

Hi there! My name is

# Lance

and I'm your ideal  
part-time volunteer!





I'm **Lance Christensen**, a Psychology major with a passion for volunteer work.

Volunteering allows me to reach out and make a difference.

This opportunity will teach me so much about compassion, humility, and hard work.

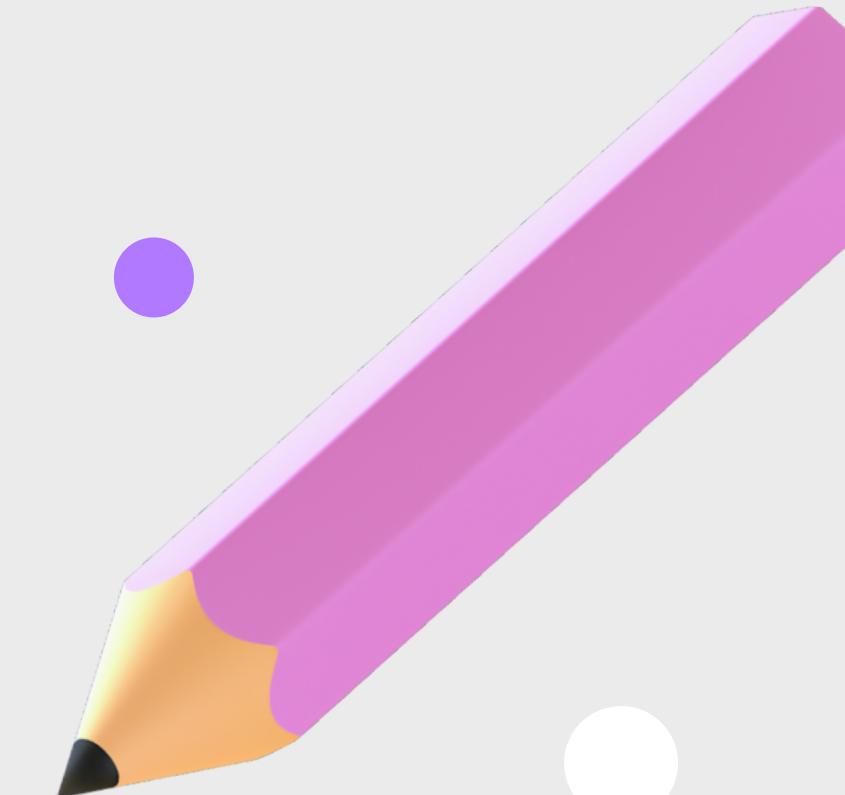
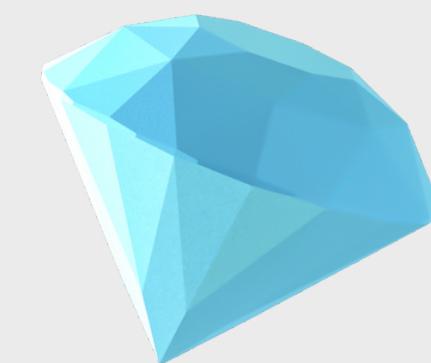
# Educational Background

I am currently a fourth year student at **Maximillion University**.



# Technical Skills

I'm quite skilled in **technical writing**, so I can be your person if you need to write grant letters or sponsorship requests .



# Technical Skills

I have experience in **coding** and **programming**, which can come in handy if your organization experiences website issues.





