

Wallace Family Summer Internship 2018 Application Form

Wallace Family Summer Internship Application Deadline – 4:30 PM, Friday, March 2, 2018

1. Student Name:
Student ID:
Program of Study:
Year of Study:
Mailing Address:
Email Address:
Telephone:
2. Title of proposed New Venture
3. Please attach a **description of your proposed New Venture outlining (Maximum two pages):**
 - Your innovative idea for the business venture (what do you want to explore)
 - Learning goals (what do you want to learn)
 - Desired outcomes (what do you hope to accomplish)
 - Motivation (why do you want to participate)
 - Proposed Faculty mentor (optional)
4. Location of proposed New Venture:
Note: Business incubation space in Antigonish will be provided to each intern for 12 weeks (between May 8 to July 31)
5. Interns in receipt of this award agree to:
 - Engage in a self-directed, 12 week internship program
 - Meet weekly with the Internship Coordinator
 - Attend weekly seminars and participate in learning activities offered during the internship period
 - Provide monthly reports to the Internship Coordinator and Faculty Mentor
 - Write a final summary of the internship experience (outlining learning accomplishments, overall achievements) and submit a copy to the Extension Department
 - Participate in an innovation and entrepreneurship event organized by StFX University where they share their internship learning experiences
 - Participate in follow-up surveys and interviews as conducted by StFX after the internship period

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By signing below, you agree to the foregoing conditions and consent to StFX sharing video/audio/print proceedings from any reports and events (in whole or in part) in its communications materials.

Student's signature: _____

6. The Wallace Family Entrepreneurship funding is for the summer internship salary (and required benefits). Expenses related to the internship are the responsibility of the intern.

By signing below, you understand that should you receive the award, all other expenses are your responsibility.

Student's signature: _____

To complete this application, please attach an up-to-date copy of your **StFX Student Grade Report**.

Once complete, please submit this form (along with your StFX Student Grade Report and proposed New Venture project description) to the **StFX Extension Department, Coady International Institute Building, 2nd floor, Office 274**. Applications may also be emailed to the StFX Extension Department at bhemlow@stfx.ca.

Application deadline is 4:30 PM on Friday, March 2, 2018.

Questions concerning the application can be directed to:

Paula Brophy
Coordinator, StFX Extension Innovation and Enterprise Centre
pbrophy@stfx.ca

Application Checklist

- ☐ Completed application form
- ☐ New Venture title, description and location
- ☐ StFX Student Grade Report in PDF
- ☐ If submitting a team application by email, please carbon copy (cc:) all members of the team