



**សាលាអាមេរិកាំងហ្គេត**  
**GOLDEN GATE AMERICAN SCHOOL**

Campus:	Grade:	Teacher:	Score:  /100
Student's full name:			
Class:	(M/F)	Date: / /	

**Term 3 Mid-Term Exam**

**Subject ICT**

(Time allowed: 40 minutes)

**EXAM RULES**

1. Write the date, your full name, gender and class on the front page.
2. NO talking in the examination room.
3. Stay seated at your desk until the teacher says you can get up.
4. If you need help, raise your hand. Do not stand up or shout out!
5. Food and drinks are not allowed (only clear water bottles).
6. No cell phones, tablets, i-pads or other electronics are allowed in the class.
7. Write neatly and clearly! Check your work when you have finished.
8. **CHEATING** will not be tolerated! Do not look at other students' work, do not whisper or communicate in any way with other students.

**IF YOU ARE CAUGHT CHEATING, YOUR EXAM WILL BE TAKEN AWAY, MARKS WILL BE DEDUCTED (YOU MIGHT GET ZERO) AND DISCIPLINARY PROCEDURES WILL BE FOLLOWED**

1. What are the four basic calculations in Microsoft Excel?  

(A) Addition, subtraction, multiplication, and division	(B) Addition, subtraction, division, and exponentiation
(C) Addition, multiplication, division, and exponentiation	(D) Subtraction, multiplication, division, and exponentiation
  
2. What is the sequence to follow when doing calculations in Microsoft Excel?  

(A) Parentheses, powers, multiplication, division, addition, subtraction	(B) Parentheses, addition, subtraction, multiplication, division, powers
(C) Powers, parentheses, multiplication, division, addition, subtraction	(D) Addition, subtraction, parentheses, multiplication, division, powers
  
3. What will the results be for " $5*2+12-3/2+20$ "?  

(A) 26	(B) 27
(C) 28	(D) 40.5
  
4. What is the result of the expression " $(5+6-2)/3+(7-8+3) - (2+3+1) * 2$ "?  

(A) -4	(B) -7
(C) 0	(D) 2
  
5. What is the use of parentheses in Microsoft Excel calculations?  

(A) To indicate the order of calculations	(B) To indicate the start and end of a calculation
(C) To indicate the importance of a calculation	(D) To indicate the priority of a calculation
  
6. What is the function of the Autofill tool in Microsoft Excel?  

(A) To copy formulas across cells	(B) To copy values across cells
(C) To insert values into cells	(D) To insert formulas into cells
  
7. What are the symbols for percentages and powers in Microsoft Excel?  

(A) % and ^	(B) * and /
(C) + and -	(D) = and ()

8. Can you give an example of using the percentage symbol, to do the following calculation in Microsoft Excel?

We ate 10 percent of 5 cakes how much cake is left.

- |                                      |                                      |
|--------------------------------------|--------------------------------------|
| <input type="radio"/> (A) $5 + 10\%$ | <input type="radio"/> (B) $10\% + 5$ |
| <input type="radio"/> (C) $5 * 10\%$ | <input type="radio"/> (D) $10\% / 5$ |

9. What is the function of the COUNT formula in Microsoft Excel?

- |   |   |
|---|---|
| <input type="radio"/> (A) To count the number of cells that contain values in a specified range | <input type="radio"/> (B) To count the number of cells that contain formulas in a specified range |
| <input type="radio"/> (C) To count the number of cells that contain text in a specified range   | <input type="radio"/> (D) To count the number of cells that contain numbers in a specified range  |

10. How do you use the COUNT formula in Microsoft Excel?

- |   |   |
|---|---|
| <input type="radio"/> (A) <code>=COUNT(A1:A10)</code> | <input type="radio"/> (B) <code>=COUNT(1,2,3,4,5,6,7,8,9,10)</code> |
| <input type="radio"/> (C) <code>=COUNT(A:A)</code>    | <input type="radio"/> (D) <code>=COUNT(1:10)</code>                 |

