

UNIVERSITY OF CAPE COAST

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UNIVERSITY POST OFFICE
CAPE COAST, GHANA

In case of reply please quote:

Our Ref: OR/12A/36

Your Ref:

13th December, 2021

Provosts
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All Notice Boards

NOTICE

BIOMETRIC EXERCISE FOR NEWLY RECRUITED STAFF

The University, in collaboration with the Ministry of Finance, has scheduled to undertake a "block" biometric exercise for newly-recruited staff of the University.

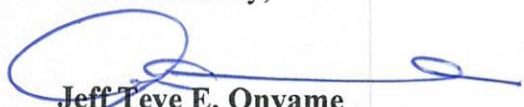
The exercise is, scheduled for 15th to 18th December 2021 at the Senior Club House at 9:00am each day.

We are by this letter inviting **all newly recruited members of staff** to, participate in this exercise as scheduled rather than going to the ministry of Finance for the exercise.

It is to be noted that an appointment letter and current pay slips will be required for the exercise.

Thank you.

Yours faithfully,


Jeff Teye E. Onyame
REGISTRAR

cc: Vice-Chancellor
Pro-Vice-Chancellor
Director of Finance
Director of Human Resources
Director of Internal Audit
Mr. Fredrick B. Dodoo
Mr. Robert Ofori Abosompim