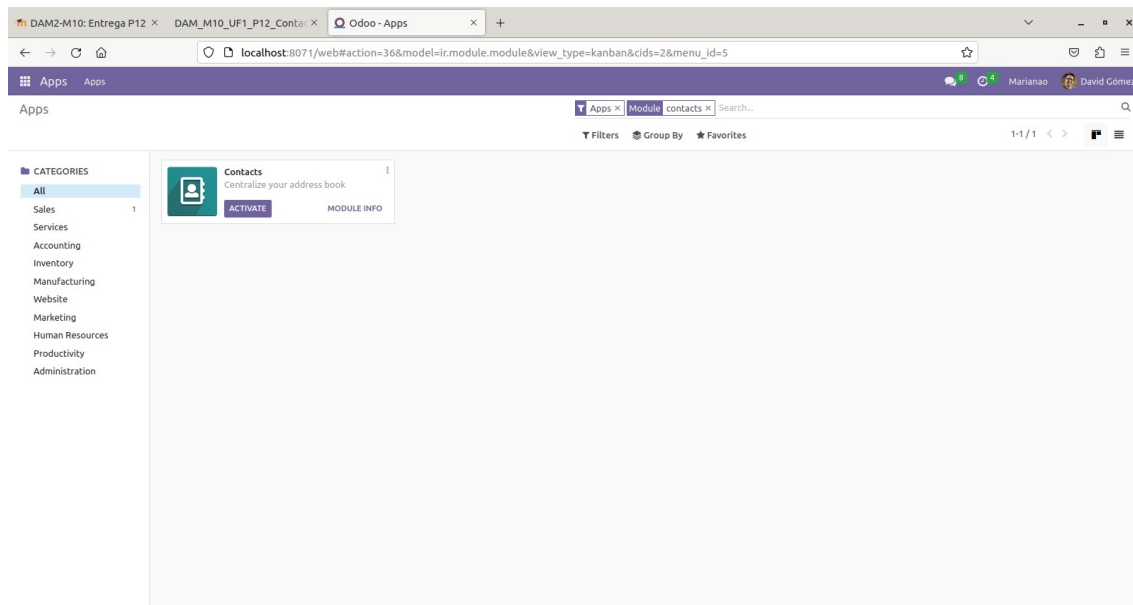


Creació de contactes a Odoo

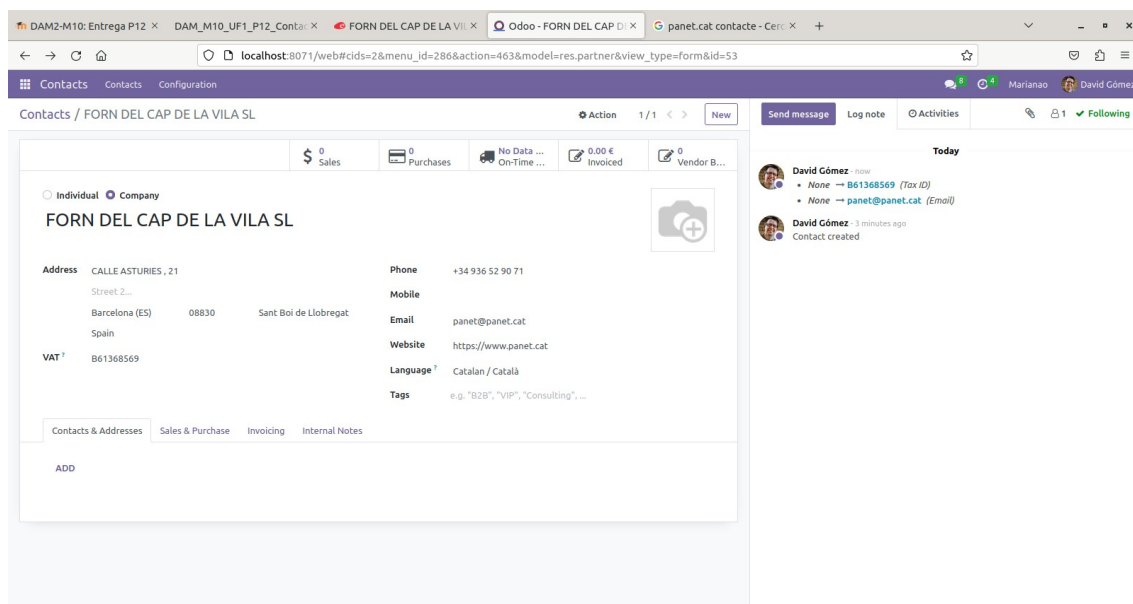
En aquesta pràctica veurem el sistema que utilitza Odoo per a crear i guardar contactes.

