

## **Tax Calculator for Financial Year 2023-24**

By using this tax calculator, you can have the visibility to get a quick view of your annual tax liability toward **Old Tax Regime** V/s **New Tax Regime**, which will also be helpful in deciding which tax regime suits you the best.

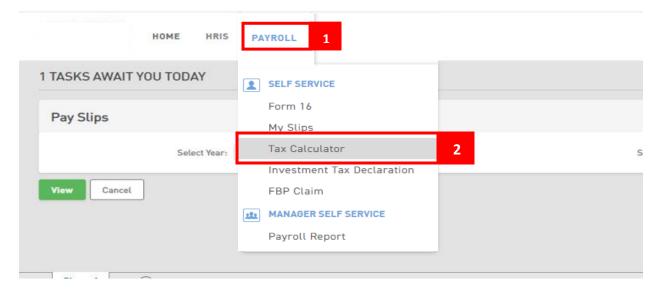
Gross Salary shown in tax calculator has computed basis on considering employee's previous month's actual salary which also include all variable payments paid in till previous month and applicable perks during the FY.

Your actual Tax liability could be differ based on actual & additional variable payment and paydays, if applicable, which will be part of employee's final respective month Payroll cycle.

All employees are advised to check their tentative annual tax liability by using Tax Calculator before submitting their Investment declaration for current FY.

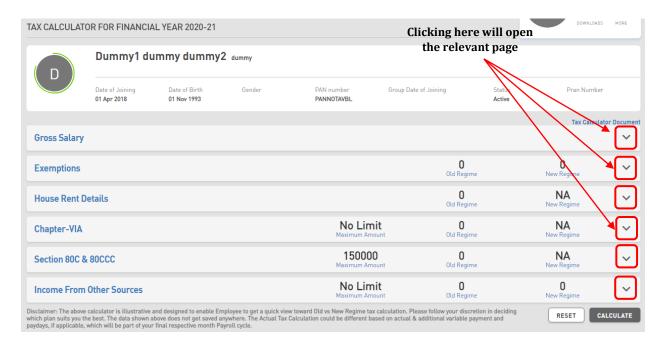
## **Use of Tax Calculator has described hereunder:**

**Step 1:** Access "Tax Calculator" in Payroll section on Employee Portal.

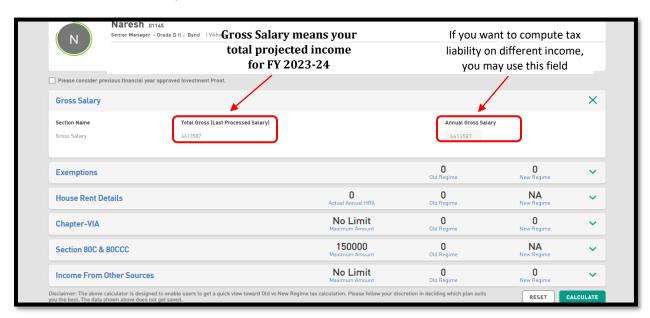


**Step 2:** The employee will be able to see different sections under which taxes exemptions are provided. Employee has to enter details in each section by clicking on down arrow of each to finally check the taxable amount under old and new regime.





<u>Step 3:</u> Click on the downward arrow of "Gross Salary" section to view your current Financial Year 2023-24 Gross Annual Salary.

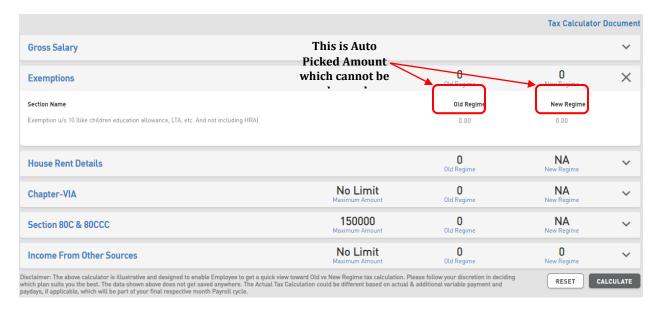


## Note:

- 1. Gross salary shown under "Total Gross (Last Processed Salary)" head means your total projected income for Financial Year 2023-24.
- 2. **"Annual Gross Salary"** head is a free text where employee has an option to enter any figure and compute tentative annual tax liability for the financial year 2023-24.
- 3. Gross Salary also includes employer contribution to NPS (i.e. Section 80CCD2).



