

## Canada Ultimate Masterclass

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# INTRODUCTION

Canada is a popular destination for tourists from around the world, offering a variety of attractions and activities for visitors.

A visiting visa to Canada is also known as a Temporary Resident Visa (TRV). This is an official document issued by the Canadian government which is always stuck on your passport. It shows that you have met the requirements to enter Canada.

This document allows foreign nationals to enter and stay in Canada for a limited period of time. The visa is usually valid for up to six months and can be used for various purposes, including tourism, visiting family or friends, attending business meetings or conferences, and attending short-term courses or programs.

At the port of entry, the border services officer may allow you to stay for less or more than 6 months. If so, they'll put the date you need to leave by in your passport. They might also give you a document, called a visitor record which will show the date you need to leave by.

To apply for a visiting visa to Canada, you will need to submit a complete application package to the Canadian visa office in your country of residence. The package should include your passport, photographs, proof of financial support, travel itinerary, and other supporting documents that demonstrate your intention to return to your home country after your visit to Canada.

It's also worth noting that some visitors to Canada may be exempt from the visa requirement if they are citizens of certain countries or hold a valid Electronic Travel Authorization (eTA). You can check whether you are eligible for an eTA or visa exemption on the Canadian government's website.

In summary, applying for a visiting visa to Canada requires careful preparation and attention to detail. By following the guidelines and providing strong supporting documentation, you can increase your chances of obtaining a visa and enjoy a safe and memorable visit to Canada.

### **Eligibility Requirements:**

To be eligible for a visiting visa to Canada, you must satisfy the Canadian government that you meet the following criteria:

- You will leave Canada at the end of your authorized stay
- You have no criminal record or immigration-related convictions
- You are in good health
- You have sufficient funds to support yourself during your stay
- You have a valid travel document , that is your passport
- You have ties to your home country—such as a job, home, financial assets or family—that will take you back to your home country
- You have enough money for your stay

The amount of money you will need depends on how long you will stay and if you will stay in a hotel, or with friends or relatives.

### **Application Process**

The application process for a visiting visa to Canada involves the following steps:

1. Determine whether you need a visa or are eligible for an electronic Travel Authorization (eTA) or visa exemption.
2. Gather supporting documents, such as a valid passport, travel itinerary, and proof of financial support.
3. Complete the visa application form and pay the applicable fees.

4. Submit your application package to the visa office responsible for processing your application.
5. Provide biometric data, if required (As part of the visa application process, you may be required to provide biometric data, which includes fingerprints and a digital photograph. This information is used to verify your identity and ensure that your application is processed accurately and efficiently.)
6. Attend an interview with a visa officer, if required

## **Processing Times**

The processing time for a visiting visa to Canada varies depending on the visa office and the volume of applications received. It can range from a few weeks to several months. You can check the current processing times on the Canadian government's website. It is advisable to apply well in advance of your planned travel date to allow sufficient time for processing.

The wait time for Canada visitor visa processing varies greatly. The time it will take for your visa to be processed depends on the country you are applying from. Typically, it takes a few weeks to a few months for your visa to be ready.

For applications from within Nigeria, the processing time is 483 days. For applications from within Ghana, the processing time takes 339 days.

This processing time doesn't include the time it takes to send an application between a visa application centre and the office. It also doesn't include the time you need to give your biometrics. You may also need a medical exam and letter of invitation from someone who lives in Canada.

## Supporting Documents

When applying for a visiting visa to Canada, you will need to provide supporting documents to demonstrate your eligibility and intention to return to your home country after your visit.

These may include:

- A valid passport or travel document
- Two recent passport-sized photographs
- Proof of financial support, such as bank statements, pay stubs, and tax documents
- A detailed travel itinerary, including flight tickets and hotel reservations
- A letter of invitation from a Canadian host, if applicable
- Evidence of ties to your home country, such as employment, property ownership, and family relationships
- Police certificates or a criminal record check, if required
- Medical examination results, if required

## What Documents are Required for the Canada Visitor Visa Application?

Supporting documents for a visitor visa applicant

The documents you need to submit with your visa application depends on why you're traveling to Canada.

