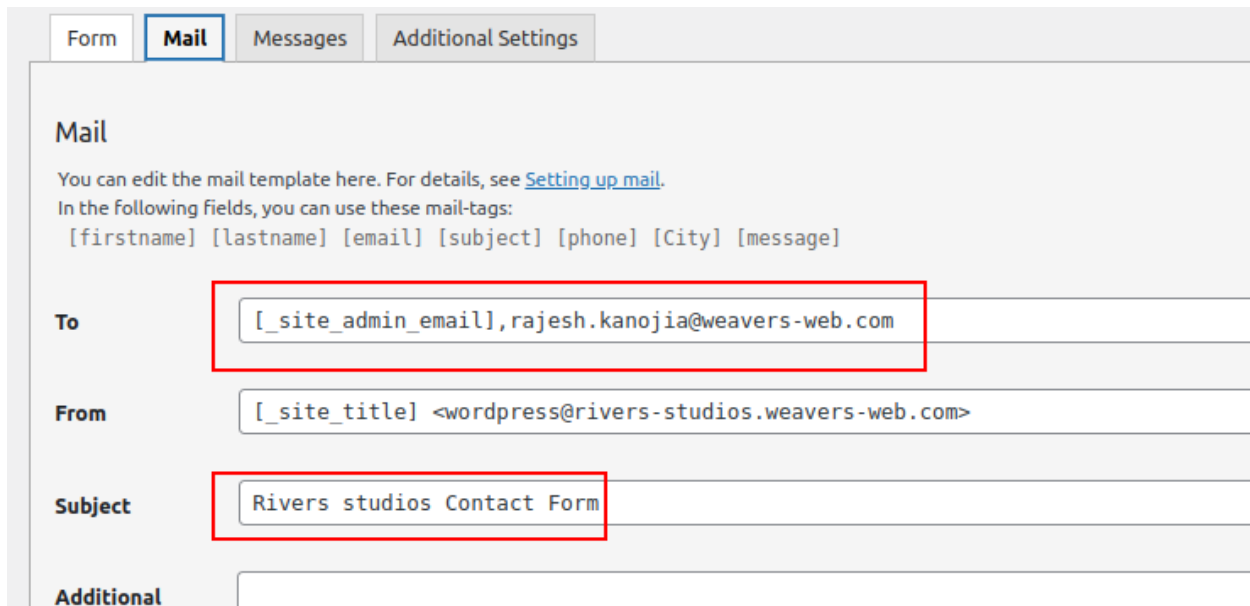
If you want to change the email id of receiving notification of your contact form, then you can do it from CONTACTS.



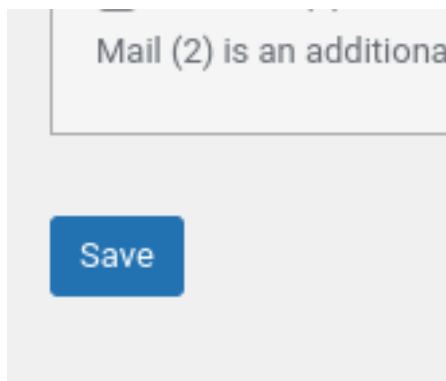
Edit SEND MESSAGE form and go to MAIL tab.



Here you can change the mail id at TO field and can change the SUBJECT line as well.



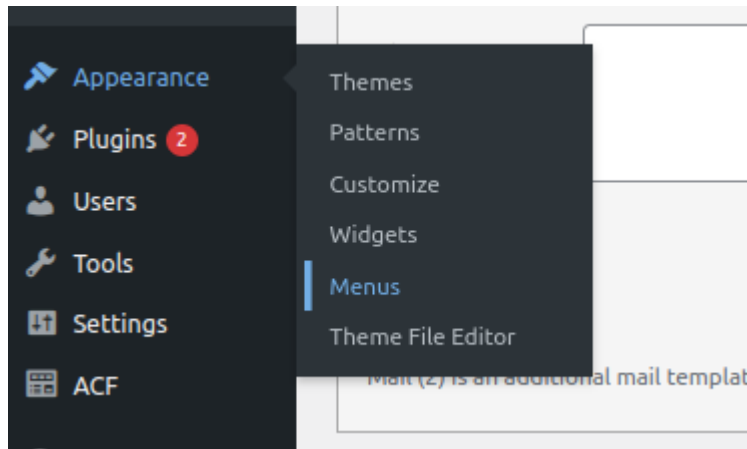
After changing the mail ID and subject, just save the contact form.



Please don't change any other thing here. Then your form will not work.