Un contacte és una persona o companyia que és alhora proveïdor de matèries primeres (venedor) i client nostre (comprador). Anomenar-los contactes és com Odoo gestiona aquestes situacions.

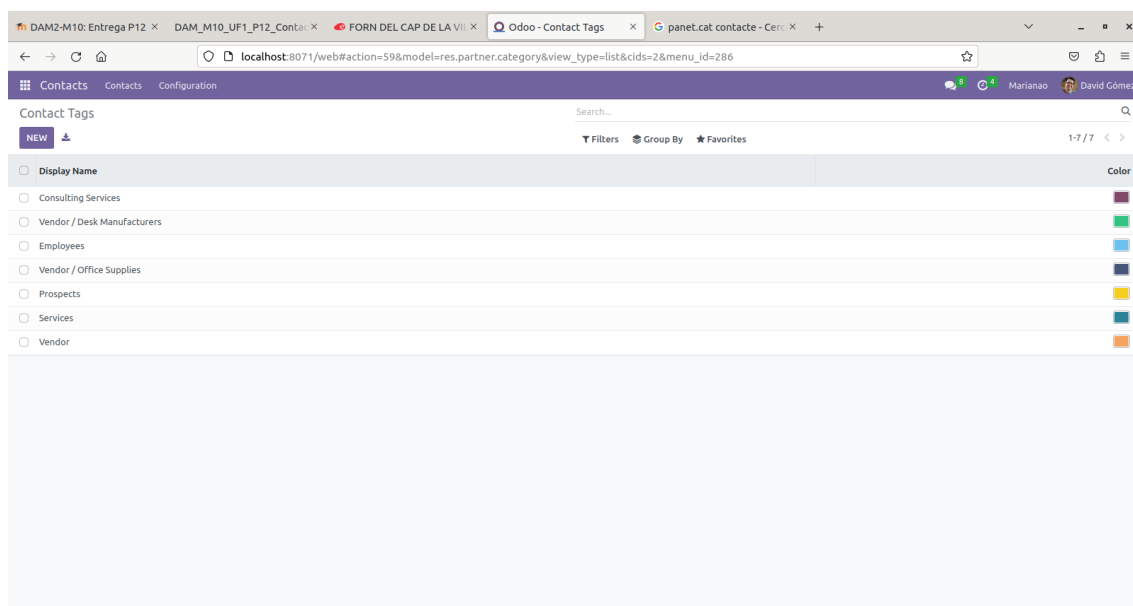
Comencem activant el mòdul de contactes.



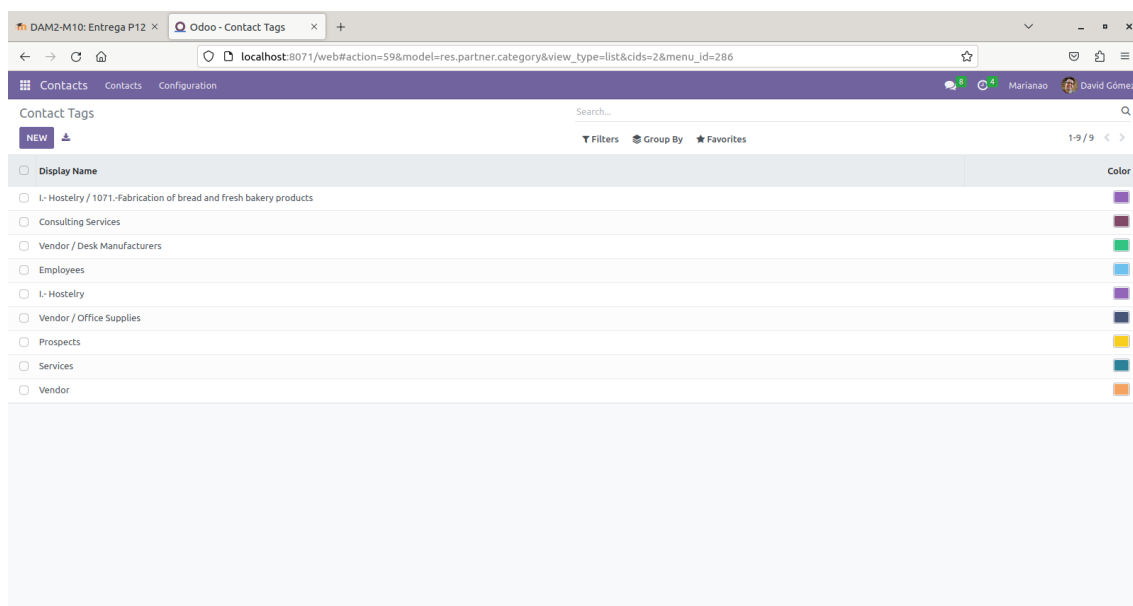
Anem a 'Contacts' → 'New' per a crear-ne.



