

PROJECT LAHAB



Agenda for Visit to HIT (Visit no 2 for 2024)

Senior Management Meetings

Agenda Points

No	Agenda Point	For Discussion	Remarks
	a	b	c
1	FBL Establishment Deliverable List	a. Vehicle Test Report as Deliverable? TATRA Responsibility?	Contract Deliverables
2	ABL Establishment Deliverable List	a. Confirm Deliverable List b. Remedy Schedule	
3	Over-all Program Progress	a. Master Program Schedule b. Sub- Projects c. Risk Register	Technical Performance Measurement
4	Dedicated Skills Upliftment Management Structure	a. Identify specific responsibilities	
5	Skills Upliftment Program	a. Program Visits to HIT for 2024 b. Detail activities in preparation of Visits	Skills Upliftment Program Management Plan

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6	Communication protocol Program Management Meetings / IPT / JPRC / JDC Meetings	a. Meeting Schedule. b. Roles and Responsibilities. c. Mandates	Meeting Agendas
7	Junior Engineers prolonged visits to South Africa	a. Identify Engineering functional fields. b. Agree on individual contribution to Program Deliverables.	In formal: co- worker principle
8	Manufacturing Plan Details	a. Details regarding Manufacturing Schedule. b. Manufacturing processes	Explisign and HIT Presentation
9	CFE Delivery Schedule	a. Progress Status	

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10	Configuration and Data Management	a. Document Approval Process b. TAC process	Track Changes versus OAR / COAR
11	ILS Analyses Software	a. RELEX, EDCAS etc.	LSA Database establishment Requirements
12	Joint Project Review Committee Meeting (JPRC)	a. Agenda for meeting to be finalised by Meeting Secretariat b. HIT Secretariat to be appointed	<ul style="list-style-type: none"> - Scheduled 07 June 24 - Confirmed Agenda point for discussion <ul style="list-style-type: none"> a. Feedback to Chairperson and CTO on Program Progress