

Campus:	Grade:	Teacher:		Score:	
Student's fu	Score.				
Class:	(M/F)	Date:	/	/100	
		/			

Term 2 Mid-Term Exam

Subject ICT

(Time allowed: 40 minutes)

EXAM RULES

- 1. Write the date, your full name, gender and class on the front page.
- 2. NO talking in the examination room.
- 3. Stay seated at your desk until the teacher says you can get up.
- 4. If you need help, raise your hand. Do not stand up or shout out!
- 5. Food and drinks are not allowed (only clear water bottles).
- 6. No cell phones, tablets, i-pads or other electronics are allowed in the class.
- 7. Write neatly and clearly! Check your work when you have finished.
- 8. **CHEATING** will not be tolerated! Do not look at other students' work, do not whisper or communicate in any way with other students.

IF YOU ARE CAUGHT CHEATING, YOUR EXAM WILL BE TAKEN AWAY, MARKS WILL BE DEDUCTED (YOU MIGHT GET ZERO) AND DISCIPLINARY PROCEDURES WILL BE FOLLOWED

1.	wna	What can you add to make your PowerPoint presentation more attractive?					
	A	Sound and motion effects	B	Text and images			
	<u>C</u>	Transitions and animations	D	Charts and graphs			
2.	. How do you start a slide show from the first slide?						
	A	Click From Current Slide	\bigcirc B	Click Broadcast Slide Show			
	<u>C</u>	Click From Beginning	D	Click Custom Slide Show			
3.	. What does the Broadcast Slide Show feature allow you to do?						
	A	Add sound and motion effects to your presentation	B	Create custom slide shows			
	<u>C</u>	Present your slides to a remote viewer via the web	D	Set up a slide show with specific slides only			
4.	4. How do you create a custom presentation with specific slides?						
	A	Click Custom Slide Show and select the slides you want to use	B	Click Set Up Slide Show and specify the range of slides			
	<u>C</u>	Click Package Presentation for CD and choose the slides to include	D	Click From Current Slide and navigate to the desired slides			
5.	5. How long should a presentation typically be?						
	A	30 minutes	\bigcirc B	60 minutes			
	<u>C</u>	90 minutes	D	120 minutes			
6.	6. How do you set up a slide show with specific slides only?						
	A	Click Set Up Slide Show and specify the range of slides	B	Click Custom Slide Show and select the slides you want to use			
	<u>C</u>	Click From Current Slide and navigate to the desired slides	D	Click Package Presentation for CD and choose the slides to include			
7. What should you do to ensure multimedia files play smoothly in your present				smoothly in your presentation?			
	A	Link the files rather than embedding them	B	Embed the files rather than linking them			
	\bigcirc	Convert the files to a different format	D	Delete any unnecessary multimedia files			

8. Where should you store multimedia files for your presentation?				sentation?			
	A	In a separate folder	\bigcirc B	In the same folder as the presentation			
	<u>C</u>	On an external hard drive	D	On a cloud storage platform			
9.	9. When should you use video links from the internet in your presentation?						
	A	When you have a reliable internet connection	B	When you have downloaded the videos for offline use			
	<u>C</u>	When you are presenting in a location with internet access	D	When you have permission to use the videos			
10.	Wha	the advantage of packaging a presentation for CD?					
	A	It reduces the file size of the presentation	B	It allows you to add a password to protect the presentation			
	<u>C</u>	It enables the presentation to run on computers without PowerPoint	D	It automatically uploads the presentation to the internet			
11.	How	do you package a presentation for CD?					
	A	Click Package Presentation for CD and select the CD drive	B	Click Save & Send and choose Package Presentation for CD			
	<u>C</u>	Click Set Up Slide Show and specify the CD as the output device	D	Click Broadcast Slide Show and select the CD option			
12. What does the Package for CD feature allow you to do?				lo?			
	A	Copy the presentation to a CD	\bigcirc B	Include linked files in the package			
	<u>C</u>	Encrypt the presentation with a password	D	Upload the presentation to the internet			
13.	How do you add files to the package for CD?						
	A	Click Add and select the files to include	B	Click Remove and choose the files to exclude			
	<u>C</u>	Click Options and set a password for the files	D	Click Close to finalize the package			
14.	What should you do if you want to copy the presentation files to another CD?						
	A	Click Yes when prompted to include linked files	B	Click No when prompted to copy the files to another CD			
	<u>C</u>	Click Options and set the destination for the copied files	D	Click Close to finalize the package			

- 15. How can you add a password to open or modify your packaged presentation?
 - (A) Click Save & Send and choose Package Presentation for CD
 - C Click Options in the Package for CD window
- B Click Set Up Slide Show and specify the password option
- D Click Custom Slide Show and select the password option

Name	Quiz
Date	Class
ABCDE	ABCDE
	11 (A) (B) (C) (D)
2 (A) (B) (C) (D)	12 (A) (B) (C) (D)
3 (A) (B) (C) (D)	13 (A) (B) (C) (D)
4 (A) (B) (C) (D)	14 (A) (B) (C) (D)
5 A B C D	15 ABCD
6 A B C D	16 A B C D
7 A B C D	17 A B C D
8 A B C D	18 A B C D
9 A B C D	19 ABCD
10 A B C D	20 A B C D
Test Version A B	