

DOUGLAS G. MAXA

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EDUCATION

GEORGETOWN UNIVERSITY, McDonough School of Business

Master of Business Administration

▪ GRE 328 (V 94%); Consulting Club; McDonough Military Association; MBA Volunteers; Georgetown Wine Society

Washington, DC

May 2024

NORTH CAROLINA STATE UNIVERSITY, College of Sciences

Bachelor of Science, Biological Sciences

Raleigh, NC

December 2010

NUCLEAR "A" SCHOOL AND POWER SCHOOL, NAVAL NUCLEAR POWER TRAINING

Nuclear Reactor Operator

Goose Creek, SC

December 2004

EXPERIENCE

HELIOS ENGLISH ACADEMY

Co-Founder/Co-Owner/Manager/Teacher

Hanoi, Vietnam

February 2016 - July 2022

- **Project Management:** Co-planned, designed, and supervised the construction of a private English school that enrolled nearly 300 students after 2.5 years of operation.
- **Innovation:** Created a customer-focused business model that is differentiated by placing students in classes with no more than 4 pupils, providing maximum attention and feedback; resulted in 35% students gaining admission to English honors classes in their respective schools.
- **Leadership:** Managed up to 12 English teachers at a time while delivering needed assistance to ease transition into unfamiliar working environments, ensuring a seamless and efficient experience.
- **Technological Solutions:** Implemented an online curriculum in response to shutdowns during the Covid-19 pandemic.
- **Trust:** Established deep community ties by closely working with client families inside and outside of work.

KOREA POLY SCHOOL

English Teacher

Suwon, Korea

July 2014 - February 2016

- **Collaboration:** Partnered with a Korean co-teacher to lead an English immersion class of 10 kindergarten students with no prior English experience into students with substantial English proficiency.
- **Creativity:** Worked with a team of 6 English teachers to design and implement engaging lesson plans.
- **Dedication:** Tutored English to groups of homemakers and business professionals before and after normal working hours.

JC ENGLISH ACADEMY

English Teacher

Jecheon, Korea

June 2013 - June 2014

- **Training:** Taught English as a second language (ESL) to ages pre-K to adult.
- **Adaptability:** Learned to plan courses by adjusting material to suit individuals, resulting in consistent positive progress.
- **Proactive Mindset:** Delivered extra classes to struggling students ensuring that no class members fell behind.

US NAVY

Nuclear Electronics Technician on the USS Pittsburgh (SSN720)

Portsmouth, NH

May 2003 - January 2006

- **Technological Literacy:** Obtained qualified nuclear reactor operator status, gaining a thorough knowledge of function and operation of equipment; performed troubleshooting on nuclear propulsion systems and associated electronic equipment.
- **Results-Driven:** Provided maintenance on a fast attack submarine, assisting in a complete overhaul in drydock.
- **Team-Oriented:** Contributed to team projects rooted in a shared mission and mutual respect.

DISTINCTIONS

Achievements	Secret Security Clearance; Certified Nuclear Reactor Operator
Global Mindset	Visited 22 countries on 4 continents and 46 US States; deep curiosity of culture and history
Community	Provided tutoring and mentorship to community members in Hanoi, Vietnam; held events to expose community children to customs of different cultures
Interests	Multiple surfing trips to Costa Rica, Indonesia, and the Philippines; US National Parks hiking; Exercise and fitness training enthusiast