



Sai Spurthi
Institute Of Technology
Approved By AICTE, Affiliated to JNTU, Hyderabad, Certified by

B. Gangaram , Sathupally , Khammam Dt -507303-TS

CAC
Minute of Meeting
Academic Year 2016 -2017



**Sai Spurthi
Institute Of Technology**
(Approved By AICTE, Affiliated to JNTU, Hyderabad)
Accredited by NAAC - UGC (B-Grade)

Ref: SSIT/CIR/CAC/01/2016-17

Date: 06.06.2016

CIRCULAR

It is decided to conduct College Academic Committee meeting on 09.06.2016 in conference hall at 03:00 P.M

Agenda:

- ❖ Welcome note by Chairperson and Confirmation of last CAC meeting held on 12th November, 2015.
- ❖ Review and assessment of all academic and other activities during last academic year (2015-16).
- ❖ Overall Ambience of the college.
- ❖ Conducting guest lectures on tough Academic Subjects with Subject expertise.
- ❖ Verification of college academic calendar and implementation.
- ❖ Plan of action for next Academic Year (2016-17).
- ❖ Verifying the proposal for Training and development programs for the students.
- ❖ Conducting of placements.
- ❖ Encouraging faculty for doing research work and also for publication of research papers.
- ❖ Any other discussion

Chairperson

PRINCIPAL

**SAI SPURTHI INSTITUTE OF TECHNOLOGY
B. GANGARAM, SATHUPALLY (M)
PIN : 507 303, Khammam Dist. T.S.**

Copy to: 1. Principal
 2. All the College Academic committee Members.



Sai Spurthi Institute Of Technology

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Minutes of Meeting held on 09th June, 2016 in conference hall at 03:00 P.M.

CAC minutes of meeting (09th June, 2016):

1. The meeting started with a welcome note by Principal –Chairperson Dr. CH.VIJAYA KUMAR.
2. All the members approved the minutes of last meeting.
3. CAC reviewed the annual report of last academic year (2015-16).
4. The CAC approved the academic plan and plan of action for next academic year (2016-17).
5. The committee instructed to TPO regarding CRT, more placements, On-Line and Off-Line Training Sessions.
6. The committee discussed on 2015-16 results and given suggestions to all HODs and staff for better improvement.
7. Committee will continue the financial support for staff to participate in Faculty Development Programs, Workshops, Conferences, Journals and Seminars etc.
8. The meeting ended with the note of thanks from the coordinator.

A handwritten signature in blue ink, appearing to read "Chairperson".

PRINCIPAL
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College Academic Committee

09.06.16

S No.	Name of the Member	Position	Signature
1.	Dr. Ch. Vijaya Kumar	Chairman & Principal	
2.	Mr. D. Prabhakar Reddy	Management Member	
3.	Prof. K. Srinivasa Rao	HOD - MECH	
4.	Mr. K. Ramakrishna Prasad	HOD - EEE	
5.	Prof. K. Vidya Sagar	HOD - ECE	
6.	Mr. K. Pandu Ranga Rao	HOD - CSE	
7.	Prof. Sk. MeeraSaheb	HOD - H&S	
8.	Mr. P. Sridhar	HOD - MBA	
9.	Mr. G. Upendra	Librarian	
10.	Prof. K.V. Jawahar	NAAC Coordinator	
11.	Mr. T. Veeranna	IQAC Coordinator	

PRINCIPAL

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Ref: SSIT/CIR/CAC/02/2016-17

Date: 21.11.2016

CIRCULAR

It is decided to conduct College Academic Committee meeting on 23rd November, 2016 in conference hall at 03:00 P.M

A handwritten signature in black ink, appearing to read "Chairperson".

Chairperson

PRINCIPAL

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Minutes of Meeting held on 23rd November, 2016 in conference hall at 03.00 P.M.

Agenda:

- ❖ Welcome note by Chairperson and Confirmation of last CAC meeting held on 09th June, 2016.
- ❖ Committees and Departments performance.
- ❖ Academic Plan progress.
- ❖ CAC emphasized on conducting Makeup classes and guest lectures.
- ❖ Any other discussion

CAC minutes of meeting (23rd November, 2016):

- The meeting started with a welcome note by Principal –Chairperson Dr. CH.VIJAYA KUMAR, Principal.
- All the members approved the minutes of last meeting.
- CAC emphasized on conducting Makeup classes and guest lectures.
- CAC given instructions to Administrative committee to maintain records securely.
- The committee members felt very happy about utilization of financial support by staff.
- CAC emphasized on conducting CRT and communication skills classes for final year students.
- CAC suggested to improve the industry related knowledge.
- The meeting ended with the note of thanks from the coordinator.

Chairperson.

PRINCIPAL

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B. Gangaram, Sathupally, Khammam Dt -507303-TS

College Academic Committee

9.3.11.2016

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1.	Dr. Ch. Vijaya Kumar	Chairman & Principal	
2.	Mr. D. Prabhakar Reddy	Management Member	
3.	Prof. K. Srinivasa Rao	HOD - MECH	
4.	Mr. K. Ramakrishna Prasad	HOD - EEE	
5.	Prof. K. Vidya Sagar	HOD - ECE	
6.	Mr. K. Pandu Ranga Rao	HOD - CSE	
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