If you are traveling for tourist, family visit, compassionate reason, business, then, you might want to check the required documents from the Url below;

**Link:** <https://www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/supporting-documents.html>

**The documents required for your TRV application depend on the purpose for your visit.**

Here are the documents required for your visitor visa application:

- Canada Visa application form.
- Upload a proof of your COVID-19 vaccination status to ArriveCAN.
- ArriveCAN receipt (paper or electronic).
- Valid passport with an expiration date of not less than six months.
- Two white background recent passport photographs (not older than 90 days).
- Completed Family Information form (IMM 5645).
- If a family member is applying on your behalf, then the
- Use of a representative (IMM 5476) form will be required.
- Minor children's document (needed if a child under 18 years is travelling with a single parent, a friend, a relative, or alone).
- A letter of invitation from your friend or family that you are visiting them.

**Other documents that may be required to prove your eligibility for a visa include:**

- Bank account statement (to prove you have enough money for your trip and duration of stay).
- Visitor's itinerary such as flight details, hotel booking, and events registration.
- Travel history and previously issued visas.
- Bank account statement of your family or friend if you're visiting them.
- Authority to release your personal information to a designated individual (IMM 5475).

## **Fees:**

There is a non-refundable fee for applying for a visiting visa to Canada. The fee varies depending on the type of visa you are applying for and the visa office

processing your application. You can find the current fee schedule on the Canadian government's website via this link, <https://www.canada.ca/>

## **Validity:**

A visiting visa to Canada is usually valid for up to six months from the date of issue. The visa officer will determine the length of your authorized stay based on your intended purpose of visit, your travel itinerary, and your ties to your home country. You must leave Canada before your authorised stay expires unless you are extending your visa.

## **Renewal:**

Visitors to Canada can apply to extend their stay in Canada before their authorized stay expires. If you want to extend your stay in Canada, you should apply at least 30 days before your status expires.

When you first come to Canada as a visitor, you are to use one of these documents to enter:

- A visitor visa (also called a temporary resident visa)
- An electronic travel authorization (eTA)
- A valid passport or travel document

If you want to extend your stay in Canada as a visitor (stay in Canada longer), you need to apply for a visitor record and you should know that a visitor record is not a visa.


### **A visitor record**


- Is a document that gives you status as a visitor in Canada and allows you to stay longer
- Includes a new expiry date
  - that's the new date that you must leave Canada by

## When To Apply For A Visitor Record?

You must apply for a visitor record **before** your current status expires.

This is an image of a Visitor's record;

 Citizenship and Immigration Canada / Citoyenneté et Immigration Canada



PROTECTED WHEN COMPLETED / PROTÉGÉ UNE FOIS REMPLI - B

**CANADA**

DD000 000 000

C300000373

EXAMPLE SAMPLEDOCUMENT  
5-2525 SOMERSET  
OTTAWA ON K1J 3F4  
CANADA

Application/Demande: V300009811

UCI/IUC: 87557383

**VISITOR RECORD/FICHE DE VISITEUR**

**CLIENT INFORMATION/INFORMATION DU CLIENT**

Family Name/Nom de Famille:	SAMPLEDOCUMENT
Given Name(s)/Prénom(s):	EXAMPLE
Date of Birth/Date de naissance:	1967/01/01 (yyyy/mm/dd - aaaa/mm/jj)
Sex/Sexe:	FEMALE
Country of Birth/Pays de naissance:	ALGERIA
Country of Citizenship/Citoyen de:	ALGERIA
Travel Doc No./N° du document de voyage:	123456789

PASSPORT

**ADDITIONAL INFORMATION/INFORMATION SUPPLÉMENTAIRE**

Date Issued/Délivré le:	2013/04/16 (yyyy/mm/dd - aaaa/mm/jj)
Expiry Date/Date d'expiration:	2013/10/18 (yyyy/mm/dd - aaaa/mm/jj)
Case Type/Genre de cas:	15
In Force From/En vigueur le:	2013/01/14 (yyyy/mm/dd - aaaa/mm/jj)

**Conditions:**

1. UNLESS AUTHORIZED, PROHIBITED FROM ENGAGING IN EMPLOYMENT IN CANADA.

**Remarks/Observations:**

THESE ARE THE USER REMARKS FOR THE VR-EXT DOCUMENT.