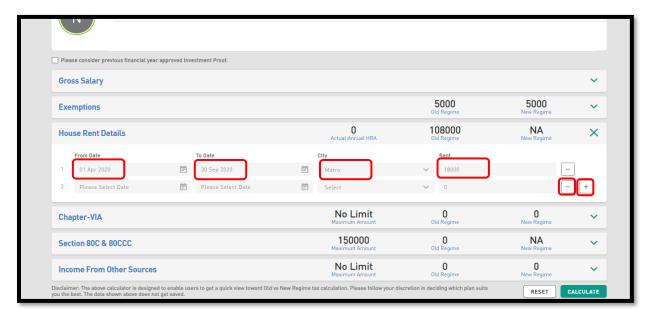
**Step 4:** By clicking on the downward arrow of **"Exemptions"** section, you can view tax exemption availed under Section 10 i.e. Children Education Allowance and LTA.



## Note:

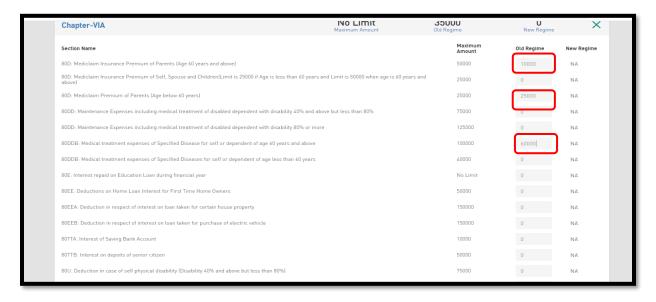
- 1. All Exemptions of Section 10 (i.e. Children education allowance, LTA, Gratuity, Leave encashment etc. except House Rent Allowance) have been shown under Old Regime and HRA has been shown separately under *House Rent Details*.
- 2. No exemption U/s 10 except Leave encashment and Gratuity can be availed under New Regime.
- 3. All reimbursements (part of CTC) claimed under tax free income till previous pay cycle by the employee have also shown under **Exemption** in Old regime as well as New regime both.

<u>Step 5:</u> Click on the downward arrow of "House Rent Details" section and fill in the required details as shown below. You can use the "+" or "-" keys to add or delete fields, respectively.

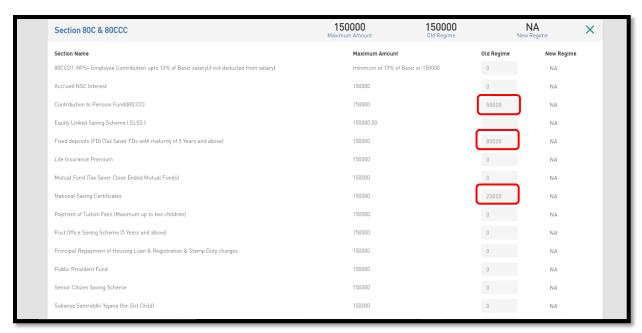




<u>Step 6</u>: Click on the downward arrow of "Chapter VIA" and fill in the amount under old regime for each section for which you want to declare investment. However, Chapter VIA is not covered under new regime.

