Admin panel working design and layout and algorithms

Admin Panelworking page layout

Header Panel →

Logo	Gyanmitras	1.HOME	2.Manage Resources	3.Remove User	4. Reply Users	5.Profile

Text (above header panel row)

6.Counselor Management

6.1 See/Search Counselors	Provide search filters and on click show counselor profile

Counselor Section →

6.2.Approav Counselor | 6.3.Manage Feedbacks and mark student

Request Id	Validate	Accept	Reject	COUNSELOR_Id	Feedback-Id	Student_Id	Mark Student
Req001	Apply Internal filers	Accept	Reject	C-Id001	Fd-Id001	Sd-Id-001	Mark(+,-)
Req002	Apply Internal filers	Accept	Reject	C-Id-092	Fd-Id024	Sd-Id-065	Mark(+,-)

6.4.Manage Feedbacks and mark student | 6.5.Send Feeds

COUNSELOR_Id	Doc_Id/Type	Approav	Reject	COUNSELOR_Id	Give Feed	Upload Docs
C-Id001	01-Bih-pri-Ngo	Approav	Reject	C-Id002	TEXT	Feed1.pdf
C-Id002	02-UP-Sec-Spo	Approav	Reject	C-Id0020	TEXT	Feed2.pdf

7.Student Management

Student Section →

7.1.Feedback Management | 7.2.Manage Critical Support

Student_Id	Feedback-Id	COUNSELOR_Id	Mark Counselor	Req-Id	Student_Id	Reply	Mark
S-Id-001	Fd-Id-001	C-Id-012	+,-	Req-Id-002	S-Id-001		
S-Id-002	Fd-Id-002	C-Id-011	+,-	Req-Id-003	S-Id-002		

8.Volunteer Management | For Future Use

Volunteer Section →

8.1.Send Feeds | 8.2.Search Volunteers | For Future Use

Volunteer_Id	Give Feed	Upload Docs	Apply Different filters
V-Id-001	TEXT	Feed1.pdf	
V-Id-002	TEXT	Feed2.pdf	

9.Contact Admin	10.Blogpost1_URL	11.Blogpost2_URL/ORsomething else

List of functionalities:

- For Counselor
- For Students
- Volunteers
- Other functions(HOME/Manage Resources/Remove users)

1. **HOME:** Redirect to index page.

2. **Manage Resources**: Provide data upload option in same manner as on resource page data is getting downloaded.

3. **Remove Users:**

   A. In case of adopted counselor

   1. Use marks of the adopted student and adopted counselor.
      Marks will be assigned by admin on the behalf of feedbacks given by students and counselors in mutual exclusive manner.
      Example:
      Every week counselor will give feedback of student and student will give feedback of counselor. Admin will analyze feedbacks manually and will give 1-unit (positive or negative) marks to each counselor and student for each feedback. Either counselor or student if reaches the limit of -10 marks then admin again on the discretion of admin, adopted counselor or adopted student may be blocked temporarily.

***1* working: It's also the working of "Feedback management " for Adopted counselor**

S. N.	Feedback Criteria's	Predefined mark for each Criteria	
		YES	NO
1	**Was the student capable to get you?**	+1	-1
2	**Was there not a proper response?**	-1	+1
3	**Were they requesting financial support?**	-10	0
4	**Was the student in hurry?**	-5	0
5	**Were you asked for external communication?**	-50	+50
6	**Was your student on time?**	+20	-20
7	**Did your student lie?**	-20	+20
8	**Don't Your student have sufficient infrastructure to continue his studies?**	+100	0
9	**Report Abuse ->1.Explain your concern 2.Submit docs if any ,Related to abuse**	-100	0

Suppose these are the consecutive feedbacks by counselor for student

S.N.	Feedback Criteria's	Counselor-Id-01 Student-Id-020		Counselor-Id-01 Student-Id-020		Counselor-Id-01 Student-Id-020	
		Feedback-Id-01/Week01		Feedback-Id02/Week02		Feedback-Id03/Week03	
		YES	NO	YES	NO	YES	NO
1	Was the student capable to get you?	+1	----	-1			+1
2	Was there not a proper response?	-1	----		+1	-1	
3	Were they requesting financial support?		0		0		0
4	Was the student in hurry?	-5			+5	-5	
5	Were you asked for external communication?	-50			+50	-50	
6	Was your student on time?		-20	+20		+20	
7	Did your student lie?		+20		-20	-20	
8	Don't Your student have sufficient infrastructure to continue his studies?	+100		+100		+100	
9	Report Abuse -> 1.Explain your concern 2.Submit docs if any ,Related to abuse	-100			0		0
	SUBTOTAL	-55		+75		+45	
	Cumulative Total	-55		(-55+75)= +25		(+45+25)=70	

cumulative marks of each student should be visible to the admin and whoever will have negative marks 3 weeks regularly, admin can remove that student.

