

G2 T2 Mid-Term Review

In order to complete your Term 2 Mid-Term Exam, you should know how to do the following on your computer:

- ✓ Start the WordPad program.
- ✓ Change fonts in the Font group of WordPad.
- ✓ Change the size of Fonts in WordPad.
- ✓ Write a heading in WordPad.
- ✓ Underline a selected piece of text.
- ✓ Write a letter.
- ✓ Highlight and change the color of a selected piece of text.
- ✓ Save a file.