

Leave Request Application

<

Leave Request

CREATE REQUESTVIEW/DELETE (19)

<

Jun 2017

Jul 2017

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SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
28	29	30	31	1	2	3	25	26	27	28	29	30	1
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30	1	23	24	25	26	27	28	29
							30	31	1	2	3	4	5

■

 Deletion (Not Approved)

■

 Sent (Not Approved)

■

 Approved

■

 Holidays

Leave Type	Current Balance	Planned Usage	Available Balance
Sick leave	390.30	0.00	390.30
Vacation	50.45	27.00	23.45
Floating Holiday	32.00	0.00	32.00
Military Leave	100.00	0.00	100.00

*Type:

*From:

MM/dd/yyyy

HH:mm (24 hr)

*To:

MM/dd/yyyy

HH:mm (24 hr)

Approver:

Dale Wolfram

Hours

Comments:

Clear Fields

Review and Submit to Approver

<

Leave Request

CREATE REQUESTVIEW/DELETE (19)

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Jun 2017

Jul 2017

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SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
28	29	30	31	1	2	3	25	26	27	28	29	30	1
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11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30	1	23	24	25	26	27	28	29
							30	31	1	2	3	4	5

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 Deletion (Not Approved)

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 Holidays

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Sick leave	390.30	0.00	390.30
Vacation	50.45	27.00	23.45
Floating Holiday	32.00	0.00	32.00
Military Leave	100.00	0.00	100.00

*Type:

Sick Leave

*From:

06/21/2017

13:00

*To:

06/21/2017

16:00

Approver:

Dale Wolfram

3.00

Comments:

Leaving for half-day

Clear Fields

Review and Submit to Approver

Leave Request

CREATE REQUEST

VIEW/DELETE (19)

<

Jun 2017

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SUN

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Jul 2017

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27

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Deletion (Not Approved)

Sent (Not Approved)

Approved

Holidays

Leave Type

Current Balance

Planned Usage

Available Balance

Sick leave

390.30

0.00

390.30

Vacation

50.45

27.00

23.45

Floating Holiday

32.00

0.00

32.00

Military Leave

100.00

0.00

100.00

Confirmation

Type: SICK LEAVE

From Date: 06/21/2017

From Time: 13:00

To Date: 06/21/2017

To Time: 16:00

Approver: Dale Wolfgram

Hours: 3.00 H

Comments: Leaving for half-day

Submit to Approver

Close

Clear Fields

Review and Submit to Approver

Leave Request

CREATE REQUEST

VIEW/DELETE (20)

<

Jun 2017

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Jul 2017

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Deletion (Not Approved)

Sent (Not Approved)

Approved

Holidays

Leave Type

Current Balance

Planned Usage

Available Balance

Sick leave

390.30

0.00

390.30

Vacation

50.45

27.00

23.45

Floating Holiday

32.00

0.00

32.00

Military Leave

100.00

0.00

100.00

*Type:

HH:mm (24 hr)

HH:mm (24 hr)

Hours

Request Successfully Submitted to Approver

Close

Clear Fields

Review and Submit to Approver

Leave Request

CREATE REQUEST

VIEWDELETE (20)

ALL (20)

SENT (3)

APPROVED(12)

REJECTED(2)

Category	From	To	Begin Time	End Time	Hours	Comment	
Sick Leave	06/21/2017	06/21/2017	13:00	16:00	3.00 H	Leaving for half-day	
Delete: Vacation Leave			19:00	22:00	3.00 H	kudos!!	
Vacation Leave	06/12/2017	06/12/2017	00:00	00:00	8.00 H	gsdfgsdfgsdf	
Vacation Leave	06/06/2017	06/08/2017	00:00	00:00	24.00 H	Coloradoff@#	
Sick Leave	05/23/2017	05/23/2017	00:00	00:00	8.00 H	23rd	
Vacation Leave	05/19/2017	05/19/2017	19:00	20:00	1.00 H	testt1fs	
Sick Leave	05/12/2017	05/12/2017	09:00	11:00	2.00 H	Sick 1	
Sick Leave			13:00	14:00	1.00 H	sck again	
Vacation Leave	05/01/2017	05/01/2017	00:00	00:00	8.00 H	ssdsa	
Sick Leave	03/08/2017	03/08/2017	12:00	17:00	5.00 H	test1	
Funeral Leave	11/15/2016	11/15/2016	00:00	00:00	8.00 H	Test Entry application	
Funeral Leave	11/10/2016	11/10/2016	00:00	00:00	8.00 H	Test one day, without timings only hours + message handling	
Funeral Leave	11/07/2016	11/09/2016	00:00	00:00	24.00 H		
Sick Leave	10/19/2016	10/19/2016	00:00	00:00	8.00 H		
Sick Leave	10/13/2016	10/13/2016	00:00	00:00	8.00 H		
Vacation Leave	10/12/2016	10/12/2016	00:00	00:00	8.00 H		
Delete: Funeral Leave	09/22/2016	09/22/2016	12:31	16:00	3.48 H	Cancellation:	
Delete: Funeral Leave			12:31	16:00	3.48 H	Cancellation:	

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VIEWDELETE (20)

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■ Sent (Not Approved)

■ Approved

■ Holidays

Jul 2017

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Floating Holiday	32.00	0.00	32.00
Military Leave	100.00	0.00	100.00

*Type: Vacation Leave

*From: 07/10/2017

*To: 07/12/2017

Approver: Dale Wolfgram 24.00

Comments: Colorado Visit

Clear Fields

Review and Submit to Approver