



March 17, 2016

Visa Consular  
American Embassy  
New Delhi  
India

**ExlService**  
10 Exchange Place  
22<sup>nd</sup> Floor  
Jersey City 07302  
New Jersey, USA

+1.201.748.4700

**EXLservice.com**

Dear Sir/Madam,

Mr. Parminder Singh, Senior Executive- Technology Applications, employed with exlService.com (I) Pvt. Ltd., is required to visit the US offices of Exl Service for business meetings and knowledge transfer sessions. He is required to be in US starting April 15, 2016 for a period of 2-3 weeks.

Mr. Parminder Singh has been employed with the firm since April 23, 2015 and is a highly valued employee. We look forward to providing him with further exposure in US for him to work in a seamless fashion with the team back in EXL India offices. Immediately after his meetings, Mr. Parminder Singh will return back to India, where he resides.

All the expenses during his stay and cost of any travel expenses will be borne by Exl Service. For any queries on logistical issues, please contact Lakshmi S. Mahesh, Assistant Vice President- Human Resource at 201-748-4763.

Sincerely,

**Aabha Nanda**  
**Vice President- Human Resource**