

Campus:	Grade:	Teacher:	Score:
Student's fu	Score.		
Class:	(M/F)	Date: /	/100
		/	

Term 1 Final Exam

Subject ICT

(Time allowed: 40 minutes)

EXAM RULES

- 1. Write the date, your full name, gender and class on the front page.
- 2. NO talking in the examination room.
- 3. Stay seated at your desk until the teacher says you can get up.
- 4. If you need help, raise your hand. Do not stand up or shout out!
- 5. Food and drinks are not allowed (only clear water bottles).
- 6. No cell phones, tablets, i-pads or other electronics are allowed in the class.
- 7. Write neatly and clearly! Check your work when you have finished.
- 8. **CHEATING** will not be tolerated! Do not look at other students' work, do not whisper or communicate in any way with other students.

IF YOU ARE CAUGHT CHEATING, YOUR EXAM WILL BE TAKEN AWAY, MARKS WILL BE DEDUCTED (YOU MIGHT GET ZERO) AND DISCIPLINARY PROCEDURES WILL BE FOLLOWE

1.	What would be the quickest short cut option to locate a file?					
	A	Finding and opening the file where it is originally located.	B	Finding and opening the shortcut of the file which is located in		
	<u>C</u>	Finding and opening the shortcut of the file on the Desktop	D	All of above		
2.	A sho					
	A	False	B	True		
3.	Can y	ou also create a shortcut directly on the de	sktop	?		
	A	False	B	True		
4.	How	to rename a file ?				
	A	Click and extract all	B	Right click and extract all		
	<u>C</u>	Right click it. click rename and enter.	D	Click it rename and enter.		
5.	ls it p	possible to Extract only one file at a time	?			
	A	False	B	True		
6.	Com	pressed files or folders can be copied and n	noved	as files?		
	A	True	B	False		
7.	How	to see the size and file details?				
	A	Right-click it.	\bigcirc B	In the Select a destination window,		
		Click Rename.		select the location you want to put your files into and click Select Folder. Then		
		Type the name you want and press Enter		click Extract		
	<u>C</u>	Open File Explorer by opening a folder. Click on Documents.	D	Right-click the shortcut.		
		The list of files will appear. Click the View button.		Click Delete.		
		Choose from the options				
8.	If you	u want to rename the file:				
	Right	:-click it. Click Rename. Type the name you	want a	and press Enter		

9.	Can we choose different details if you want to see more information about the files?					
	A	False		B	True	
10.	When you delete a file or folder. Where does it go?					
	A	File		\bigcirc B	Folder	
	<u>C</u>	Recycl	e Bin	D	Windo	ws
11.	In fil	e view v	we can change the view to detail	ls?		
	A	False		\bigcirc B	True	
12.	2. Computers use to create the text and pictures that we see on the screen?					ve see on the screen?
	A	Motio	n	\bigcirc B	Pixels	
	<u>C</u>	Page k	preaks			
13.	All mor	nitors uses	the same screen resolution 1080px720p			
	A	True		B	False	
14.	How	to adju	st volume?			
	A	•	Right click on the speaker icon on the task bar. A pop-up menu will appear.	n (B)	•	Right-click an empty space on your desktop and a pop-up menu will appear.
		•	Click the Open Volume Mixer.		•	Click Personalize.
		•	The Volume Mixer		•	In the Settings window, click Background.
		•	Remote Audio window will appear.		•	In the Background section click
		•	You can drag the slider up or down to change the sound volume.			the picture you like.
15.	The I	nternet	is amazing, but you have to protec	ct your	comput	er from dangers known as
	$\overline{\bigcirc}$	\ \tau^* \.	'	P	N 4 . 1	
	A	Virus		(R)	Malwa	ire
	(c)	Spare	wheels	(D)	VPN	

16. You MUST have program instal that it is always updated for new malware?				talled on your computer and make sure		
	(A) (C)	Loose Wall p	screw	B D	an ant VPN	civirus
17.	How	to scan	for viruses? Right-click an empty space on your desktop and a pop-up menu will appear. Click Display settings. The Settings window will appear. In the Display section, click the arrow next to Resolution, move the slider to choose the resolution you want for your screen. Click Keep changes to use the new resolution or click Revert if you don't like it.		•	Click the Start button, scroll the sidebar down and click Windows Security. Click the Virus and threat protection button. In the Windows Defender Security Center, click the Scan now button. All icons must be in green. This means that your computer is protected. If any icon is in red, ask for your teacher's help.
18.	An ar	ntivirus True	orogram can check for malware on	ly if it I	knows a False	bout them?
19.	Ope	ning em	ail messages from an unknown se	nder ar	e safe ?	
	A	True		B	False	
20.						

Name	Quiz
Date	Class
ABCDE	ABCDE
	11 (A) (B) (C) (D)
2 (A) (B) (C) (D)	12 (A) (B) (C) (D)
3 (A) (B) (C) (D)	13 (A) (B) (C) (D)
4 (A) (B) (C) (D)	14 (A) (B) (C) (D)
5 A B C D	15 ABCD
6 A B C D	16 A B C D
7 A B C D	17 A B C D
8 A B C D	18 A B C D
9 A B C D	19 ABCD
10 A B C D	20 A B C D
Test Version A B	