



Proposal Writing Workshops

Suad Joseph

University of California, Davis

FACULTY PROPOSAL WRITING WORKSHOP

February 27 - 29, 2004

The Offices of Provost Virginia Hinshaw, Vice Provost for Academic Personnel Barbara Horwitz, Vice Chancellor for Research Barry Klein, Dean of the College of Letters and Sciences, Division of HARCS Elizabeth Langland, and Dean of Graduate Studies Jeff Gibling are pleased to announce the Faculty Proposal Writing Workshop on external funding for research and creative activities for HARCS and Social Sciences faculty to be held on Friday, Saturday, and Sunday, February 27, 28, 29, 2004 at the University Club. The three-day Workshop will be directed by a team of University of California faculty and staff : Suad Joseph (Anthropology and Women's Studies, UC Davis), Carl Keen, (Nutrition, UC Davis), David Szanton (Emeritus, UC Berkeley) and Melly Sutherland (External Relations and Grants office, UC Humanities and Research Institute Irvine).

The first day of the workshop will consist of presentations on the proposal-writing process for individual researchers and for collaborative projects and discussions of priorities of current funding agencies. Continental breakfast and lunch will be served that day.

The second day of the workshop will entail 2 to 3 hour sessions by appointment for groups of faculty who are working or interested in working together on collaborative institutional proposals, such as funding for a center, a large program of research, or curricular development.

The third day is dedicated to one hour appointments with one of the workshop team members for individual faculty working on their own proposals for external funding.

Materials on how to write proposals and on funding agencies and foundations are being prepared and will be available at the Vice Provost's webpage

http://academicpersonnel.ucdavis.edu/td_fac_grant_wksp.cfm. All these materials will also be available at the workshop. Some of the material will be distributed in advance to faculty who sign up for the workshop. All workshop materials will be put on reserve at the Women's Research and Resources library after the workshop.

The Provost, Vice Provost, Vice Chancellor, and Deans encourage all Humanities and Social Sciences faculty to take advantage of this important opportunity to develop or refine proposals for external funding. You do not need to have a proposal in hand to

benefit from the workshop.

Please fill out the form below if you would like to register for the workshop (no fees involved) and return to Binnie Singh in the Office of the Vice Provost-Academic Personnel by February 1, 2004. All registered faculty will receive 3 helpful guidelines for proposal writing before the workshop: "The Art of Writing Proposal" by Adam Przeworski and Frank Salomon; "Research Proposal Tips" by Suad Joseph; and "Components of a Humanities Research Proposal" by Suad Joseph. Faculty who cannot participate may also indicate that they would like to have copies of the materials. Faculty who would like an appointment to work on an individual or institutional proposal will be asked to write a brief summary of their project (half a page to 5 pages) to be used in your appointment with one of the workshop team leaders. Feel free to contact Suad Joseph (sjoseph@ucdavis.edu, 2-1593) or Binnie Singh (binsingh@ucdavis.edu, 2-0963) with questions.

Please Detach here and return to Binnie Singh, Office of the Vice Provost-Academic Personnel.

Name_____

Department_____email:_____phone_____

Register for February 27____ Institutional Proposal Feb 28____ Individual Proposal
Feb 29____

Research
Interests:_____