

T4 Mid-Term Classroom Assessment

Grade 2

Email Writing Assessment

[250 Words]

Instructions:

1. **Topic:** Imagine you want to invite your friend to your birthday party. Write an email to your friend inviting them to the party.
2. **Format:** Use a friendly tone and follow the basic structure of an email (greeting, body, closing).
3. **Criteria for Assessment:**
 - **Content (5 points):** Did the student include all the necessary information (date, time, location, etc.) in the email?
 - **Language (5 points):** Is the language clear, appropriate, and free from major spelling or grammar errors?
 - **Format (5 points):** Did the student follow the email format (greeting, body, closing)?
 - **Creativity (5 points):** Did the student add any personal touches or creative elements to the email?

You may use the following as a reference when creating your email.

You may NOT copy from the sample email.

Sample Email:

Subject: Birthday Party Invitation 🎉

Dear [Friend's Name],

I hope this email finds you well! ✨

Guess what? My birthday is coming up, and I'm having a super fun party! 🍰 🗣️ It would be amazing if you could join me.

****Date:**** [Date]

****Time:**** [Time]

****Location:**** [Your Address]

We'll have games, cake, and lots of laughter. 🎁 🤗 Let's celebrate together!

Please let me know if you can make it. I can't wait to see you there! 🥰

Best wishes,

[Your Name]