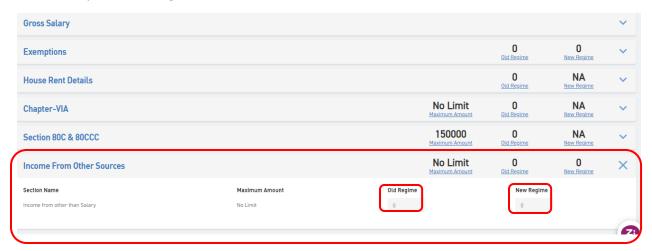


<u>Step 7:</u> Click on the downward arrow of "Section 80C and 80CCC" and fill in the amount under old regime for each section for which you want to declare investment. Section 80C & 80CCC is not covered under new regime. Maximum investment under this section should not exceed Rs. 1,50,000.

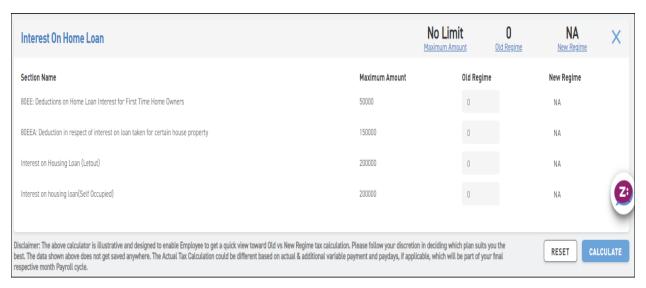




<u>Step 8:</u> Click on the downward arrow of "Income from Other Sources" and fill in the amount under old and new regime for section "Income from other than salary". For other two sections, you can declare amount only in the old regime as shown below.

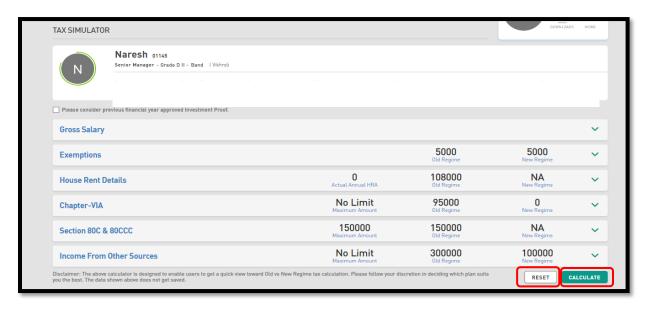


<u>Step 9:</u> Click on the downward arrow of "Interest on Housing Loan" and fill in the amount under old regime for each section for which you want to avail tax deduction. Investment Under Section 80EE, 80EEA, Interest on Housing Loan (Let-out or Self occupied) is not covered under new regime.

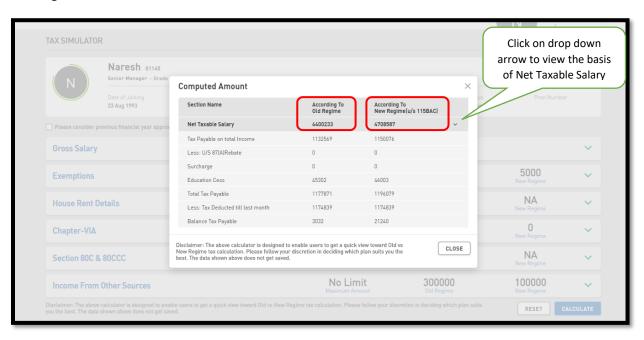




**Step 10:** Once all the information are added, the overall amount in each section will be visible. If all figures are correct, click on "Calculate", otherwise click on "Reset".



**Step 10**: On clicking "Calculate", a pop-up box will open providing information on taxable salary as per both regimes as shown below.



<u>Step 11:</u> Post calculation, the employee must go to the Investment Declaration Page under Payroll option on employee portal and choose the tax regime for FY 2023-24 and submit your investment declaration.

Note: The tax calculator does not save any amount entered for investment proof declaration exercise. For Investment declaration, the employee will have to enter the details under that section. Tax Calculator only helps the employee to analyze which tax regime to opt for.