



# EXAM WRITING STRATEGY AND ANSWER FRAMING

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# Exam Writing Strategy

- READ THE QUESTION PAPER THOROUGHLY
- MANAGE YOUR TIME
- PRIORITIZE QUESTIONS
- PRESENTATION MATTERS
- REVIEW YOUR ANSWERS





# 1. READ THE QUESTION PAPER THOROUGHLY

- SPEND THE FIRST 10-15 MINUTES READING THE ENTIRE QUESTION PAPER CAREFULLY
- MARK THE QUESTIONS YOU FIND EASIEST TO ANSWER
- ALLOCATE TIME TO EACH SECTION BASED ON THE MARKS ASSIGNED AND YOUR COMFORT LEVEL WITH THE QUESTIONS.



## 2. MANAGE YOUR TIME

- KEEP TRACK OF THE TIME AND MAKE SURE YOU MOVE ON TO THE NEXT QUESTION IF YOU ARE SPENDING TOO MUCH TIME ON ONE.
- AIM TO COMPLETE THE PAPER WITH SOME TIME LEFT FOR REVIEWING AND MAKING CORRECTIONS.





### 3. PRIORITIZE QUESTIONS

- BEGIN WITH QUESTIONS YOU ARE CONFIDENT ABOUT TO BUILD MOMENTUM AND CONFIDENCE.
- ENSURE YOU ANSWER QUESTIONS CARRYING MORE MARKS FIRST, AS THEY CONTRIBUTE MORE TO YOUR OVERALL SCORE.



## 4. PRESENTATION MATTERS

- ENSURE YOUR HANDWRITING IS LEGIBLE. USE DARK INK PENS FOR BETTER VISIBILITY.
- USE PARAGRAPHS, BULLET POINTS, AND SUBHEADINGS TO ORGANIZE YOUR ANSWERS.
- HIGHLIGHT IMPORTANT TERMS, DEFINITIONS, AND HEADINGS