**\*\*\*THIS DOES NOT AUTHORIZE RE-ENTRY/CECI N'AUTORISE PAS LA RÉ-ENTRÉE\*\*\***

THIS FORM HAS BEEN ESTABLISHED BY THE MINISTER OF CITIZENSHIP AND IMMIGRATION - THIS DOCUMENT IS THE PROPERTY OF THE GOVERNMENT OF CANADA  
FORMULAIRE ÉTABLI PAR LE MINISTRE DE LA CITOYENNETÉ ET DE L'IMMIGRATION - LE PRÉSENT DOCUMENT EST LA PROPRIÉTÉ DU GOUVERNEMENT DU CANADA

IMM 1442B (06-2012)  
CBN

**Canada**



## **Visa Refusal**

If your application for a visiting visa to Canada is refused, you may be able to apply again or appeal the decision. It is important to understand the reasons for the refusal and take steps to address any issues before reapplying.

## HOW DO I APPLY FOR CANADA VISITOR VISA?

You can apply for a Canadian visitor visa online or on paper at a Visa Application Centre (VAC).

To complete your online application for a visitor visa, you'll need to create electronic copies of your supporting documents. A scanner or camera will help you do that. You also need a debit or credit card to pay the application fees.

If you're from a visa-exempt country, you'll not be able to apply online when using any of the following documents:

It's advisable to wait until you're eligible for a Canadian visitor's visa before applying. It will reduce the chances of having your application rejected.

### Steps To Apply For A Visitor Visa

**Step 1:** Get the documents that show you meet the criteria for a visitor visa

**Step 2:** Apply online

Follow these steps to apply online.

1. Create an account and sign in

<https://www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/portal-application-process.html>

If it's your first time using the IRCC Portal, they'll ask for your email and give you a code to sign up for an account.

2. Complete the online form and upload your documents

After you answer all the questions, you'll get a list of documents you need to upload.

This includes the documents that support your visa application.

### 3. You will be required to pay \$100

You can attempt with your debit card, if it doesn't work, you might need to find someone who has a foreign card to pay for you. You can also get a prepaid card and fund it locally to use in making payment.

## **PROVIDING YOUR BIOMETRICS**

If you're applying for a TRV for the first time and are between the ages of 14 – 79, you'll need to provide your biometric data as part of the application process.

Usually, your biometric data verification comes up after you have submitted your application and paid the biometric fees. You'll then wait for the Canadian Government to contact you and tell you what to do next.

The biometrics fee usually is 85 CAD per person.

You'll have to schedule an appointment at a Visa Application Centre (VAC) to register your biometric data. The following information will be collected from you during your appointment at the visa office:

- **Biography data:** This includes your personal details such as your full name, sex, date of birth, and other necessary details as highlighted on the biographic page of your travel document.

- Fingerprints: All your fingerprints will be captured using an electronic fingerprint capture device during the biometric data collection.
- Photograph: Your digital photograph of you will be taken.

**Nigeria Address.**

**Lagos Address:**

4 Anifowoshe Street, Victoria Island, Lagos

Hours:

Monday to Thursday 7:30AM – 4PM

Friday 7:30AM – 1PM

**Lagos Address:**

Manor Hall, Plot 110, Admiral Ayinla Way, Third Roundabout, Lekki Phase I – Lagos

Hours:

Monday to Friday 8AM – 3PM

**Abuja Address:**

Address:

Silverbird Entertainment Centre, Plot 1161, Memorial Drive, Central Business District, Abuja

Hours:

Monday to Friday 8AM – 3PM

**Ghana Address:****Address**

42 Independence Ave

P.O Box 1639

Accra

Ghana

**What Is The Cost And Time Of Processing A Canada Visitor Visa?**

How much it will cost to process a Canada visa depends on the visa you're applying for. Whether individual visitor visa, family tourist visa, visitor visa extension, or visitor status restoration.

A Canadian visitor visa costs CAN\$100 per person. Adding the CAN\$85 biometrics fee will make a total of CAN\$185. You will also have to pay CAD\$45 for passport processing.

**LETTER OF INVITATION**

Sometimes when you apply for a visa to visit Canada, you might be asked to give a letter of invitation from someone in Canada.

A letter of invitation does not guarantee that you will be issued a visa. Visa officers assess you to decide whether you meet the terms of Canada's immigration law.

