APARNA KHATRI

Senior Graphic Design Specialist

PROFESSIONAL EXPERIENCE

Senior Graphic Design Specialist

Experion, New York, NY   20XX – Present

- Lead the design, development and implementation of graphic, layout, and production communication materials while helping clients cut costs by an average of 12%
- Delegate tasks to a 7-member design team and provide counsel on all aspects of the project
- Assess all graphic materials created in-house to ensure the quality and accuracy of their designs
- Oversee design project budgets ranging from $2,000 – $25,000

Graphic Design Specialist

Stepping Stone Advertising, New York, NY   20XX – 20XX

- Developed numerous marketing programs (logos, brochures, newsletters, infographics, presentations, and advertisements) and made sure they exceeded the expectations of our clients
- Managed up to 5 projects or tasks at a given time and ensured our team met its weekly deadlines
- Consulted with clients on the most appropriate graphic design options based on their major marketing goals
- Managed print production, including pre-press, color management, and vendor coordination

Junior Graphic Designer

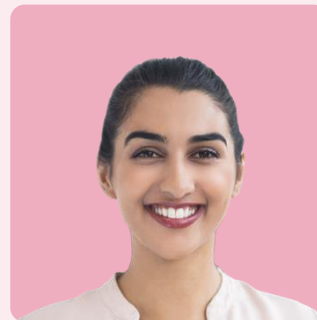Redfin Technologies, New Rochelle, NY   20XX – 20XX

- Worked with senior designers to develop unique product branding
- Designed 30+ online advertisements to increase RedFin's brand awareness
- Created 15 original illustrations for a website redesign using Adobe Illustrator and Photoshop
- Developed expertise in typography, including font pairing and kerning

EDUCATION

Bachelor of Fine Arts in Graphic Design

Rochester Technology, New York, NY   May 20XX

📞 (212) 256-1414

📍 Chicago, Illinois

✉ aparna.khatri@gmail.com
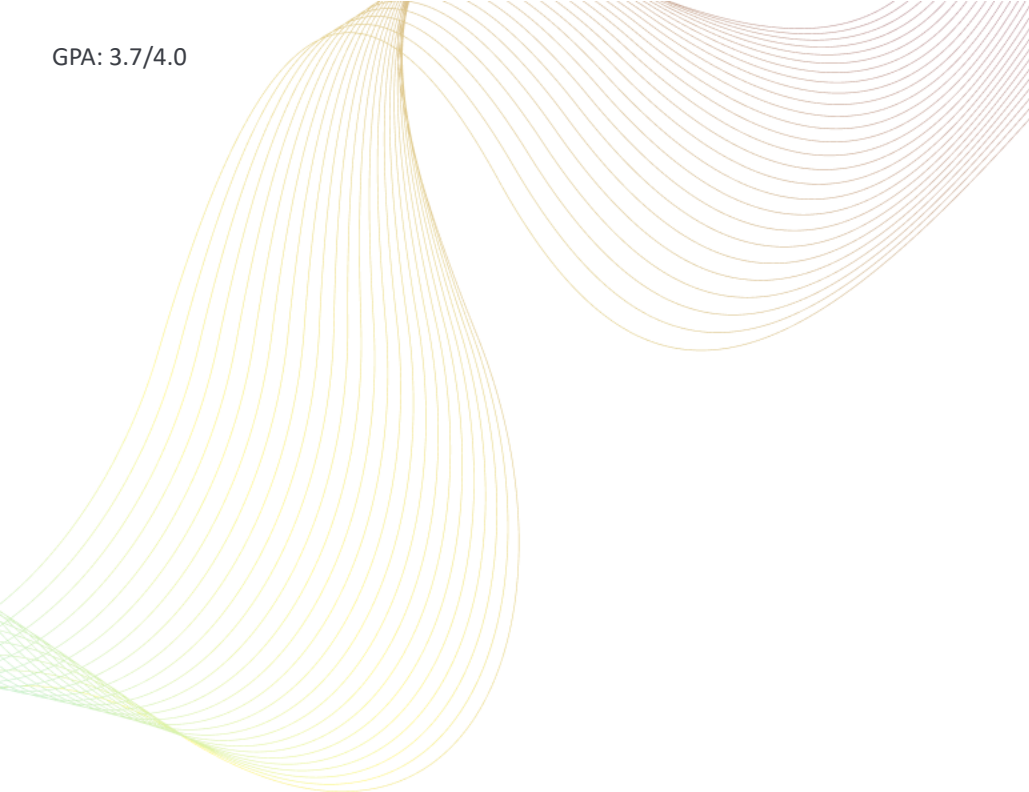
🌐 aparnakhatri.com

in linkedin.com/in/aparnak

PROFILE

Senior Graphic Design Specialist with 6+ years of experience managing design processes from conceptualization to delivery. Skilled with Adobe Creative Suite (Illustrator, Photoshop, InDesign), Microsoft Office, and web design applications (Dreamweaver. HTML). Able to stretch the boundaries of web design and digital storytelling to help my client's brands stand out and grow.

KEY SKILLS

- InDesign
- Illustrator
- Photoshop
- Figma
- Blender
- Sketchbook
- Affinity Designer
- Canva

GPA: 3.7/4.0

Dear Job Seeker,

Ready to land your next job offer?

In addition to this Word template, we provide a whole host of expert **resume and cover letter writing** resources and tools that'll help you boost your job search and increase your chances of securing work.

Resume Builder →   Cover Letter Generator →

How to Write a Resume →   How to Write a Cover Letter →

Are you in a rush?

Speed up the application process by using a **pre-formatted template:**

Resume Templates →   CV Templates →

Cover Letter Templates →

Lastly, explore our job-specific **resume and cover letter examples** to ensure your finished application gives you the best chance of getting more interviews.

Resume Samples by Industry & Experience Level →

Cover Letter Examples by Industry & Experience Level →

Good luck on the job hunt.

Best regards,

The Resume Genius Team

Fonts

This template uses free fonts that are compatible with PC and Mac. You MUST download and install these fonts on your computer, before opening the file, in order for it to work properly.

Lexend ↗   Inter ↗

Font Installation

After downloading the fonts, simply open the zip folders and install each font file on your system.

▦ **Windows Users**   🍎 **Mac Users**

Right click the font file, select "Install". We recommend fully restarting your computer after the font installation.

Double click the font files, click "Install", and then restart MS Word.