



Ref: SSIT/CIR/IQAC/02C/01/2018-19

Date: 02.07.2018

**CIRCULAR**

All the members of the IQAC committee are here by informed to attend the IQAC meeting to be held on 05<sup>th</sup> July, 2018 in IQAC Room at 11:00 A.M

A handwritten signature in blue ink, appearing to read 'Chairperson'.

Chairperson  
**PRINCIPAL**

SAI SPURTHI INSTITUTE OF TECHNOLOGY  
B. GANGARAM(V), SATHUPALLY(AM)  
PIN : 507 303. Khammam Dist. T.S.

Copy to:      1. Principal  
                2. All the HODs  
                3. IQAC coordinator and members

Date: 05/07/2018

### Internal Quality Assurance Cell

Minutes of Meeting held on 05<sup>th</sup> July, 2018 in IQAC Room at 11.00 A.M.

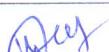
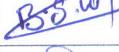
Agenda:

- ❖ Welcome note by Chairperson and Confirmation of last IQAC meeting held on 05.04.2018.
- ❖ Assessment of all academic activities during last academic year (2017-18).
- ❖ Plan of action for the Academic Year (2018-19).
- ❖ Placements, CRT & Task.
- ❖ Admissions, Scholarships to merit students, Orientation programs.
- ❖ Any other discussion

#### IQAC minutes of meeting (05<sup>th</sup> July, 2018):

1. The meeting started with a welcome note by Principal –Chairperson Dr. CH.VIJAYA KUMAR.
2. All the members approved the minutes of last meeting.
3. The IQAC approved the academic plan and plan of action for academic year (2018-19).
4. The chairperson congratulated all the members for standing district first among JNTUH affiliated colleges in B.Tech final year results exams held in April/May 2018.
5. The committee suggested to TPO for conducting CRT classes and TASK programs to the students, and also informed to increase the placements to the students.
6. The committee discussed about merit scholarships to the students based up on their performance in the previous academic results.
7. IQAC approves to organize the orientation programs for the first year students of all programs.
8. The committee decided to provide health insurance to all the employees.
9. The meeting ended with the note of thanks from the coordinator.

The following members attended the meeting:

S No.	Name of the Member	Position	Signature
1.	Dr. Ch. Vijaya Kumar	Chairman	
2.	Mr. D. Prabhakar Reddy	Management Member	
3.	Mr. K.V. Bhaskar Reddy	Employer Nominee/Industry Member	
4.	Prof. K.V. Jawahar	NAAC Coordinator & HOD-MECH	
5.	Mr. T. Veeranna	IQAC Coordinator	
6.	Mr. K. Ramakrishna Prasad	HOD-EEE	
7.	Mr. P. Sekhar Babu	HOD-ECE	
8.	Mr. N. VenkateswaraRao	HOD-CSE	
9.	Dr. SK. MeeraSaheb	HO- H&S	
10.	Mr. C. Sridhar	HOD-MBA	
11.	Mr. G. Upendara	Librarian	
12.	Mr. G. Rajender Reddy	Administrative Official, Member	
13.	Mr. B. Santhosh Kumar	Alumni Member	
14.	Mr. A. RudraTeja	Student Member	
15.	Mr. Ch. Siva prasad	Parent Member	

  
Chairperson

PRINCIPAL  
SAI SPURTHI INSTITUTE OF TECHNOLOGY  
B. GANGARAM(V), SATHUPALLY(M)  
PIN 507 303, Khammam Dist. T.S.



Ref: SSIT/CIR/IQAC/02C/02/2018-19

Date: 24.10.2018

CIRCULAR

All the members of the IQAC committee are here by informed to attend the IQAC meeting to be held on 27<sup>th</sup> October, 2018 in IQAC Room at 11:30 A.M

A handwritten signature in blue ink.

Chairperson

PRINCIPAL  
SAI SPURTHI INSTITUTE OF TECHNOLOGY  
B. GANGARAM(V), SATHUPALLY(M)  
PIN : 507 303. Khammam Dist. T.S.

Copy to:

1. Principal
2. All the HODs
3. IQAC coordinator and members



Date: 27/10/2018

### Internal Quality Assurance Cell

Minutes of Meeting held on 27<sup>th</sup> October, 2018 in conference hall at 11.30 A.M.

