

## **CURRICULUM VITAE**



**ASWATHY.S**

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### **OBJECTIVE**

To work in challenging atmosphere that offers ample opportunity to reinforce my ability and new cutting edge skills that helps me to groom myself into a good professional which would simultaneously contribute to the growth and success of my organization.

### **PROFESSIONAL EXPERIENCE:**

- 1) Women and Child Development Department (Kerala Government)**  
**8<sup>th</sup> Nov 2019 to till**  
**Designation: Block Project Assistant**

Working as BPA of National Nutrition Mission controlled by Central Government of India to support technical and Administrative department to ensure the smooth operation of women and child development department.

- 2) Believers Church Medical college hospital, Thiruvalla – 29<sup>th</sup> Aug 2016 to 29<sup>th</sup> Nov 2016**  
**Designation: Internship in Administrative Department**

Trained and experienced as administrative in various departments such as Quality, HR, Operation, PRO, Purchase, Business development and Insurance.

- 3) KCM Hospital at Nooranad – 3<sup>rd</sup> Nov 2014 to 31<sup>st</sup> Dec 2015**  
**Designation: Nursing tutor cum Clinical instructor**

Actively involved in ward teaching and clinical supervision and also maintain good relationship with co workers.

### **PERSONALITY SKILLS**

- Excellent communication and interpersonal skills.
- Excellent Leadership quality.
- Strong in reconciling problems and resolve conflict.
- Always remaining composed, even in difficult and stressful situations.

## **PROFESSIONAL QUALIFICATIONS**

### **Post Graduation**

**Institution** : Reliable Institute of Management and Science  
**Course** : BTEC, Strategic Management and Leadership in Hospital Administration  
**University** : Edexcel, Pearson, UK  
**Year of Pass out** : 2017

### **Under Graduation**

**Institution** : Indian Institute of Nursing, Bangalore  
**Course** : Bsc Nursing  
**University** : Rajiv Gandhi University of Health Science  
**Year of Pass out** : 2013  
**Percentage** : 67%

## **ACADEMIC QUALIFICATIONS**

- HSC, State Board (2009)  
GHSS Ayaparampu  
Kerala Higher Secondary Board of Education
- SSLC, State Board (2007)  
GHSS Ayaparampu  
Secondary Board of Education, Kerala

## **PERSONAL DETAILS**

**Date of Birth** : 16.10.1991  
**Gender** : Female  
**Nationality** : Indian  
**Father Name** : Sivan Pillai  
**Marital Status** : Married  
**Languages Known** : Malayalam, English, Hindi, and Tamil

## **DECLARATION**

I do hereby declare that the particulars of information stated above are true, correct and complete to the best of my knowledge and belief.

**Place: Haripad**

**Date:**

**Yours Truly,**

**Aswathy.**

