

RASAQ ABEEB SHINA

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📍 20, Unity Street, Iyana Ilogbo, Sango Otta, Ogun State.

PROFILE

An organized and dedicated individual with outgoing tactful and able to listen effectively when solving problems. I have a good work ethics with the ability to perform effectively, independent or team environment. I am time conscious, always willing to learn new skills. I am friendly, helpful, polite, and have a good sense of humor. My objective is seeking an impacting position in a reputable and progressive organization which gives opportunity to think, develop, evaluate and share my own idea with other people and present reasons for my conclusion.

PROFESSIONAL EXPERIENCE

6 Battalion NAOWA ICT Centre

Computer Instructor

2024 – 2025

- Provided one-on-one support to help students excel academically.
- Facilitated discussions and debates to strengthen problem-solving and critical thinking.
- Educated students on the foundational concepts and importance of ICT.

Petabyte Technology Limited

Intern

2022

- Tutoring as a Front-end Developer (HTML and CSS)
- Creation of forms on the website for candidate to register for courses
- Keeping Tracks of information on the organization websites

AGACOM Computer Institute

Intern

2021

- Creating a demo webpage for the institute where student can register to and browse more about the institute.
- Tutoring students on web development Microsoft Office (Microsoft word, Microsoft Excel and Microsoft Publisher).

More Blessing Global Ventures

Secretary

2017-2019

- Developed and update spreadsheet to analyze and report on performance of sales data using Microsoft Excel.
- Recording data of goods coming-in and going-out of the organization.
- Issuing receipt to customers that their goods have already being paid for.

EDUCATION

B.sc Computer Science

Federal University of Agriculture, Abeokuta.

(2019-2023)

School Leaving Certificate

Baybeth International College

(2011-2017)

SKILLS & COMPETENCIES

- Verbal and written communication, active listening, and presentation skills
- Ability to lead, motivate and adapt to changing situations
- Analytical thinking, creativity and decision-making
- Computer software (Microsoft Office, slack, zoom, etc.)
- Team Leadership
- Office Management.

LANGUAGES

- English
- Yoruba

REFERENCE

Available on request.