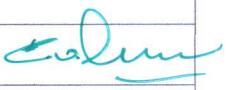
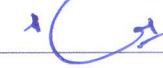
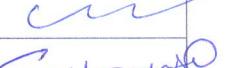
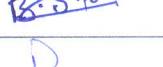
#### Agenda:

- ❖ Welcome note by Chairperson and Confirmation of last IQAC meeting held on 05.10.2018.
- ❖ Syllabus completion status, bridge classes, revision classes.
- ❖ Internal Mid exams & External exams.
- ❖ FDP Programs, conferences and workshops.
- ❖ Co-curricular and extracurricular activities
- ❖ Any other discussion

#### IQAC minutes of meeting (27<sup>th</sup> October, 2018):

1. The meeting started with a welcome note by Principal –Chairperson Dr. CH.VIJAYA KUMAR.
2. All the members approved the minutes of last meeting.
3. IQAC Verified the completion of syllabus and suggested to conduct bridge classes and revision classes to the students
4. The IQAC discussed about student performance in the internal mid exams and informed to council the underperformance students for improving attendance and preparation for exams and also advised to conduct parent teacher meetings.
5. The IQAC suggested to all the members of the committee to look in to the faculty participations in FDP Programs and in conferences and also to publish papers in conferences and in Scopus indexed and SCI journals
6. Committee will continue the financial support for staff to participate in Faculty Development Programs, Workshops, Conferences, Journals and Seminars etc.
7. The chairperson congratulated all the members for standing district second among JNTUH affiliated colleges in B.Tech I, II and III year results exams held in April/May 2018.
8. The committee discussed to organize Batukamma festival.
9. The meeting ended with the note of thanks from the coordinator.

The following members attended the meeting:

S No.	Name of the Member	Position	Signature
1.	Dr. Ch. Vijaya Kumar	Chairman	
2.	Mr. D. Prabhakar Reddy	Management Member	
3.	Mr. K.V. Bhaskar Reddy	Employer Nominee/Industry Member	
4.	Prof. K.V. Jawahar	NAAC Coordinator & HOD-MECH	
5.	Mr. T. Veeranna	IQAC Coordinator	
6.	Mr. K. Ramakrishna Prasad	HOD-EEE	
7.	Mr. P. Sekhar Babu	HOD-ECE	
8.	Mr. N. VenkateswaraRao	HOD-CSE	
9.	Dr. SK. MeeraSaheb	HO- H&S	
10.	Mr. C. Sridhar	HOD-MBA	
11.	Mr. G. Upendara	Librarian	
12.	Mr. G. Rajender Reddy	Administrative Official, Member	
13.	Mr. B. Santhosh Kumar	Alumni Member	
14.	Mr. A. RudraTeja	Student Member	
15.	Mr. Ch. Siva prasad	Parent Member	

  
**Chairperson**  
**PRINCIPAL**  
**SAI SPURTHI INSTITUTE OF TECHNOLOGY**  
**B. GANGARAM(V), SATHUPALLY(M)**  
**PIN : 507 303. Khammam Dist. T.S;**



Ref: SSIT/CIR/IQAC/02C/03/2018-19

Date: 12.12.2018

### CIRCULAR

All the members of the IQAC committee are here by informed to attend the IQAC meeting to be held on 17<sup>th</sup> December, 2018 in IQAC Room at 02:00 P.M

A handwritten signature in blue ink, appearing to read "Chairperson".

PRINCIPAL  
SAI SPURTHI INSTITUTE OF TECHNOLOGY  
B. GANGARAM(V), SATHUPALLY(M)  
PIN : 502 207, Khammam Dist. T.S.

Copy to:      1. Principal  
                2. All the HODs  
                3. IQAC members



Date: 17/12/2018

### Internal Quality Assurance Cell

Minutes of Meeting held on 17<sup>th</sup> December, 2018 in conference hall at 02.00 P.M.

