

1. What is Information?

Information security means protecting information and information systems from unauthorized access, use, disclosure, disruption, modification, or destruction. It focuses on maintaining the confidentiality, integrity, and availability (CIA) of data in physical and digital forms.

2. DoS Attack

A Denial-of-Service (DoS) attack floods a system or network with traffic, making it unavailable to users. It disrupts operations and may cause financial and reputational damage.

3. Tier 1 Security Policy

Tier 1 security policy is the organization-wide high-level security policy defined by top management. It outlines the overall security objectives and responsibilities and acts as a foundation for more specific, detailed policies at lower levels such as Tier 2 and Tier 3.

4. Access to Information

Access to information refers to the ability of authorized individuals to retrieve and use specific data or systems. It is managed through access control mechanisms that ensure only permitted users can view or modify sensitive data.

5. Risk Analysis

Risk analysis involves identifying assets, threats, and vulnerabilities. It helps in assessing the potential impact and likelihood of risks, guiding the selection of appropriate controls.

6. Risk Control Types

Control types are measures used to manage risks. They include preventive, detective, and corrective controls, each serving to avoid, identify, or respond to security incidents.

7. Network

A network is a collection of interconnected computers and devices that communicate and share resources. In security, networks must be protected from attacks such as unauthorized access, viruses, and data interception through firewalls, encryption, and monitoring systems.

8. Event Logging

Event logging is the recording of events or activities in computer systems. It helps track access, detect suspicious activities, and supports audits and investigations. Logs are essential for system monitoring, forensic analysis, and compliance with security policies.

9. Cryptography

Cryptography is the method of securing data by transforming it into an unreadable format using encryption. Only authorized parties with the correct key can decrypt and access the original data. It is vital for confidentiality and secure communication.

10. Physical Security

Physical security protects computer systems, buildings, and employees from physical threats. This includes locks, surveillance, guards, and secure access control systems. It ensures that unauthorized individuals cannot physically damage or steal IT assets or infrastructure.

11. Fire Prevention

Fire prevention involves practices to reduce the risk of fire in an IT environment. This includes installing smoke detectors, fire extinguishers, sprinkler systems, and conducting fire drills. It helps protect information systems from heat, smoke, and water damage.

12. Vulnerability

A vulnerability is a weakness in a system, network, or process that can be exploited by a threat to gain unauthorized access or cause harm. It can result from software bugs, poor configurations, or human errors, and must be identified and managed to prevent attacks.

13. Tier Two Security Policy

Tier two security policy provides functional or departmental security guidelines. It aligns with the organization's overall security policy and includes specific procedures and standards relevant to different business units, helping ensure that each area complies with the broader security objectives.

14. Information Confidentiality

Information confidentiality means ensuring that sensitive information is only accessible to authorized individuals. It prevents unauthorized disclosure and is maintained through encryption, access control, and secure communication methods. It protects privacy and helps organizations comply with legal and ethical standards.

15. Information Retention

Information retention refers to the practice of storing data for a defined period based on regulatory, legal, or operational requirements. It ensures that data is available for future use or audits while minimizing unnecessary storage and supporting proper information disposal when no longer needed.

16. Risk Management

Risk management is the process of identifying, assessing, and reducing risks to an organization's assets. It involves implementing strategies to control or eliminate potential threats, such as applying security controls, transferring risk through insurance, or accepting minor risks when appropriate.

17. Probability of Occurrence

Probability of occurrence refers to the likelihood that a particular risk or threat will materialize. It is a key factor in risk analysis and is used to prioritize risks based on their frequency, which helps in allocating resources for prevention or mitigation.

18. Risk Mitigation

Risk mitigation involves implementing measures to reduce the severity or likelihood of a threat. This may include technical controls like firewalls, procedural policies, training, or disaster recovery planning. The goal is to minimize the negative impact of potential security incidents.

19. User Identity

User identity is the unique representation of a user within a system. It is used for authentication and access control to ensure that only authorized individuals can use specific resources. User identities are often managed through usernames, passwords, and biometric data.

