**University of Chester**

**Chester Business School**

**Ethical Considerations: Guidelines for Tutors and Students 2022/23**

When you are undertaking your research we need to know that the safety and well-being of research participants is assured, that you, as the researcher, is aware of any possible ethical issues in carrying out the research and that steps have been taken to ensure that best practice is followed.

Principles relevant to research in our Faculty include (Chartered Association of Business Schools, 2015):

1. **Integrity, honesty and transparency**
2. **Respect for persons and prevention of harm**
3. **Authorship and respect for intellectual property**
4. **Consent**
5. **Protecting privacy, ensuring confidentiality and maintaining anonymity**
6. **Declaring professional and personal affiliations and sources of funding and support**
7. **Avoid misleading, misreporting, misunderstanding and unjustified deception**
8. **Governance, management and administration (e.g. practices which uphold the law, equality and diversity, present evidence which may be damaging to the organisations involved).**

Further details can be accessed online here <http://charteredabs.org/publications/ethics-guide-2015-advice-guidance/>.

**Examples of student research projects which may be unethical**

* Using personal information about individuals without permission
* Enabling identification of persons in research/passing on personal details without consent
* Carrying out research which harms the interests of participants without their consent or knowledge
* Informing some participants of the results of the research but not others, without consent to be excluded
* Requesting information on a sensitive topic without making participants aware of available support

**Ethics Checklist and Ethics Form**

The below checklist is to be used when completing the ethics form. **Parts B** and **C** are

Sections on the ethics form.

|  |  |  |
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| **Part A:** Ethics Checklist | | |
|  | | **Yes/No** |
| **Is it *likely* that the research will dis-benefit any of the following:** | Participants? | **No** |
| The researcher? | **Yes** |
| Other persons? | **Yes** |
| Equality of opportunities for individuals or communities? | **Yes** |
| The natural environment including other species? | **No** |
| The environment in terms of inappropriate use of natural resources? | **No** |
| **Does the research involve contact with any of the following:** | Children or young people? | **No** |
| Vulnerable groups or individuals? | **Yes** |
| Sensitive topics/questions? | **Yes** |
| Extremist views or organisations (see [Prevent Agenda](http://ganymede.chester.ac.uk/index.php?page_id=1752063))? | **Yes** |
| Sensitive commercial or industrial information? | **Yes** |
| Any dangerous substances? | **No** |
| Any potentially dangerous equipment? | **No** |
| Does the research involve the collection of recordings such as audio, photographic or video materials? | | **No** |
| *Could* the research induce psychological/physiological stress or anxiety, cause harm or have negative consequences for the participants or the researcher (beyond the risks encountered in normal life)? | | **No** |
| Will financial incentives be offered to participants? | | **No** |
| Will it be necessary for the participants to take part without their advance knowledge or consent? | | **No** |
| Might there be any other potential risks or hazards for the researcher or the participants? | | **No** |
| If you have replied **YES** to ANY of the questions above, you must complete **PART B**.  If you have ticked **NO** to all questions above, then ***complete PART C*** and submit with your proposal. | | |