

Kaylor Weaver

312-259-7573

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LANGUAGES, RELEVANT SKILLS, & CERTIFICATIONS

Languages: Spanish (High Proficiency)

Software: Microsoft Word, Excel, PowerPoint, Zoom

Professional Skills: Communication, Team Player, Great Time Management, Problem-Solving, Basic Programming, and Database Skills

Certifications: Illinois Seal of Biliteracy (2016), Google Coursera Intro to Data and Data-Driven Decision (2023)

EXPERIENCE

Bank of America, Chicago, IL

January 2024 - Present

Markets Operational Analyst

- Analyze market trends and financial data, driving investment decisions and achieving increased portfolio returns.
- Manage risk exposure through comprehensive scenario analysis, reducing portfolio volatility and enhancing client satisfaction.
- Produce weekly market reports and presentations for senior management, utilizing data visualization techniques to enhance clarity and decision-making efficiency.

Distinctive Therapy Services, Chicago, IL

June 2022 - Present

Physical Therapy Assistant

- Provide excellent patient care through prompt communication and efficient teaching techniques. Use various media to track development, enhance rehabilitation methods, and document progress.
- Set realistic goals to increase patient functionality and reach 95–100% of the predetermined targets.
- Promote efficient communication with the front office and physical therapists for seamless coordination.

Northwestern Medicine, Chicago, IL

January 2019 – April 2023

Patient Care Technician

- Managed a large caseload of 15 patients successfully on a busy general medicine floor.
- Carefully observing patients for any indications of condition changes and promptly alerting nurses to them improved patient outcomes and resulted in a 15% reduction in falls.
- Played a key part in implementing new infection control policies, which led to a remarkable 10% improvement in patient safety scores and a notable 30% decrease in hospital-acquired infections.

EDUCATION

Western Governors University, Online

August 2024 – Present

B.S in Science: Data Analytics

- Bachelor's program in data analytics, focusing on advanced topics such as data mining, predictive analytics, statistical analysis, and data visualization.

Year Up, Chicago, IL

March 2023 – February 2024

Year Up is an intensive career development program with 250 corporate partners, college-level courses, professional training, and a six-month internship.

- Completing coursework in Computer Applications, Advanced Excel, Business Writing, Public Speaking, and Professional Skills with specialized training in Data Analytics, including Excel, Data Analysis, and Data Visualization

Malcolm X, Chicago, IL

Jan 2019 - Jun 2021

Malcolm X College is the Center of Excellence for Healthcare Education. It offers a variety of health sciences programs that prepare students to pursue a four-year degree or advance in a career.

- Associate in Applied Science