20. Safe Disposal of Physical Asset

Safe disposal of physical assets involves securely removing and destroying hardware and storage devices to prevent data leakage. Methods include degaussing, physical destruction, and certified disposal services, ensuring sensitive data cannot be recovered after the asset is no longer in use.

21. Cyber Threats

Cyber threats are malicious acts that aim to damage or steal data, disrupt digital operations, or harm information systems. They include viruses, malware, phishing, and ransomware. Organizations must monitor, detect, and defend against such threats to maintain secure IT environments.

22. Information as Asset

Information is treated as a valuable asset because it supports business decisions and operations. Like physical assets, it must be protected from risks to ensure continued usefulness.

23. Forms of Service Attacks

Service attacks include Denial of Service (DoS), Distributed DoS (DDoS), and application-layer attacks. They overwhelm system resources, making services unavailable to legitimate users. These attacks disrupt business operations and can lead to financial and reputational losses.

24. Importance for Security Policy

A security policy is important as it outlines the rules and procedures for protecting information. It provides a framework for preventing security incidents, ensures compliance, and helps in assigning responsibilities and accountability across the organization.

25. Authorization for Access to Information - Owner

The owner of information authorizes who can access it. They are responsible for classifying data and assigning access rights. This ensures that only trusted individuals can use or modify the information, protecting it from unauthorized access.

26. Cost Analysis

Cost analysis in information security involves comparing the cost of implementing security controls with the potential losses from security breaches. It helps organizations allocate resources effectively and justify investments in security technologies and processes.

27. Registries

Registries are secure databases that store system or user configurations and settings. In security, they help manage access rights, monitor user activities, and support audits. Improper registry access can be exploited by attackers for malicious purposes.

28. Encryption

Encryption is the process of converting plain text into coded text to prevent unauthorized access. It is used to protect data in storage and during transmission. Only users with the correct key can decrypt the information and read its content.

29. Frauds

Frauds in information security refer to deceptive actions intended to steal, misuse, or manipulate information or resources. Examples include identity theft, data tampering, and online scams. Preventing frauds requires strong policies, employee awareness, and regular audits.

30. Custodian

A custodian is responsible for the safe handling and storage of information assets. While the owner defines access rights, the custodian enforces security measures, maintains backups, and ensures that access and use are managed according to policies.

31. User

A user is an individual who accesses information systems to perform tasks. Users are assigned roles and access rights based on their responsibilities. They must follow security guidelines to prevent unauthorized use and ensure the confidentiality and integrity of information.

32. Impact of the Threat in Information Security

The impact of a threat refers to the potential damage or loss caused if a threat successfully exploits a vulnerability. It can include data breaches, financial loss, reputation damage, and legal consequences, depending on the severity and type of threat.

33. Physical Asset

A physical asset refers to tangible items like servers, computers, storage devices, and network equipment. Protecting these from theft, damage, or environmental hazards is essential for maintaining operational continuity and securing data.

34. Malicious Hackers

Malicious hackers are individuals or groups who intentionally break into systems to steal, alter, or destroy data. Their actions are illegal and harmful, often motivated by financial gain, revenge, or sabotage.

35. Account Authorization

Account authorization is the process of granting access rights to a user based on their role. It ensures users can only access data and systems relevant to their duties, preventing misuse.

36. Cyber Frauds

Cyber frauds are crimes involving computers or networks to deceive individuals or organizations for financial gain. Examples include phishing, fake emails, online scams, and identity theft. Preventing cyber frauds requires awareness, strong authentication, and secure systems.

37. DDOS

Distributed Denial of Service (DDoS) is an attack where multiple systems flood a targeted server or network with excessive traffic, making it unavailable to users. It disrupts services and can lead to downtime and financial loss.

38. Need for Security Policy

A security policy is needed to establish rules and guidelines for protecting data and systems. It helps prevent security breaches, assigns responsibilities, and ensures compliance with legal and business requirements.