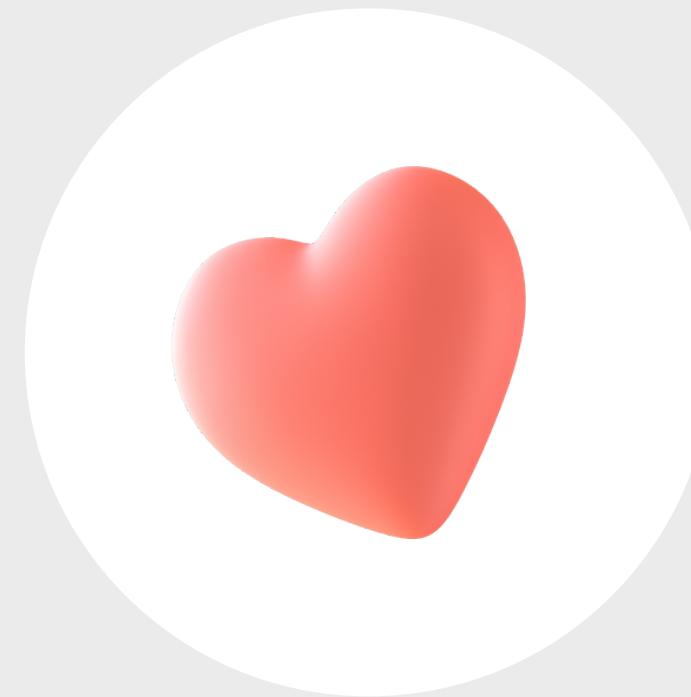
# Technical Skills

I have amazing **project management** that can help your organization prioritize resources and ensure their efficient use.

