

<Address>
<Address>
<Contact Number>
<Default Email Address>
<Website URL>

PURCHASE ORDER

P.O. NUMBER	DATE
23781	nn/dd/yyyy

VENDOR	CUSTOMER
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NAME
<Sales Person>

COMPANY NAME
<Company Name>

ADDRESS
<Address>

PHONE
<Phone>

EMAIL ADDRESS
<Email Address>

NAME
John Smith

COMPANY NAME
Redline Auto Center

ADDRESS
16040 S. US 27
Lansing, Michigan 48906

PHONE
517-367-7010

EMAIL ADDRESS
johnsmith@redline.com

SHIPPING TERMS	SHIPPING METHOD	DELIVERY DATE
Freight on Board	Air & Land	mm/dd/yyyy

Code	Product Description	Quantity	Unit Price	Amount
304-98632	Brake Discs, Pads & Calipers	4	111.36	445.44
501-35587	Control Arm	2	60.93	121.86
886-19386	Suspension Lift Kit	2	399.83	799.66
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00

Note: Payment shall be 30 days upon receipt of the items above.	Subtotal (\$)		1,366.96
	Discount (%)	10	136.70
	Sales Tax (%)	12	164.04
	Other Cost (\$)		500.00
	Shipping & Handling (\$)		800.00
	Total Amount (\$)		2,694.30