

# POLICY: Access Control Policy

**Version:** 1.0 (Draft)

**Approved By:** CISO (Admin)

**Date:** 2026-01-17 21:12:59

## Access Control Policy

Document ID: POL-ACCESS-001 Version: 1.0.0 Effective

Date: 2026-01-17 Owner: CISO Classification: Internal Next Review: 2027-01-17

### 1\ Purpose

This is the purpose of the policy. It ensures secure access.

### 2\ Scope

This policy applies to all employees.

### 3\ Roles

Responsibilities for access control.

### 4\ Policy Statements

Access shall be granted based on need-to-know.

### 5\ Compliance Mapping

ISO 27001:2022 Clause 5.2

### 10\ Policy Review and Maintenance

This policy is reviewed annually.