11. What is the function of the TODAY formula in Microsoft Excel?

- |   |   |
|---|---|
| <input type="radio"/> (A) To return the date of the last modification | <input type="radio"/> (B) To return the current date and time |
| <input type="radio"/> (C) To return the current time                  | <input type="radio"/> (D) To return the current date          |

12. How do you use the TODAY formula in Microsoft Excel?

- |   |   |
|---|---|
| <input type="radio"/> (A) <code>=CURRRDATE()</code> | <input type="radio"/> (B) <code>=TODAY</code>   |
| <input type="radio"/> (C) <code>=CURRRDATE</code>   | <input type="radio"/> (D) <code>=TODAY()</code> |

13. What is the function of the NOW formula in Microsoft Excel?

- |   |   |
|---|---|
| <input type="radio"/> (A) To return the current date          | <input type="radio"/> (B) To return the current time                  |
| <input type="radio"/> (C) To return the current date and time | <input type="radio"/> (D) To return the date of the last modification |

14. How do you use the NOW formula in Microsoft Excel?

- |   |   |
|---|---|
| <input type="radio"/> (A) <code>=NOW()</code> | <input type="radio"/> (B) <code>=TODAY()</code> |
| <input type="radio"/> (C) <code>=DATE</code>  | <input type="radio"/> (D) <code>=NOW</code>     |

15. What is the difference between the TODAY and NOW functions in Microsoft Excel?
- (A) TODAY returns the date only, NOW returns date and time. (B) TODAY returns date and time, NOW returns the date only.
- (C) TODAY returns the date in words, NOW returns date and time. (D) TODAY returns the date and time in words, NOW returns the date only.
16. What is the purpose of the CONCAT function in Microsoft Excel?
- (A) To calculate the sum of a range of cells. (B) To combine multiple cells into one cell.
- (C) To find the largest value in a range of cells. (D) To find the smallest value in a range of cells.
17. Which of the following is a correct statement about combining the COUNT function with other functions in Microsoft Excel?
- (A) The COUNT function cannot be combined with other functions. (B) The COUNT function can only be combined with the SUM function.
- (C) The COUNT function can be combined with other functions to perform more complex calculations. (D) The COUNT function is already a combination of other functions, so it cannot be combined further.
18. Can you explain the difference between using TODAY and NOW in some countries?
- (A) TODAY returns the date only, NOW returns date and time in local time. (B) TODAY returns the date and time in local time, NOW returns the date only.
- (C) TODAY and NOW return the date and time in the same format but in different time zones. (D) TODAY and NOW return the date and time in the same format and in the same time zone.
19. Why is it important to take a break when using Microsoft Excel for a long time?
- (A) To improve your typing speed. (B) To avoid making mistakes.
- (C) To improve your typing speed. (D) To reduce eye strain and neck pain.
20. What do you have to change for NOW() to only display the time.
- (A) Change the cell format to time (B) Change the cell format to date
- (C) Change the worksheet format to time (D) Change the worksheet format to date

Name		Quiz	
Date		Class	

- A B C D E

1 ☐A ☐B ☐C ☐D

2 ☐A ☐B ☐C ☐D

3 ☐A ☐B ☐C ☐D

4 ☐A ☐B ☐C ☐D

5 ☐A ☐B ☐C ☐D

6 ☐A ☐B ☐C ☐D

7 ☐A ☐B ☐C ☐D

8 ☐A ☐B ☐C ☐D

9 ☐A ☐B ☐C ☐D

10 ☐A ☐B ☐C ☐D
- A B C D E

11 ☐A ☐B ☐C ☐D

12 ☐A ☐B ☐C ☐D

13 ☐A ☐B ☐C ☐D

14 ☐A ☐B ☐C ☐D

15 ☐A ☐B ☐C ☐D

16 ☐A ☐B ☐C ☐D

17 ☐A ☐B ☐C ☐D

18 ☐A ☐B ☐C ☐D

19 ☐A ☐B ☐C ☐D

20 ☐A ☐B ☐C ☐D

Test  
Version A ☒ B ☐ C ☐ D ☐