



# Before we get started

## Tutor Checklist

Name of client

Date

Postcode

Date of Birth

Have you used computers before?

YES		NO	
-----	--	----	--

Have you used the Internet before?

YES		NO	
-----	--	----	--

Note any prior knowledge


Do you have an email address?

YES		NO	
-----	--	----	--

Email address

Are you registered on the Government Gateway Website?

YES		NO	
-----	--	----	--

Government Gateway ID

Client's ability

<input type="checkbox"/> <b>Beginner</b> (never used PC before)	<input type="checkbox"/> <b>Intermediate</b> (able to browse and email with support)	<input type="checkbox"/> <b>Experienced</b> (able to browse and email without support)
--	--	--

Additional Notes:

--

