

## Documents for Admission



**Documents – Color Scanned copies, individual file size to be less than 5 MB.**

**File Naming Style: YourName\_documentName.PDF),**

| Primary Applicant  | Check Box |
|--|-----------|
| 1. Passport  |           |
| 2. Marriage certificate in English (if married)                            |           |
| 3. CID   |           |
| 4. Employment evidence (if employed)                                       |           |
| - Concern letter from present office (current date)                        |           |
| - Recommendation for further studies, if possible (current date)           |           |
| - Appointment letter (when appointment)                                    |           |
| - Regularization letter after Probation                                    |           |
| - Job Assurance Letter/ EOL, if possible                                   |           |
| - Updated recent 3 months' pay slips                                       |           |
| - Work Experience letter of past jobs / Internships letter / (if relevant) |           |
| 5. Degree mark sheets and certificates / Diploma/Masters                   |           |
| 6. Class 10 mark sheets and certificates                                   |           |
| 7. Class 12 mark sheets and certificates                                   |           |
| 8. CV/Resume   |           |
| 9. English test certificate (TOEFL/ IELTS/ PTE)                            |           |
| 10. SOP/ GTE as per requirement (only for some Unis)                       |           |
| <b>Dependent/s</b>   |           |
| 1. Passport  |           |
| 2. Employment evidence (if employed - both past and present)               |           |
| - Current Employment letter with leave grant (if available)                |           |
| - Recent 3 months' pay slips   |           |
| - Past Work Experience /Internships letter (if relevant)                   |           |
| 3. CID   |           |
| <b>Children (Below 18 years old)</b>                                       |           |
| 1. Passport  |           |
| 2. CID No  |           |

1. Admission form for Happyness ECPF
2. Contract Agreement with advance of Nu. 5000
3. Digital Signature of applicant (Picture of signature on a white paper)

For More Information # 97517348434 # 97517975573 # 97577905620