

Young Eagles • Teacher Discipline Quick Guide

One-page implementation aid • Keep in class file • Align with YE-DIS-001

Core Rule

Teach behavior. Do not punish emotion.

Use calm voice, short instruction, consistent consequence, and restorative follow-up.

Safety first

Dignity always

Consistency daily

Daily Prevention

- Preview routine at start of day.
- Use clear transition cues every block.
- Apply 15/10/5 prep reminders for transitions.
- Reinforce weather/hygiene/line-up habits.

Progressive Response

- **L1:** Redirect and reteach.
- **L2:** Warning + reflective reset.
- **L3:** Supervised reflection + parent same-day contact.
- **L4/L5:** Principal escalation and formal incident process.

Use This Script

- "Stop. Breathe. Listen."
- "This is the expected behavior now..."
- "Show me the correct choice."
- "How will you repair the impact?"

Non-Negotiables

- **No corporal punishment.**
- **No humiliation/shaming.**
- No collective punishment.
- No withholding basic needs.

Parent Communication Standard

- **Fact:** what happened
- **Impact:** on learning/safety
- **Action:** what school did
- **Next:** home-school support steps

Incident Log Minimum

- Date/time/location
- Trigger and behavior
- Action taken
- Parent contact time + channel
- Follow-up owner and date

When to Escalate Same Day

- Any physical aggression
- Bullying pattern
- Safety risk behavior
- Repeated Level 3 incidents in one week