**RESUME**

|  |  |
| --- | --- |
| **GANGA V.NAIR** Kuzhinjazhikathu Veedu, Kura (P.O),  Thalavoor, Chengamanadu (Via),  Kollam, Pin: 691557  Email:gvnair91@gmail.Com,  Mob: 9207069064  9747320090 | **C:\Users\demo\Desktop\667.jpg** |

**PERSONAL STATEMENT**

The desire to be a professional has always inspired me towards working for an established organization which ensures to identify my capabilities and talents in creative and logical thinking, and utilizing them to achieve the goals of the organization.

**CARREER OBJECTIVE**

To improve my knowledge by working with the current situation of the industry.

**EDUCATION**

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| --- | --- | --- | --- | --- |
| **QUALIFICATION** | **UNIVERSITY/BOARD** | **INSTITUTION** | **YEAR** | **AGGREGATE** |
| M.B.A(HR&FINANCE) | UNIVERSITY OF KERALA | [Institute of Management in Kerala (IMK)](http://www.minglebox.com/college/Institute-of-Management-in-Kerala-Trivandrum) Kundara | 2011-2013 | First Class |
| Bsc(computer Science) | UNIVERSITY OF KERALA | University Institute of Technology Pathanapuram | 2008-2011 | First Class |
| PLUS TWO(Science) | HIGHER SECONDARY BOARD | Mount Tabour Higher Secondary School, Pathanapuram | 2006-2008 | First Class |
| S.S.L.C | PUBLIC EXAMINATION BOARD | Devi Vilasom Vocational Higher Secondary School,  Thalavoor | 2006 | First Class |

**EXPERIENCE**

**EXPERIENCE**

Working as Public Relation Officer Cum Admin Assistant at NRM School of Architecture, Kollam (July 2014 to till date)(5 month working as Admin incharge)

**PROJECT DETAILS**

PROJECT DETAILS:

MINOR PROJECT (Bsc CS)

Title : Online Property Management

Front End : PHP

Back End : My Sql

MAJOR PROJECT

Title : Technical Community Website

Front End : ASP.NET

Back End : SQL

ORGANISATION STUDY (MBA) : Kerala Ceramics Limited (KCL)

Kundara

PROJECT

Title : A Study on the Employee Health & Safety Environment In KMML, Chavara.

**PERSONAL SKILLS**

* + - * Ability to deal with people diplomatically
      * Willingness to learn
      * Team facilitator
      * Leadership skill
      * Accommodate with any situations

**REFERENCE**

|  |  |
| --- | --- |
| **Ar.Prince Benziger** **Principal** Nizar Rahim and MARK School of Architecture, Kollam  Mob:9895132004 | **Er.Najimudeen Abdulsalam** **Admin Officer**  Nizar Rahim and MARK School of Architecture, Kollam  Mob:9526045555 |

**PERSONAL PROFILE**

**Father’s name : Thankappan Nair.R**

**Nationality : Indian**

**Age & Date of birth : 30 & 31-12-1990**

**Gender : Female**

**Marital status : Married**

**DECLARATION:**

I hereby declare that the above-mentioned information is correct to my knowledge, and I bear the responsibility for the correctness of the above-mentioned particulars.

Yours truly

Place: **Kottarakkara**

**GANGA V. NAIR** Date: 28-04-2021