

**STUDENT ETHICAL APPROVAL FORM**

**PROJECT INFORMATION**

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| Student |  |
| Student ID |  |
| Email |  |
| Dissertation tutor |  |
| Project topic / title | A Comparative Study of Management Practices in Multinational and National Organizations in Saudi Arabia |
| Proposed timescale  (mm/yy – mm/yy) |  |

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| Aims & Objectives  *(What are you hoping to find out?)* |
| This research aims to present a comparative study of management practices in national and multinational firms in Saudi Arabia. Min objectives of this research are as follows,   * To evaluate various management practices and their significance in local and international businesses * To identify management practices of national firms in Saudi Arabia. * To analyze management practices of multinational firms in Saudi Arabia. * To present a critical analysis of management practices of national and multinational firms. * To provide recommendations for resolving management-related issues faced by national and multinational firms. |
| Methodology / Project Design  (*How will you carry out your project? Please include details on the estimated number of participants, recruitment processes and data collection methods)* |
| Both qualitative and quantitative data will be collected for this research from primary and secondary resources. Qualitative primary data will be collected by interviewing 5-6 managers of national and multinational firms in Saudi Arabia. Quantitative data will be collected by surveying 200-300 customers chosen through simple random probability sampling. These customers will be chosen from local and international firms located in Saudi Arabia. |

**ETHICS INFORMATION**

Please fill out the following information to enable your tutor and the School Ethics Committee make a fully informed decision on your project.

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| **Will the research project involve…** | **Yes** | **No** |
| Contact with human participants, either directly or indirectly | **☐** | **☐** |
| Consent being sought from the National Research Ethics Service | **☐** | **☐** |
| Vulnerable groups (e.g. children, those with cognitive impairments) | **☐** | **☐** |
| Involvement of gatekeepers for access to participants (e.g. Head teacher for research with school children, Care Home Manager for research with care home residents) | **☐** | **☐** |
| Colleagues or staff at your place of work as participants | **☐** | **☐** |
| Participants being studied without their knowledge or consent | **☐** | **☐** |
| Sensitive topics (e.g. alcohol or drug use, sexual behaviour) | **☐** | **☐** |
| Significant risk to either the researcher, participants or bystanders | **☐** | **☐** |
| Potential for psychological stress, anxiety or loss of social standing as a result of the research | **☐** | **☐** |
| Prolonged or repetitive testing | **☐** | **☐** |
| Members of the public in a data collection capacity | **☐** | **☐** |
| Access to existing data which requires the consent of an external body before use | **☐** | **☐** |
| Potential for participants to be identified during dissemination by compromising anonymity or confidentiality | **☐** | **☐** |
| External research partners | **☐** | **☐** |
| External funding | **☐** | **☐** |
| Payments to participants other than for reasonable expenses | **☐** | **☐** |
| Sharing of data beyond the scope of the initial consent from participants | **☐** | **☐** |
| Do you require a DBS check for your project? | **☐** | **☐** |

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| What methodological advice have you received in the planning of your project? | Breaking project into small tasks for simplified accomplishment of project goals. | | |
| What procedures will be carried out on the participants? | Interviews and surveys will be conducted for the participants. | | |
| What are the potential risks to participants and what have you done to reduce these risks? | Potential risks to the participants were loss of privacy and confidentiality breach. I will overcome this risk by maintaining anonymity and confidentiality of the research participants. | | |
| What are the potential risks to yourself and what have you done to reduce these risks? | Potential risk to me will be completion of the project in scheduled time. I will overcome this risk by dividing the project into small tasks. | | |
| What are the potential risks to bystanders and what have you done to reduce these risks? | Lack of attentiveness in a project is a potential risk to bystanders and it can be resolved through providing them detailed information regarding the project. | | |
| Will informed consent be received from all participants prior to their involvement?  Yes ☐ No ☐ | | | |
| If not, please explain why | |  | |
| How will you store records of consent? | | Records of consent will be stored online on computers. | |
| Are there any other organisations involved in your project? If so, please list | | No | |
| Will any payments to be made to participants? | | No | |
| Are you receiving any funding sources external to the College? If so, are there any associated conditions/restrictions | | No | |
| Do you have any plans to share your findings? If so, what are they? | | Findings of this research will be shared via national journals. | |
|  | | | |
| **Supporting Documents**  (Please attach any supporting documentation) | | | |
| **Please attach the following documents to this form…** | | | **Tick if attached** |
| Research Proposal | | | ☐ |
| Information provided to participants | | | ☐ |
| Consent forms  (including approval from parents/guardians/gatekeepers) | | | ☐ |
| Approval letter from employer | | | ☐ |
| Participant recruitment materials  (e.g. poster, advert, email) | | | ☐ |
| Draft data collection materials  (e.g. questionnaires, surveys, interview questions, focus group topic guide) | | | ☐ |
| Supporting evidence from other institutional ethics committees | | | ☐ |
| Risk assessment form | | | ☐ |
| DBS reference number | | | ☐ |

**APPROVAL PROCESS**

**To be complete by student researcher**

1. I have completed all of the required research ethics training ☐
2. I have read the NCG Research Ethics Policy and the NCG ☐

Research Ethics Framework

1. I am aware of my legal, professional and statutory obligations ☐

and understand where to seek further guidance if required

1. I will notify the SEC if the scope of my project changes ☐

significantly during its operational phase

1. I understand that my research cannot commence until I have ☐

received full ethical approval

Student signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**To be completed by tutor**

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| STAGE 1 – School Ethics Committee (SEC) | |
| Approved | **☐** |
| Approved, subject to specified amendments | **☐** |
| Refertothe SEC | **☐** |
| Declined | **☐** |
| I have informed the student in writing of the outcome of this process  *(please attach a copy)* | |
| Name:  Signed:  Position: Tutor  Date: | |

**To be completed by School Ethics Committee or Research Ethics Committee (only if referred)**

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| STAGE 2 – Research Ethics Committee (REC) | |
| Approved | **☐** |
| Provisional approval | **☐** |
| Approved, subject to specified amendments | **☐** |
| Declined | **☐** |
| I have informed the student in writing of the outcome of this process  *(please retain a copy)* | |
| Name:  Signed:  Position: Chair of SEC / Chair of the REC  Date: | |