Ch 1. Database

Section 1. <u>Database basics</u>



Learning objectives

- Explain essential features of databases, such as fields, rows, columns
- Communicate to help people dealing with databases, such as to access some information from a database



Act. 1: Listening (part 1)

Recording 4.23

Chris:	Tim, (1) you help me
CIII IS.	a moment, please?
Tr:	
Tim:	Sure. What's the (2)?
Chris:	I need some (3)
	about a book budget from the
	database.
Tim:	OK.
Chris:	But I don't know how to
	(4) it.
Tim:	No problem.
Chris:	So what do I do first?
Tim:	Enter your name and
	(5) and press enter.
Chris:	Erm ?
Tim:	You have got a password?
Chris:	Erm, I can't (6) it.
Tim:	Use mine. Type in t evans,
	that's $t - e - v - a - n - s$, then

snavet. s - n - a - v - e - t.

TRD: F	Product Data at your fingertips!
	usiness tool used in the development and ent of products throughout their life cycle
screens in T	te the revised HELP function on all RD provides on screen guidance and links to useful users documentation
nel s	ENTER EXIT

Us	er name	•		
Pa	ssword			
		ENT	TER	



Act. 1: Listening (part 2)

Recording 4.23

Chris: OK.

Tim: Now press Enter. Now what is

the name of the book?

Chris: Basic French.

Tim: OK. Type in that in the title

(7)______ in the first

(8)_____. Now press Find.

There it is. OK, budget. Click

(9)_____Publishing and

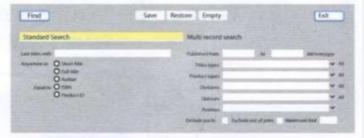
scroll down to Plant costs and

click on that.

Chris: Good. There's the budget in the

second row. Thanks, Tim.

Tim: No problem.

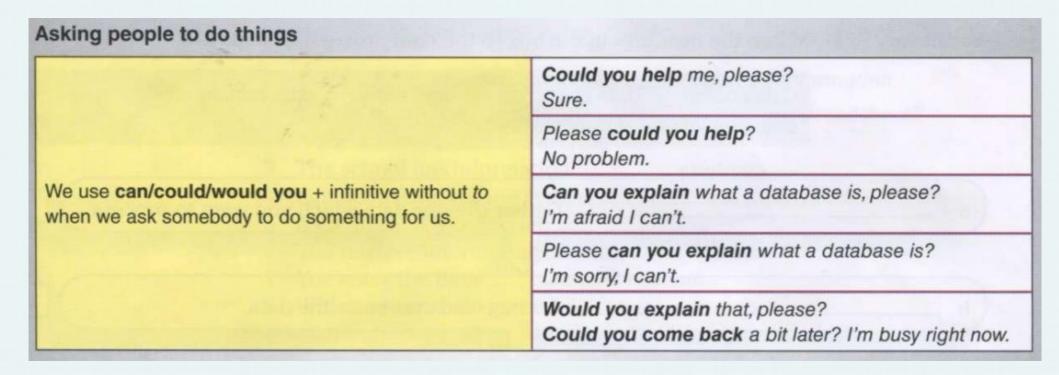


Basic	French Publishing Development	Production	Packs	Marketing	Admin
	Title/Assign Author	200			
	Editorial Data	2			
	Plant Costs				
	Schedule				
	Sales & Results/P & L				_
	Contacts & Suppliers				
	Classification				
	Related Titles				
	Blorb				
	ONtX Validation				
	Add Title				
	Copy Title				
	Author Maintenance				
UST	Combined Profit Study				

Project title	Basic Frenc	h	
	Budget 40 000	Cost to date	Difference
Editorial	10 000	8 000	+2 000
Design	13 000	12 000	+1 000
Multimedia	5 000	0	+5 000
Freelance	7 000	1 000	+6 000
Marketing	5 000	6 000	-1 000
Summary		27 000	+13 000



Act. 2.1: Vocabulary





Act. 2.2: Exercises

- Two students will be appointed randomly to make a question from the following
 - 1. open/window
 - 2. turn up / air conditioning
 - 3. turn down / mp4 player
 - 4. give/you/pen
 - 5. answer/phone
 - 6. give / password
- Example: Could you type your name, please?



Act. 3: Writing

- Work in a group of 3, and discuss the following.
 - 1. Explain the following database:

First Name	Last Name	Department	Title	Phone ext.
John	Smith	Development	Engineer	123
Jane	Doe	Finance	Auditor	454

2. Write a short summary why do people and organizations use databases?