If you got a letter from a person or company that invited you to Canada, bring that letter with you when coming into Canada. A border services officer may ask to see it.

## Examples of Letter of Invitation;

detourtocanada.ca

### Sample Letter of Invitation For a Visitor Visa Application to Canada

.....  
*DISCLAIMER: This sample is NOT official. This is based from a Letter of Invitation used for an actual visitor visa application but is not a standard format. Actual details withheld for privacy.*

**TO: IMMIGRATION, REFUGEES, AND CITIZENSHIP CANADA (IRCC)  
GOVERNMENT OF CANADA**

RE: LETTER OF INVITATION

To the authorized officer:

We are submitting this letter of invitation to support the application for visitor visa of my mother, MS. [REDACTED] the following information:

Date of birth: [REDACTED]

Address: [REDACTED]

Mobile number: [REDACTED]

I will be giving birth to my third child on January 15, 2020 (estimated due date) and she will visit me to assist in taking care of my children for one month. She is planning to arrive in Canada on January 8, 2020 and leave the country on February 12, 2020. We will be taking care of her board and lodging in our place of residence while she provides for her other needs as she is financially capable of doing so.

Below are the details about myself and my spouse who are inviting her to visit us:

COMPLETE NAME: [REDACTED]

DATE OF BIRTH: [REDACTED]

ADDRESS AND TELEPHONE NUMBER: [REDACTED] 9C

JOB TITLE: [REDACTED]

STATUS: Permanent Resident

SPOUSE'S NAME: [REDACTED]

DATE OF BIRTH: [REDACTED]

ADDRESS AND TELEPHONE NUMBER: [REDACTED] 9C

JOB TITLE: [REDACTED]

STATUS: Permanent Resident

detourtocanada.ca

1

From: John Doe  
12345 54<sup>th</sup> St NW  
Edmonton, AB  
T1A 2B3

To: Canadian Embassy or Consulate

Re: Issuance of visitor's visa to my parents

Dear Sir/Madam,

I, John Doe, work as a Crane Operator at XYZ Corporation, based out of Edmonton, Alberta, and I earn \$45,000.00 per year. I would like to invite my parents, Jane Doe and Bobby Doe, to visit Canada. They will be staying with me at my apartment at the above-mentioned address for 3 weeks. They will arrive on October 1<sup>st</sup> 2012, and leave on October 22<sup>nd</sup>, 2012.

During their stay in Canada, I will bear all responsibilities including, but not limited to, financial responsibilities, return airfare from CDG to YEG and back, travel expenses within Canada, medical insurance, housing and food.

I will personally make sure that they leave Canada before the expiration of their authorized stay. I have attached income, citizenship and employment documentation.

I respectfully request that you grant a visitor's visa to my parents.

Thank you very much,

John Doe.

**David Adidas**

234 Lachine Ave, Montreal, Qc. H4X 1R4, Canada  
Tel: 514-767-0987.

**March 27th, 2005**

Canadian Deputy High Commission  
Immigration Section  
4 Anifowoshe Street  
Victoria Island  
Lagos

**VISA APPLICATION FOR MR DARE KUTI - PASSPORT NO - 1234567**

This is to certify that Dare Kuti will be visiting me in Montreal, Canada from June 1st 2009 to September 15th 2009. Dare has been a close personal friend of mine for 5 years and will be staying at my home for the duration of his stay.

My address:  
234 Lachine Ave, Montreal, Qc. H4X 1R4, Canada  
Tel: 514-767-0987.  
I am a Canadian Citizen

Should you require any further information, please do not hesitate to contact me.

  
Kind regards,  
David Adidas

**GUESTS:**

**Name:** Mr Dare Kuti  
**Address:** 1 sallye st, Ebutte Metta, Lagos State Nigeria  
**Date of Birth:** May 12, 1940  
**Telephone:** +2348032173333  
**Relationship:** Friend.



## Sample Invitation Letter for Visiting Canada

Your address in Canada  
Your phone no  
Cell  
Email  
Canada Visa application center  
7/f west area, Grand Rock plaza  
No 13 Xin Zhong,  
Dongcheng District, Beijing 100027  
China

Sub: Invitation letter

Dear x,  
We are Mr. M, Mrs. y, and Mr. T is sibling and permanent resident of Canada, residing at (Dongcheng District). We would like to invite our parents to name Mr. k and Mrs. k to visit us in Canada for one year starting from 2 February 2016 to 2 February 2017.

