

### **Strategic HR Consultants**

# Services Included with Our 4+ Day Consulting Packages

#### **ASANA Project Management**

We develop a plan based on your HR MRI and work with you to set priorities. All the details of the what we accomplish is kept here for your review. You can also set tasks for your HR Consultant with due dates using this tool.

### assessment and we will share you Consultant's communication style.

**Communication Assessment** 

We want to make sure our HR Consultants

and your management team can take our

handbook and provide one year of online

hosting so all employees in any number of

guided by Jackson Lewis, a top legal firm.

states and locations have instant access. At

the end of year one, we provide a legal update

understand your communication style. You

## Performance Software Hate doing reviews? Our Performance Management software might be the solution. Hate doing reviews? Our Performance Management software might be the solution. Me start with an on-line survey of your handbook needs. We then customize your

- One system for all levels of employees
- Real-time changes tracked
- · Results reflect the entire year
- Performance gaps tracked continuously
- 360 option

#### Termination Completion

Our on or off site staff will create the materials needed to ensure you are terminating in a way that reduces your legal risk. If onsite we will do the termination and communication with your staff.

#### Hiring Tools Included

- Applicant Tracking System
- Job Bench-marking
- Unlimited Cognitive Assessments
- Matching of Assessments to the Job
- Hard Skill Testing
- Background Checks

#### Survey Tool

Want to know what your employees think of the company and the management? We create confidential surveys to ID your employee engagement and turnover risk.

#### Harassment Training

Our legally trained staff can perform training on or offsite for both employees and managers. We also have online training available in multiple languages.

# Employee File Cabinet with On & Offboarding

Our software automates on & off boarding. All employee record are stored in our online file cabinet for just the set up fee cost of \$750