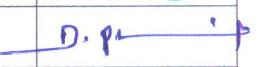
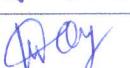
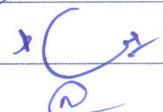
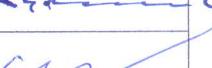
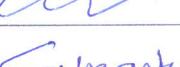
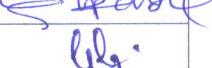
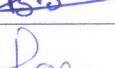
#### Agenda:

- ❖ Welcome note by Chairperson and Confirmation of last IQAC meeting held on 27.12.2018.
- ❖ Classwork, Course files, Project works, Symposiums.
- ❖ Placements.
- ❖ Co-curricular and extracurricular activities
- ❖ Any other discussion

#### IQAC minutes of meeting (17<sup>th</sup> December, 2018):

1. The meeting started with a welcome note by Principal –Chairperson Dr. CH.VIJAYA KUMAR.
2. All the members in the committee approved the minutes of last meeting.
3. The IQAC committee verified the faculty classwork load and other related works concerned. and also informed to utilize the digital class rooms for effective teaching.
4. The IQAC approved to conduct symposiums for each department in the current semester.
5. The committee approved to conduct training Sessions to the students for doing effective project works.
6. All the members accepted to conduct traditional day during sankranthi festival and women's day on 8<sup>th</sup> march.
7. The committee approved for painting/white wash of college buildings.
8. The meeting ended with the note of thanks from the coordinator.

The following members attended the meeting:

S No.	Name of the Member	Position	Signature
1.	Dr. Ch. Vijaya Kumar	Chairman	
2.	Mr. D. Prabhakar Reddy	Management Member	
3.	Mr. K.V. Bhaskar Reddy	Employer Nominee/Industry Member	
4.	Prof. K.V. Jawahar	NAAC Coordinator & HOD-MECH	
5.	Mr. T. Veeranna	IQAC Coordinator	
6.	Mr. K. Ramakrishna Prasad	HOD-EEE	
7.	Mr. P. Sekhar Babu	HOD-ECE	
8.	Mr. N. VenkateswaraRao	HOD-CSE	
9.	Dr. SK. MeeraSaheb	HO- H&S	
10.	Mr. C. Sridhar	HOD-MBA	
11.	Mr. G. Upendara	Librarian	
12.	Mr. G. Rajender Reddy	Administrative Official, Member	
13.	Mr. B. Santhosh Kumar	Alumni Member	
14.	Mr. A. RudraTeja	Student Member	
15.	Mr. Ch. Siva prasad	Parent Member	

  
Chairperson

PRINCIPAL  
SAI SPURTHI INSTITUTE OF TECHNOLOGY  
B. GANGARAM(V), SATHUPALLY(M)  
PIN : 502 303, Warangal Dist. Telangana  
Tel : +91 944 600 1000



# Sai Spurthi Institute Of Technology

(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Ref: SSIT/CIR/IQAC/02C/04/2018-19

Date: 01.04.2019

## CIRCULAR

All the members of the IQAC committee are here by informed to attend the IQAC meeting to be held on 04<sup>th</sup> April 2019 in IQAC Room at 02:30 P.M

A handwritten signature in blue ink, appearing to read "Chairperson".

PRINCIPAL  
SAI SPURTHI INSTITUTE OF TECHNOLOGY  
B. GANGARAM(V), SATHUPALLY(M)  
PIN : 507 303. Khammam Dist. T.S.

Copy to:

1. Principal
2. All the HODs
3. IQAC coordinator and members



Date: 04/04/2019

## Internal Quality Assurance Cell

Minutes of Meeting held on 04<sup>th</sup> April 2019 in IQAC Room at 02:30 P.M.

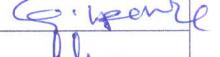
### Agenda:

- ❖ Welcome note by Chairperson and Confirmation of last IQAC meeting held on 17<sup>th</sup> December 2018.
- ❖ Committees and Departments performance.
- ❖ Academic Plan progress.
- ❖ Increase of intake strength of CSE branch
- ❖ New Faculty Recruitment.
- ❖ Purchasing of New lab equipment's and maintenance.
- ❖ Any other discussion.

### IQAC minutes of meeting (04<sup>th</sup> April 2019):

- The meeting started with a welcome note by Principal –Chairperson Dr. CH.VIJAYA KUMAR, Principal.
- All the members approved the minutes of last meeting.
- The chairperson instructed all the members of the committee and HOD'S to improve the results to stand in first place in the district among JNTUH affiliated colleges.
- IQAC given instructions to Administrative committee to maintain records securely.
- The committee members felt very happy about utilization of financial support for papers publication in conferences and in journals.
- All the members of the committee approved to increase the intake of CSE branch from 60 to 120 strength.
- IQAC discussed regarding new faculty members for the next academic year.
- The IQAC informed to all the head of the departments to get approval for purchasing of new lab equipment's as per the need of the curriculum.
- The meeting ended with the note of thanks from the coordinator.