The purpose of the visit is social and as well as tourism in Canada. During their visit, they will stay with us and we will take full responsibility of them including medical, food, ticket fare from India to Canada and back, rent, trouble expenses within Canada, Medical Insurance and all the financial responsibility.

We will also ensure that they will leave Canada before the expiration of their authorized stay. Please, kindly grant their visa.

Please do not hesitate to contact with us via telephone or email for future any kind of inquiry.

Best regards  
Mr. X

## Information For The Person Writing The Letter Of Invitation

Writing a letter of invitation does not mean you are legally responsible for the visitor once he or she gets to Canada. You should still write the letter in good faith. You must tell the truth and plan to keep the promises you make in the letter.

Send your letter (notarized, if the visa office asks for that) to the person you are inviting to Canada. The person must then send this letter to the Canadian embassy or consulate outside of Canada when he or she applies for a temporary resident visa.

You **must** include this information about **the person you are inviting**:

- Complete name,
- Date of birth,
- Address and telephone number,
- Your relationship to the person,
- The purpose of the trip,
- How long the person plans to stay in Canada,
- Where the person will stay, and how he or she will pay for things, and
- When the person plans to leave Canada.

You **must** include this information about **yourself**:

- Complete name,
- Date of birth,
- Address and telephone number in Canada,
- Job title,
- Whether you are a Canadian citizen or permanent resident
- A photocopy of a document proving your status in Canada, such as:
  - A Canadian birth certificate, if you were born in Canada,
  - A Canadian citizenship card, if you are a naturalized citizen, or
  - A copy of your PR card or your IMM 1000 proof of landing, if you are a permanent resident
- Details of your family, such as names and dates of birth of your spouse and dependants (this is mandatory for the parent and grandparent super visa) and

- The total number of people living in your household, including people you sponsored whose sponsorship is still in effect (this is mandatory for the parent and grandparent super visa)

**For the parent and grandparent super visa only**, you must also provide:

- A written and signed promise of your financial support for your parents or grandparents for their entire stay in Canada, and
- Proof that your income meets or is above the low-income cut-off (LICO) for the total number of people, including the visiting parents or grandparents.

## **Low Income Cut-Off (LICO)**

<b>Size of Family Unit</b>	<b>Minimum necessary gross income</b>
1 Person (your child or grandchild)	\$26,6202
Persons	\$33,1403
Persons	\$40,7424
Persons.	\$49,4665
Persons	\$56,1046
Persons	\$63,2767
Persons	\$70,448
More than 7 persons, for each additional person add	\$7,172

## **Minor Children Entering Canada As A Visitor**

The documents a minor child needs to enter Canada depend on whether the child is travelling alone or with someone.

If a minor child is travelling alone

The child should present:

- Their own passport
- A parent's passport, even if the child's details are included in it, cannot be used.
- A copy of their birth certificate, and
- A letter of authorization, in English or French if possible, which is signed by both parents or by their legal guardian and includes the parents' (or legal guardian's) address and telephone number, and the name, address and telephone number of the adult who will look after the child in Canada.

**If a minor child is travelling with one parent only**

The parent should present:

- The child's passport
- A copy of the child's birth certificate, and
- A letter of authorization, in English or French if possible, which is signed by the parent who is not travelling with them and includes the address and telephone number of the parent who is not travelling, and a photocopy of that parent's signed passport or national identity card.

### **If the parents are separated or divorced and share custody of the child**

- The parent travelling with the child should carry copies of the legal custody documents.
- It is also best to have a letter of authorization from the other parent who has custody to take the child on a trip out of the country.

### **If the parents are separated or divorced and one of them has sole custody of the child**

- The letter of authorization may be signed by that parent only, and they should bring a copy of the custody decree.

### **If one of the child's parents is deceased**

- The travelling parent should bring a copy of the death certificate.

### **If a minor child is travelling with a legal guardian or adoptive parents**

- The child should have a copy of the guardianship papers or the adoption papers (whichever one applies).