39. Custodian Authorization for Access to Information

Custodian authorization involves granting access permissions based on roles and responsibilities. While the owner decides who can access data, the custodian implements the access controls and ensures proper handling of information.

40. Why Should Information Be Disposed Safely?

Information should be disposed of safely to prevent unauthorized recovery or misuse. Improper disposal of data can lead to breaches, legal consequences, and loss of reputation. Secure methods include shredding, wiping, and degaussing.

41. Authorized Access to Information

Authorized access ensures that only permitted users can view or modify specific data. It is controlled through permissions, authentication, and access control lists, reducing the risk of misuse or data breaches.

42. Unauthorized Access to Information

Unauthorized access occurs when someone gains access to data or systems without permission. It can lead to data breaches and misuse. Preventing it involves authentication systems, access controls, and monitoring user activities.

43. Privilege Management

Privilege management controls user permissions. It ensures users have only the access necessary to perform their tasks, helping to reduce security risks from excess privileges.

44. Logs

Logs are records of events and activities within a system. They provide details such as user access, changes made, and errors. Logs are crucial for monitoring, audits, and identifying unusual or unauthorized activities.

45. Decryption

Decryption is the process of converting encrypted data back into its original, readable form. It allows authorized users to access secured information. Decryption requires a key that matches the encryption method used to protect the data.

46. Fire Precautions

Fire precautions are steps taken to prevent or limit fire-related damage. They include fire alarms, extinguishers, sprinkler systems, and emergency plans. These are important for safeguarding data centers, servers, and other critical infrastructure.

47. Theft of Information

Theft of information refers to unauthorized copying or stealing of sensitive data such as personal records, trade secrets, or credentials. It can occur through hacking or insider threats and can lead to legal issues, financial loss, and reputation damage.

48. Malicious Code

Malicious code is software designed to damage, disrupt, or gain unauthorized access to systems. It includes viruses, worms, Trojans, and spyware. It can corrupt files, steal data, or control devices without the user's knowledge.

49. Secret in Information Classification

"Secret" in information classification denotes data that, if disclosed, could seriously harm an organization or individual. Access to secret data is highly restricted and only available to users with appropriate clearance and a need to know.

50. Confidential in Information Classification

"Confidential" refers to sensitive information that requires protection but is less critical than secret data. It includes internal documents, business plans, or employee records. Only authorized users should access it to prevent misuse or exposure.

51. Fire Detection

Fire detection systems identify early signs of fire using smoke detectors, heat sensors, or alarms. These systems help protect IT assets by alerting personnel before significant damage occurs, allowing for immediate response and evacuation.

52. Access Management

Access management controls who can use or view information systems. It involves assigning permissions, verifying user identities, and monitoring usage. It ensures that only authorized users can perform specific actions, enhancing security and accountability.

53. Threat Identification

Threat identification is the process of recognizing potential sources of harm to information systems. It involves analyzing past incidents, system vulnerabilities, and external risks like cyber-attacks to prepare appropriate defensive strategies.

54. Why should we classify information?

Information classification helps in managing data according to its sensitivity. It ensures that critical data is protected properly, enabling better handling, storage, and access control.

55. Information as an Asset

Information is treated as a valuable asset because it supports business decisions and operations. Like physical assets, it must be protected from risks to ensure continued usefulness.

56. Intrusion Detection System

An Intrusion Detection System (IDS) monitors network traffic for suspicious activity. It alerts administrators to potential security breaches, enabling quick response to threats.

57. Perimeter Security

Perimeter security protects the boundary between an organization's internal network and external networks. It includes firewalls, intrusion detection systems, and access controls to prevent unauthorized entry.

58. Risk in Information Security

Risk in information security refers to the potential harm from threats exploiting vulnerabilities in systems. It affects data confidentiality, integrity, and availability if not properly managed.

59. Business Requirement

A business requirement defines what an organization needs to achieve its goals. In information security, it includes protecting data and systems to support smooth business functions.