The following members attended the meeting:

S No.	Name of the Member	Position	Signature
1.	Dr. Ch. Vijaya Kumar	Chairman	
2.	Mr. D. Prabhakar Reddy	Management Member	
3.	Mr. K.V. Bhaskar Reddy	Employer Nominee/Industry Member	
4.	Prof. K.V. Jawahar	NAAC Coordinator & HOD-MECH	
5.	Mr. T. Veeranna	IQAC Coordinator	
6.	Mr. K. Ramakrishna Prasad	HOD-EEE	
7.	Mr. P. Sekhar Babu	HOD-ECE	
8.	Mr. N. Venkateswara Rao	HOD-CSE	
9.	Dr. SK. Meera Saheb	HO- H&S	
10.	Mr. C. Sridhar	HOD-MBA	
11.	Mr. G. Upendra	Librarian	
12.	Mr. G. Rajender Reddy	Administrative Official, Member	
13.	Mr. B. Santhosh Kumar	Alumni Member	
14.	Mr. A. Rudra Teja	Student Member	
15.	Mr. Ch. Siva prasad	Parent Member	

  
Chairperson

PRINCIPAL  
SPURTHI INSTITUTE OF TECHNOLOGY  
ANGARAM(V), SATHUPALLY(M)  
PIN : 507 303, Khammam Dist. T.S.



**2018-19 ACADEMIC YEAR**

**IQAC REPORT**

S.NO	Minutes	Action Taken
1	The IQAC approved the academic plan and plan of action for next academic year (2018-19). With a suggestion to improve Industry based projects.	IQAC reviewed the annual report of last academic year (2017-18). The IQAC approved the academic plan and plan of action for next academic year (2018-19).
2	The committee suggested TPO for conducting CRT classes and TASK programs to the students, and also informed to increase the placements to the students.	“BRAINOVISION” Organized CRT classes for eligible students in addition to the additional classes conducted by the task to improve the employability. IQAC Committee will continue the financial support for Trainers.
3	The committee discussed about merit scholarships to the students based up on their performance in the results.	Committee sanctioned an amount of Rupees 45,29,900/ to encourage the meritorious students.
4	IQAC approves to organize the orientation programs for the first year students of all programs.	Orientation programs for all first year students conducted successfully with parents participation.
5	The IQAC suggested to all the members of the committee to look in to the faculty participations in FDP/Conferences/Workshops and publish papers in reputed journals.	Most of the faculty members actively involved in updating their knowledge and participated in FDPS and published papers in reputed journals.
6	Committee will continue the financial support for staff to participate in Faculty Development Programs, Workshops, Conferences, Journals and Seminars etc.	All Faculty members felt happy for the financial support from the institution.

7	Committee decided to conduct programs specifically addressing women faculty and girl students.	Bathukamma festival organized on the event of Bathakkamma on Women Empowerment Cell of SSIT is very active in conducting international women's day , rangoli competitions, flash mob etc.,
8	The IQAC approved to conduct symposiums for each department in the current semester.	All Branches organized symposiums namely VyduShya, Access , Mech Riser and Medho Spurthi
9	The committee approved to conduct training Sessions to the students for doing effective project works.	Training sessions conducted by COIN SOFTWARE Hyd for CSE students and VENKY'S - VISION for ECE Students and INDWELL Automation for EEE and Mechanical Students
10	All the members accepted to conduct traditional day during sankranthi festival	Traditional day celebrated on the eve of Sankranthi Festival On 11.01.2019
11	All the members of the committee approved to increase the intake of CSE branch from 60 to 120 strength.	AICTE and JNTUH approval is under process for consideration to increase the intake of CSE from 60 to 120.
12	The IQAC informed to all the head of the departments to get approval for purchasing of new lab equipment's as per the need of the curriculum.	New lab equipments were purchased in various departments as per the course curriculum given by the JNTUH for the next academic year.
13	The committee approved for painting/white wash of college buildings.	The Painting/ white wash work of college building partially completed and the remaining work is under process.



Chairperson, IQAC

PRINCIPAL  
**SAI SPURTHI INSTITUTE OF TECHNOLOGY**  
 B. GANGARAM(V), SATHUPALLY(M)  
 PIN : 507 303, Khammam Dist. T.S.