



# REGISTRATION OF ZYPHO® INSTALLATION

It is a legal requirement under building regulations to register the installation of ZYPHO WWHR units. Completing this registration process not only ensures compliance but also helps in maintaining a record for future reference.

The quickest way to register your installation is through online registration. You can easily do this by visiting the official website at http://www.zypho.uk/registration

# STEP-BY-STEP REGISTRATION PROCESS

# 1. Create User Account

- · Navigate to the registration page.
- Click on the 'Register' button to initiate the account creation process.
- Fill in the required user details, which typically include:
  - Full Name
  - Contact Number
  - Email Address (ensure it is valid for account verification purposes)
- After completing the details, click on 'Submit' to create your account.
- Once registered, you will receive a confirmation email. Follow the instructions in the email to verify your account.
- After verification, return to the registration page and select "Login" using your email address and password.

# 2. Complete Installation Information

- Once logged in, you will be prompted to provide information specific to the ZYPHO installation:
  - **ZYPHO Model:** Select the appropriate model from the dropdown menu.
  - **Serial Number:** This can be found on the label affixed to the ZYPHO unit. Ensure you enter it accurately to avoid registration issues.
  - **Date & Time:** This field will automatically populate with the current date and time.
  - Name of Development: Enter the official name of the development where the installation is located.
  - Name of Developer: Choose the developer's name from the dropdown menu. If the name is not listed, please contact ZYPHO customer service for assistance.
  - Plot/House Number: Enter the relevant house plot number. Optionally, you can also provide the street name and postcode to enhance location accuracy.

# 3. Provide Main Installation Company Information

• Name of Main Installation Company: Enter the name of the company responsible for the installation of the ZYPHO unit. This may be required for warranty or service purposes.

# 4. Upload Required Photos

- You will need to upload two specific photos as part of the registration:
  - **Photo 1:** A clear image of the completed label on the Zypho product, which should clearly indicate whether it is System A or System B.
  - Photo 2: A full view of the installed product showcasing the complete setup, including all pipe connections. This helps in verifying that the installation meets regulatory standards.

# 5. Complete Registration

- After filling out all the required information and uploading the necessary photos, proceed to finalise the registration by selecting the 'Register Unit' button.
- Upon successful registration, the user will receive a notification stating, 'ZYPHO Registered,' confirming that the installation is now officially registered.

By following these detailed steps, you can ensure that your ZYPHO installation is registered swiftly and correctly, complying with all necessary regulations.

If you encounter any issues during the registration process, do not hesitate to reach out to ZYPHO's customer support for assistance.