Ch 7. Database

Section 1. Database basics

Learning objectives

- Explain essential features of databases, such as *fields*, *rows*, *columns*

- Communicate to help people dealing with databases, such as *to access some information from a database*

Act. 1: Listening (*part 1*)

Recording 4.23

Chris:	Tim, (1)_____ you help me a moment, please?
Tim:	Sure. What's the (2)_____?
Chris:	I need some (3)_____ about a book budget from the database.
Tim:	OK.
Chris:	But I don't know how to (4)_____ it.
Tim:	No problem.
Chris:	So what do I do first?
Tim:	Enter your name and (5)_____ and press enter.
Chris:	Erm … ?
Tim:	You have got a password?
Chris:	Erm, I can't (6)_____ it.
Tim:	Use mine. Type in t evans, that's t – e – v – a – n – s, then snavet. s – n – a – v – e – t.

Tracking Resource Database

TRD: Product Data at your fingertips!

TRD is the business tool used in the development and management of products throughout their life cycle.

Please note the revised HELP function on all screens in TRD provides on screen guidance and links to useful users documentation

ENTER   EXIT

Tracking Resource Database

User name [   ]

Password [   ]

ENTER

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Act. 1: Listening (*part 2*)

Recording 4.23

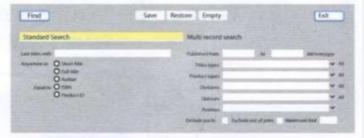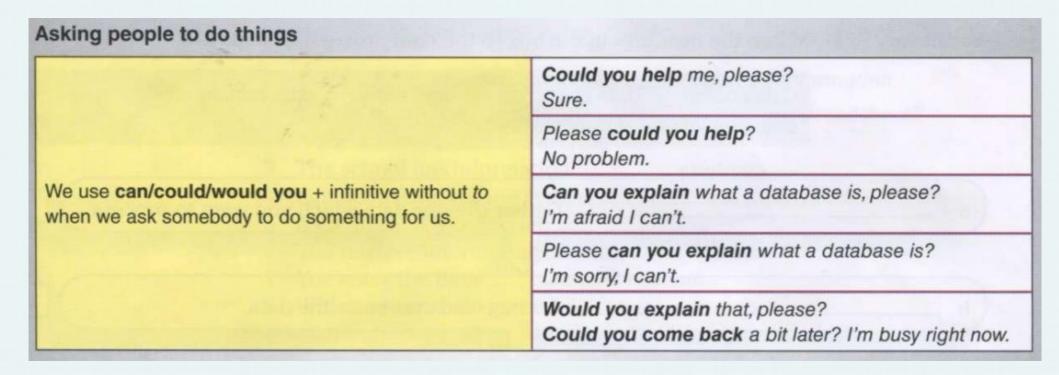|	
Chris:	OK.
Tim:	Now press Enter. Now what is the name of the book?
Chris:	*Basic French*.
Tim:	OK. Type in that in the title (7)_____ in the first (8)_____. Now press Find. There it is. OK, budget. Click (9)_____ Publishing and scroll down to Plant costs and click on that.
Chris:	Good. There's the budget in the second row. Thanks, Tim.
Tim:	No problem.

Act. 2.1: Vocabulary

Asking people to do things

We use **can/could/would you** + infinitive without *to* when we ask somebody to do something for us.	**Could you help** me, please? *Sure.*
	Please **could you help**? *No problem.*
	Can you explain what a database is, please? *I'm afraid I can't.*
	Please **can you explain** what a database is? *I'm sorry, I can't.*
	Would you explain that, please? **Could you come back** a bit later? I'm busy right now.

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Act. 2.2: Exercises

- Two students will be appointed randomly to make a question from the following

  1. open / window
  2. turn up / air conditioning
  3. turn down / mp4 player
  4. give / you / pen
  5. answer / phone
  6. give / password

- **Example**: Could you *type* your *name*, please?

Act. 3: Writing

- Work in a group of 3, and discuss the following.

  1. Explain the following database:

First Name	Last Name	Department	Title	Phone ext.
John	Smith	Development	Engineer	123
Jane	Doe	Finance	Auditor	454

  2. Write a short summary why do people and organizations use databases?