Help File: Accessing Your Insurance Card – Reliance General Insurance

Dear Employee,

You can now access and download your insurance card using two convenient options – through the mobile application or directly via the website. Please follow the step-by-step instructions below.

Option 1: Using the Mobile Application

Step-by-Step Guide

1. **Download the Mobile App**
   - App Name: **Reliance Self-i**
   - Download Link: http://onelink.to/ep5mb4
2. **Learn How to Use the App**
   - Watch the help video: Click Here
3. **Attach Your Policy**
   - Open the app and begin the process to attach your insurance policy.
4. **Enter Required Details**
   - Policy Number: 612332428120000005
   - Date of Birth: (Enter your DOB as per official records)
   - Employee Code: (Enter without leading zeros)
5. **Click on** 'Show Policy'
6. **Access Your Insurance Card**
   - Go to the 'My Policy' section.
   - You can view or download your and your family members' insurance card.

Option 2: Without Downloading the App

If you prefer not to use the mobile app, you can still access your insurance card online:

Step-by-Step Guide

1. **Visit the Website**
   - https://www.reliancegeneral.co.in/Insurance/Self-Help/Online-R-Card.aspx
2. **Enter Policy Details**
   - Policy Number: 612332428120000005
   - Click on "Confirm"
3. **Enter Your Employee Code** (Do not add zero as a prefix)
4. **Access Insurance Card**
   - View, Print, or Email your and your family members' insurance card.

Need Help? Contact Us

- **Reliance General Insurance Customer Care**
  - Phone: 1800 3009
  - Email: Rgicl.rcarehealth@relianceada.com
- **Your HR Contact Points**
  - Mr. Krishna Dahariya
    Email: srexe2.hr@vnrseeds.com
  - Mr. Debrat Roy
    Email: manager2.hr@vnrseeds.com
- **Submit Queries or Grievances**
  - Through the Query Section of the ESS Portal or ESS Mobile Application