### **If a minor child is travelling with a person other than their parents or legal guardian**

The adult who is not the parent or legal guardian of the child should have written permission from the parents or guardians to supervise the child. The permission letter should include addresses and telephone numbers where the parents or legal guardian can be reached.

The letter does not need to be certified. A photocopy of the parents' or legal guardian's signed passports or national identity cards should be attached to the letter.

## **Documents You Need Before You Travel To Canada**

In some situations, you'll need to bring documents with you when you travel to Canada.

In what situations will you need extra documents on arrival?

If either of the following situations applies to you or someone you'll travel with, have the documents indicated in hand.

You have a child under the age of 18 (a minor child)

In Canada, a child under the age of 18 is considered a minor.

You may need to show

- A letter that authorizes the minor child to travel to Canada, and
- Other documents, such as adoption papers or a custody decree, depending on if the minor child travels alone or not

# **SUPER VISA (FOR PARENTS AND GRANDPARENTS)**

## **What is a Super Visa?**

A super visa lets you visit your children or grandchildren for up to 5 years at a time. It's a visa that provides multiple entries for a period up to 10 years. When you enter Canada, a border services officer will confirm how long you can stay.

## **Eligibility**

To be eligible for a super visa, you must:

- Be the parent or grandparent of a Canadian citizen or a permanent resident of Canada
- Have a signed letter from your child or grandchild who invites you to Canada that includes
  - A promise of financial support for the length of your visit
  - The list and number of people in the household of this person
- A copy of this person's Canadian citizenship or permanent resident document
- Have proof of private medical insurance from a Canadian insurance company
- This medical insurance needs to be paid in full, or in instalments with a deposit (quotes aren't accepted)
- Be valid for at least 1 year from the date you'll enter Canada.
- Cover your health care, hospitalization and repatriation.
- Provide for at least \$100,000 emergency coverage

**Note:** Private health insurance must be valid for each entry to Canada. Be prepared to show your proof of paid insurance to a border services officer if they ask to see it when you enter Canada.

**You must also:**

- Apply for a super visa from outside Canada
- Have your visa printed outside Canada (wait for visa office instructions)
- Be allowed to enter Canada
- Take an immigration medical exam
- Meet certain other conditions

**Financial Support (Proof of Funds)**

The child or grandchild who invites you must prove that their household meets the minimum necessary income. The following documents are examples of what can be used as proof of funds:

- Notice of Assessment (NOA) or T4/T1 for the most recent tax year
- Employment Insurance Benefit statement
- employment letter including salary, job title, job description, and date of hiring
- Pay Stubs
- Bank Statements

**Other Conditions Considered;**

The Canadian government considers several things before allowing applicants to come in as a visitor. You must be a genuine visitor to Canada who will leave by choice at the end of your visit.

The following factors are considered;

- Your ties to your home country
- The purpose of your visit
- Your family and finances
- The overall economic and political stability of your home country



# How To Apply?

## 1. Get your documents ready

Before you apply for a super visa, you need:

- A letter of invitation from your child or grandchild who is a Canadian citizen or a permanent resident of Canada

## 2. Apply for a super visa

You must apply online with the IRCC Portal for a super visa and be outside Canada when you apply.

### How to apply online with the IRCC Portal

Follow these steps to apply online.

#### 1. Create an account and sign in

<https://www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/portal-application-process.html>

If it's your first time using the IRCC Portal, you'll be asked for your email and given a code to sign up for an account.

#### 2. Complete the online form and upload your documents

After you answer all the questions, you'll get a list of documents you need to upload.

This includes the documents that support your visa application.

Check the list of documents based on your situation.

### **3. Pay with a credit card (\$100)**

You can pay with either of the following; Visa®, MasterCard®, American Express®, JCB® and UnionPay®.

## **MORE RESOURCES**

**Canada Tourist Visa Application Supporting Documents - No Relatives No Friends in Canada:**

Link: <https://www.youtube.com/watch?v=OEcgHnTj3rw>

**Canada Visitor Visa Document Checklist | How to Upload on GCKEY Account | TIPS and HACKS**

Link: <https://www.youtube.com/watch?v=3hLKycvBQRU>

**WISHING YOU SUCCESS IN YOUR RELOCATION JOURNEY**