



# LORETO P. TABIO JR.

## Supervisor



+639691577120



tabioloreto@gmail.com

## ABOUT ME

A communicative person who is passionate about leveraging the power of effective communication in successful management and leadership.

## EDUCATION

### CERTIFICATE OF PROFESSIONAL TEACHER IN EDUCATION - ENGLISH MAJOR

The University of Perpetual Help System - Isabela Campus  
2017

### BACHELOR OF ARTS IN MASS COMMUNICATION

The University of Perpetual Help System - Isabela Campus  
2017

## WORK EXPERIENCE

### PRODUCTION SUPERVISOR (CLIENT MANAGEMENT)

Rockstar Web Design Services

June, 2023 - Present

- Supervise the Production Department in terms of Client Management.
- Manage client data.

### GENERAL PROJECT MANAGER

Rockstar Web Design Services

January, 2023 - June, 2023

- Lead and manage the project management team.
- Manage client data.

### PROJECT MANAGER

Rockstar Web Design Services

December, 2021 - January, 2023

- Manage clients' accounts and projects.
- Lead and manage team members.

## REFERENCES

Provided upon request.

## SKILLS

- Communication
- Leadership
- Problem Solving
- Independent Learning
- Project Management
- Management
- Data Analysis
- Graphic Design
- Web Development