Seguidament, anem a 'Contacts' → 'Configuration' → 'Contact Tags'.



Creem dos tags, un pare i un fill. Els noms dependran del sector on treballi l'empresa creada.



A la pàgina principal del contacte de la companyia, hi ha l'opció 'Add' per a afegir contactes personals.

Create Contact

☒ Contact ☐ Invoice Address ☐ Delivery Address ☐ Private Address ☐ Other Address

Use this to organize the contact details of employees of a given company (e.g. CEO, CFO, ...).

Contact Name

Email

Title e.g. Mr.

Phone

Job Position e.g. Sales Director

Mobile

Internal notes...

SAVE & CLOSE **SAVE & NEW** **DISCARD**

FORN DEL CAP DE LA VILA SL

Address CALLE ASTURIAS, 21
Street 2...
Barcelona (ES) 08830 Sant Boi de Llobregat
Spain

Phone +34 936 52 90 71

Mobile

Email panet@panet.cat

Website https://www.panet.cat

Language Catalan / Català

Tags e.g. "B2B", "VIP", "Consulting", ...

Contacts & Addresses **Sales & Purchase** **Invoicing** **Internal Notes**

ADD

Andrés López
Sales Director
anloedu@xtec.cat
Phone: +34 936 40 11 11
Mobile: +34 987 65 43 21

La pestanya 'Invoice Address' permet concretar una adreça de facturació. Hauria de ser igual que l'adreça principal, i de fet Odoo ja la posa automàticament.

Curso: DAM 2. M10 Sis... DAM_M10_UF1_P12_Cont... Odoo - FORN DEL CAP D... +

localhost:8071/web#id=53&cids=2&menu_id=286&action=463&model=res.partner&view_type=form

Contacts / FORN DEL CAP DE LA VIL

Individual Company

FORN DEL CAP DE LA VIL

Address CALLE ASTURIAS, 21
Street 2...
Barcelona (ES) 08830
Spain

VAT # B61368569

Contacts & Addresses Sales & Purchase Invoicing Internal Notes

ADD

Andrés López
Sales Director
anloedu@xtec.cat
Phone: +34 936 40 11 11
Mobile: +34 987 65 43 21

Open: Contact

☐ Contact ☒ Invoice Address ☐ Delivery Address ☐ Private Address ☐ Other Address

Preferred address for all invoices. Selected by default when you invoice an order that belongs to this company.

Contact Name Andrés López Email anloedu@xtec.cat

Address CALLE ASTURIAS, 21 Phone +34 936 40 11 11

Street 2... Mobile +34 987 65 43 21

Barcelona (ES) 08830 Sant Boi de Llobregat

Spain

Internal notes...

SAVE & CLOSE SAVE & NEW DISCARD DELETE

‘Delivery Address’ és una adreça d’enviament. Per defecte Odoo posa la de la companyia, però aquesta vegada s’hauria de canviar per una altra adreça dins la mateixa població.

Curso: DAM 2. M10 Sis... DAM_M10_UF1_P12_Cont... Odoo - FORN DEL CAP D... +

localhost:8071/web#id=53&cids=2&menu_id=286&action=463&model=res.partner&view_type=form

Contacts / FORN DEL CAP DE LA VIL

Individual Company

FORN DEL CAP DE LA VIL

Address CALLE ASTURIAS, 21
Street 2...
Barcelona (ES) 08830
Spain

VAT # B61368569

Contacts & Addresses Sales & Purchase Invoicing Internal Notes

ADD

Andrés López
Sales Director
anloedu@xtec.cat
Phone: +34 936 40 11 11
Mobile: +34 987 65 43 21

Open: Contact

☐ Contact ☐ Invoice Address ☒ Delivery Address ☐ Private Address ☐ Other Address

Preferred address for all deliveries. Selected by default when you deliver an order that belongs to this company.

Contact Name Andrés López Email anloedu@xtec.cat

Address CALLE NAVARRA, 82 Phone +34 936 40 11 11

Street 2... Mobile +34 987 65 43 21

Barcelona (ES) 08830 Sant Boi de Llobregat

Spain

Internal notes...

SAVE & CLOSE SAVE & NEW DISCARD DELETE