B. In case of adopted Student

S.N.	Feedback Criteria's	Predefined mark for each Criteria	
		YES	NO
1	Was the communication useful?	+1	-1
2	Did your counselor suggest any private institution?	-1	+1
3	Were u asked to pay money for guidance.	-10	0
4	Was your counselor in hurry?	-5	0
5	Were you asked for any other unregistered contact?	-50	+50
6	Was your counselor on time?	+20	-20
7	Did your counselor lie?	-20	+20
8	Was your counselor inefficient? If yes ->Explain	+100	0
9	1. Report Abuse -> 1.Explain your concern 2.Submit docs if any ,Related to abuse	-100	0

Suppose these are the consecutive feedbacks by Student for Counselor

S.N.	Feedback Criteria's	Student-Id-020 Counselor-Id-01 Feedback-Id-01/Week01		Student-Id-020 Counselor-Id-01 Feedback-Id02/Week02		Student-Id-020 Counselor-Id-01 Feedback-Id03/Week03	
		YES	NO	YES	NO	YES	NO
1	Was the communication useful?	+1	----	-1			+1
2	Did your counselor suggest any private institution?	-1	----		+1	-1	
3	Were u asked to pay money for guidance.		0		0		0
4	Was your counselor in hurry?	-5			+5	-5	
5	Were you asked for any other unregistered contact?	-50			+50	-50	
6	Was your counselor on time?		-20	+20		+20	
7	Did your counselor lie?		+20		-20	-20	
8	Was your counselor inefficient? If yes ->Explain	+100		+100		+100	
9	2. Report Abuse -> 1.Explain your concern 2.Submit docs if any ,Related to abuse	-100			0		0
	SUBTOTAL	-55		+75		+45	
	Cumulative Total	-55		(-55+75)= +25		(+45+25)=70	

Cumulative marks of each counselors should be visible to the admin and whoever will have negative marks 3 weeks regularly, admin can remove that counselor.

C. In case of non-adopted students

It will be on the discretion of Admin only.

D. In case of non-adopted Counselors

It will be on the discretion of Admin only.

E. In case of volunteer

It will be on the discretion of Admin only.

4. Reply Users

In this we Admin will reply all types of users either by phone call or by mail.

5. Profile

Just provide edit options and same as other users

6. Counselor management

6.1. See/Search counselor

Admin should see the list of Counselors and should have sufficient filters (Like search statewide/District-wide/language wise/academic detail wise …

6.2. Approve Counselor

When a counselor signup, he will be verified and approved by Admin.

Approval will be in two steps:

Step 1. Validation by predefined parameters fixed in database.

Case a. If counselor is a student

Fixed criteria's to be matched with counselor's details

Matriculation Marks	Intermediate Marks	Graduation Marks
>50%	>55%	>70%

Case b. If counselor is employed

{

He should be approved directly.

}

Case c. If counselor is retired

{   He should be approved directly.}

6.3. Manage feeds

Admin should be enabled with area to type feed to particular Counselor.

This module will be same for adopted and non-adopted counselors both.

Layout should be like this at Admin end:

Couselor_Id	Type Text	Upload docs	Send URL
C-Id-001	Hey counselor !I am Admin	Abc.pptx	www….
C-Id-002	Hey counselor !I am Admin	Abc.pptx	www….
……………………	…………	…….	….

Admin will send feeds manually on his own discretion.

7. Student management

7.1. Feedback management

Refer ***1***

7.2. Manage Critical support

In this field we reply will be telephonic only, since it's critical, Admin will communicate one by one to the Student and will forward the concerns to the social wing of the system.

The layout at the Admin can be like this.

Student-Id	Query-Type	Description	Replied(Tick-Box)	
S-Id-001	1.Technical admission issues 2. Financial issues 3. Degree related issues 4.Neglegence by Govt. authorities causing academic concerns 5.Fraud 6.Others-Provide Text-area		YES	NO

7.3. Feed management will be same here also

8. Volunteer management

8.1. Feeds management

Admin should be enabled with area to type feed to particular Counselor.
Layout should be like this at Admin end:

Volunteer_Id	Type Text	Upload docs	Send URL
V-Id-001	Hey counselor !I am Admin	Abc.pptx	www….
V-Id-002	Hey counselor !I am Admin	Abc.pptx	www….
……………………	…………	…….	….

Admin will send feeds manually on his own discretion.