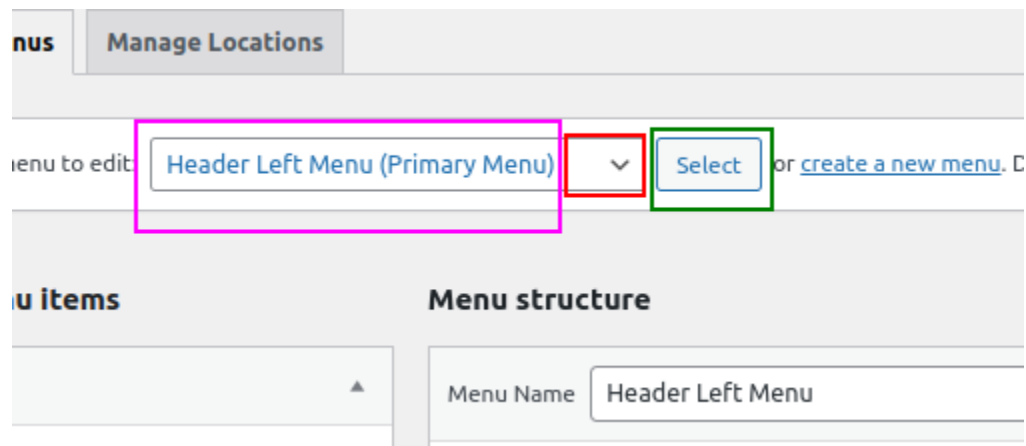
HOW TO MANAGE MENUS

If you want to manage Menus, then hover on APPEARANCES then click on MENUS.



If you want to manage the header menu (main desktop Menu),

1. First select the more links from dropdown (red marked)
2. Select the menu from the dropdown (pink marked)
3. Click on SELECT. (green marked)



Now you can add new menu items from the left-hand side options. You can also add a custom menu too. You can drag and place the menu item as per you required order also can remove any menu.

Photography Page ▲

Navigation Label

Photography

Move [Up one](#) [Down one](#) [Under Home](#) [To the top](#)

Original: [Photography](#)

[Remove](#) | [Cancel](#)

But never delete any menu and never change the menu DISPLAY LOCATION

Menu Settings

Auto add pages ☐ Automatically add new top-level pages to this menu

Display location

☒ Primary Menu

☐ Secondary Menu (Currently set to: Header Right Menu)

☐ Custom Mobile Menu (Currently set to: Mobile Menu)

[Save Menu](#) [Delete Menu](#)

After adding these pages, just click SAVE MENU to make the changes live.

Pages ▲

Most Recent View All Search

☒ Blog

☐ Test Masonry

☐ Test Page

☐ Cinematography listing

☐ Cinematography

☐ Photography

☐ Contact Us

☐ About Us

☐ Select All

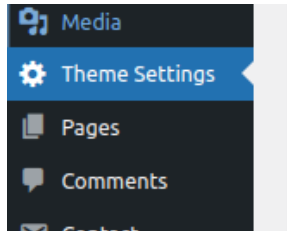
[Add to Menu](#)

Posts ▼

In the same way you can manage other Menus as well.

HOW TO MANAGE HEADER AND FOOTER

Header and footer elements such as logo, footer text, Social Media Links and the text can be managed through THEME SETTINGS.



Here you can change the marked section.

A screenshot of the 'Footer Setup' section in the theme settings. The 'Footer Logo' field contains the word 'RIVERS' in a serif font, which is highlighted with a red rectangle. Below it, the 'Footer Content' field contains the text: '<p>Visit our partner company - Anapsara events</p>'. The text 'Visit our partner company' and the URL 'https://www.anapsaraevent.com/' are highlighted with red rectangles. The 'Instagram Feed Setup' section is visible below.

Also you can change the social media icons text and link.

A screenshot of the 'Social Link Urls' section in the theme settings. It shows a table with three rows for Facebook, Instagram, and Vimeo. The 'Social Link Name' and 'Social Link' fields for Facebook are highlighted with red rectangles. The 'Social Link Class' field for Facebook contains 'fa-facebook-f'. The 'Social Link Name' and 'Social Link' fields for Instagram are highlighted with red rectangles. The 'Social Link Class' field for Instagram contains 'fa-instagram'. The 'Social Link Name' and 'Social Link' fields for Vimeo are highlighted with red rectangles. The 'Social Link Class' field for Vimeo contains 'fa-vimeo-v'.

	Social Link Name	Social Link	Social Link Class
1	Facebook	https://www.facebook.com/	fa-facebook-f
2	Instagram	https://www.instagram.com/	fa-instagram
3	Vimeo	https://vimeo.com/	fa-vimeo-v

After making the changes as per your requirement click on the UPDATE button.