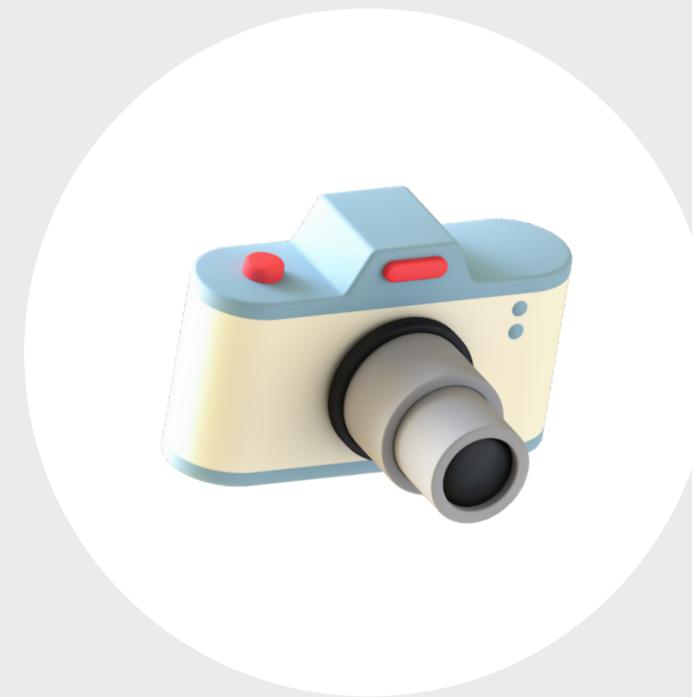
# Personal Skills



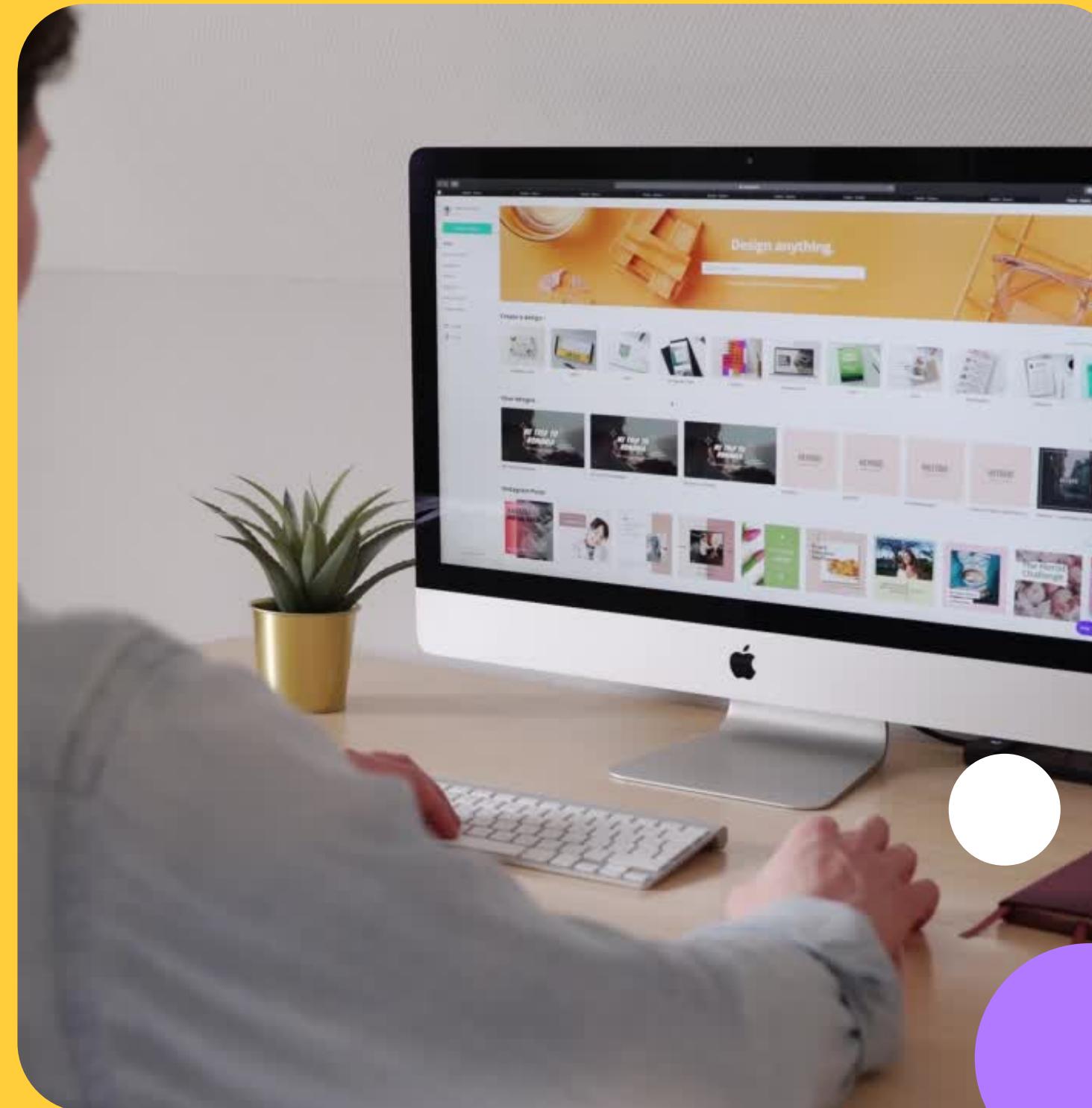
Good interpersonal skills



Active listener



Pays attention to detail



# Personal skills

- 1 Flexible
- 2 Organized
- 3 Creative

# Work Experience

I worked as a **clinical assistant** at The Murray Clinic of Hallston for a year. I screened and referred calls, scheduled appointments, and provided staff support.





# Work Experience

Then I got hired as a **part-time HR Assistant** at Von & Klein PR where I took care of daily administrative tasks. I worked for the company for 9 months.

# Strengths

- Keeps a positive attitude
- Has a strong work ethic
- Learns quickly

# Certificates

- **Certification of Resilience,**  
The Murray Clinic of Hallston
- **Certification of Excellence,**  
Von & Klein PR





## Key Achievements

- Perfect Attendance award
- Volunteer of the Year award
- Most Hardworking award

# Languages spoken

I am a bilingual speaker with advanced language skills in **Spanish and English.**



# Hobbies and Interests

Calligraphy



# Hobbies and Interests

## Creative Writing



# Contact Information

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# Free resources

Use these free recolorable icons and illustrations in your Canva design.