## 5. REVIEW YOUR ANSWERS

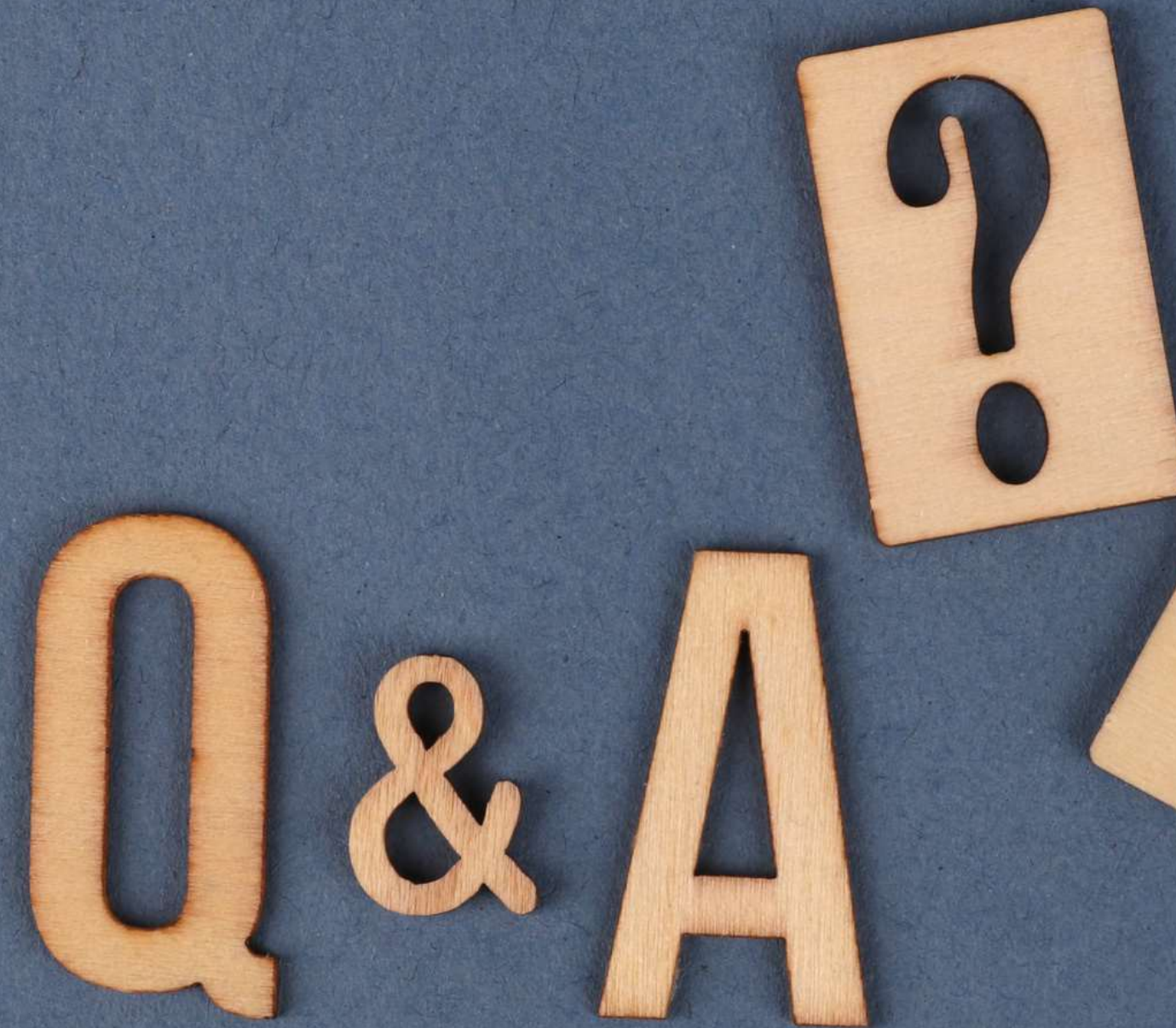
- USE THE LAST FEW MINUTES TO CHECK FOR ANY SPELLING, GRAMMAR, OR CALCULATION ERRORS.
- VERIFY THAT YOU HAVE ANSWERED ALL PARTS OF THE QUESTIONS.





# ANSWER FRAMING

- UNDERSTAND THE QUESTION
- STRUCTURE YOUR ANSWER
- USE RELEVANT EXAMPLES AND DIAGRAMMS
- BE CONCISE AND RELEVANT





# 1. UNDERSTAND THE QUESTION

- IDENTIFY KEYWORDS IN THE QUESTION TO UNDERSTAND WHAT IS BEING ASKED (E.G., EXPLAIN, DESCRIBE, COMPARE).
- ENSURE YOU ADDRESS ALL PARTS OF THE QUESTION, ESPECIALLY IN MULTI-PART QUESTIONS.





## 2. STRUCTURE YOUR ANSWER

- START WITH A BRIEF INTRODUCTION THAT DIRECTLY ADDRESSES THE QUESTION.
- DEVELOP THE MAIN CONTENT WITH CLEAR, COHERENT POINTS. USE PARAGRAPHS FOR EACH POINT OR IDEA.
- SUMMARIZE YOUR ANSWER OR PROVIDE A CONCLUDING STATEMENT.





### 3. USE RELEVANT EXAMPLES AND DIAGRAMS

- SUPPORT YOUR POINTS WITH RELEVANT EXAMPLES, ESPECIALLY IN SUBJECTS LIKE SCIENCE AND SOCIAL STUDIES.
- USE DIAGRAMS, CHARTS, AND TABLES WHERE APPLICABLE. LABEL THEM CLEARLY AND REFER TO THEM IN YOUR ANSWER



## 4. BE CONCISE AND RELEVANT

- STICK TO THE POINT AND AVOID ADDING UNNECESSARY INFORMATION
- .WRITE CLEAR AND CONCISE SENTENCES TO CONVEY YOUR IDEAS EFFECTIVELY.





# Question Time



**Thank You!**