Dvash Fomby

dvash310@gmail.com

718-419-2671

Employment History

SYEP Office/Admin Assistant

P.S 1 The Bergen| Brooklyn, NY   June 2024- August 2024

- Organized & filed paperwork, made copies and edited spreadsheets
- Made phone calls to various parents and guardians
- Imported students attendance into a computer based software

Internship

Leap After School MS 88| Brooklyn, NY   Sept. 2023- June 2024

- Assisted in supervision of LEAP after school students
- Created graphic designs/flyers for programs

Academic History

Currently Enrolled

Borough of Manhattan Community College| Manhattan, NY   August 2024- Present

Associate in Science, Majoring in: Multimedia Programming & Design

High School Diploma

Millennium Brooklyn High School| Brooklyn, NY   June 2024

Skills

- Proficient in Web Development coding with HTML & CSS
- Proficient in using Visual Studio Code, Github and Figma for Web Design
- Capable of using the Adobe softwares: Illustrator, Premiere Pro, Photoshop, Animate and InDesign
- Proficient in Google Docs, Google Sheets and most office equipment

Awards & Recognition

Teacher Recognition

Acknowledged by individual teachers for assignments & hard work

Dean's List

Achieved the Dean's List of Fall 2024