

Campus:	Grade:4	Teacher: Brandon Jenkins	Score:
Student's fu	Score.		
Class:	(M/F)	Date: /	/100

## TERM 1 FINAL EXAM Subject ICT

(Time allowed: 40 minutes)

## **EXAM RULES**

- 1. Write the date, your full name, gender and class on the front page.
- 2. NO talking in the examination room.
- 3. Stay seated at your desk until the teacher says you can get up.
- 4. If you need help, raise your hand. Do not stand up or shout out!
- 5. Food and drinks are not allowed (only clear water bottles).
- 6. No cell phones, tablets, i-pads or other electronics are allowed in the class.
- 7. Write neatly and clearly! Check your work when you have finished.
- 8. **CHEATING** will not be tolerated! Do not look at other students' work, do not whisper or communicate in any way with other students.

IF YOU ARE CAUGHT CHEATING, YOUR EXAM WILL BE TAKEN AWAY, MARKS WILL BE DEDUCTED (YOU MIGHT GET ZERO) AND DISCIPLINARY PROCEDURES WILL BE FOLLOWE

originally located.  C Finding and opening the shortcut of the D All of above file on the Desktop  2. A shortcut is a "link" to a folder, file or program?  A False B True  3. Can you also create a shortcut directly on the desktop?  A False B True  4. How to rename a file?  A Click and extract all B Right click and extract all C Right click it. click rename and enter. D Click it rename and enter.  5. Is it possible to Extract only one file at a time?  A False B True  6. Compressed files or folders can be copied and moved as files?  A True B False  7. How to see the size and file details?  A Right-click it.  Click Rename  B In the Select a destination of select the location you wan select the location you wan	1.	Wha	What would be the quickest short cut option to locate a file?					
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C Open File Explorer by opening a folder. Click on Documents. Click Delete. The list of files will appear. Click the View button. Choose from the options			Click Rename.		select the location you want to put your files into and click Select Folder. Then			
Click on Documents.  Click Delete.  The list of files will appear. Click the View button.  Choose from the options			Type the name you want and press Enter		click Extract			
Click Delete. The list of files will appear. Click the View button. Choose from the options		$\bigcirc$		<b>D</b>	Right-click the shortcut.			
View button.  Choose from the options					Click Delete.			
8. If you want to rename the file:			Choose from the options					
<i>,</i>	8.	. If you want to rename the file:						
Right-click it. Click Rename. Type the name you want and press Enter								
		A	True	B	False			

9.	). Can we choose different details if you want to see more information about the files?					
	A	False		B	True	
10.	. When you delete a file or folder. Where does it go?					
	A	File		В	Folder	
	<u>C</u>	Recycl	e Bin	D	Windo	ws
11.	In fil	e view v	we can change the view to	details?		
	(A)	False		B	True	
12.	Com	puters u	se to create the te	ext and picture	es that v	ve see on the screen?
	A	Motion	า	B	Pixels	
	$\bigcirc$	Page b	oreaks			
13.	All mo	nitors uses	the same screen resolution 1080px	720p		
	(A)	True		В	False	
14.	How	to adju	st volume?			
	A	•	Right click on the speaker the task bar. A pop-up me appear.	$\smile$	•	Right-click an empty space on your desktop and a pop-up menu will appear.
		•	Click the Open Volume Mi	xer.	•	Click Personalize.
		•	The Volume Mixer		•	In the Settings window, click
		•	Remote Audio window wi appear.	II	•	Background.  In the Background section click
		•	You can drag the slider up down to change the sound volume.			the picture you like.
15.	The I	nternet	is amazing, but you have to	protect your	comput	er from dangers known as
	A	Virus	_	В	Malwa	are
	<b>(c)</b>	Spare	wheels	D	VPN	

16.		MUST ha	ve programays updated for new malware?	m insta	alled on	your computer and make sure
	(A) (C)	Loose Wall p		B D	an ant VPN	ivirus
17.	How	to scar	Right-click an empty space on your desktop and a pop-up menu will appear.  Click Display settings.  The Settings window will appear.  In the Display section, click the arrow next to Resolution, move the slider to choose the resolution you want for your screen.  Click Keep changes to use the new resolution or click Revert if you don't like it.	B	•	Click the Start button, scroll the sidebar down and click Windows Security.  Click the Virus and threat protection button.  In the Windows Defender Security Center, click the Scan now button.  All icons must be in green. This means that your computer is protected.  If any icon is in red, ask for your teacher's help.
18. 19. 20.	A	True	program can check for malware onl ail messages from an unknown ser	В	False	
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