

# Hamptons

THE HOME EXPERTS

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## WORKS ORDER

**Client:** Mr Oliver Firth  
**Client No:** C882640  
**Property:** A, 50 Glenloch Road, London, NW3 4DL

**Instructed By:** Eunice Olagbegi  
**Date:** 24/10/2023  
**Works ref:** W518883  
**Purchase order:** 1590135  
**Supplier a/c no:** C512358

<b>Instruction:</b>	Hi D&S Please proceed with seal replacement as current is mouldy. Replacement Seal - £69.19 + VAT Call out / Labour to fit - £75 + VAT Thank you
<b>Access:</b>	Please arrange with the tenant
<b>Tenant / Occupant:</b>	Mr Luke Matthew Robus
<b>Contact details:</b>	Mobile: 07404551711
	Phone:
	Email: lukerobus@outlook.com
IT IS IMPORTANT THAT YOU DO NOT CARRY OUT FURTHER WORKS THAN INSTRUCTED ABOVE WITHOUT THE FULL AUTHORISATION OF THE INSTRUCTOR NAMED ABOVE OR OTHER AUTHORISED STAFF WITHIN THIS OFFICE.	
<b>Please Charge To:</b>	Mr Oliver Firth c/o Hamptons International. <a href="mailto:pminvoices@hamptons-int.com">pminvoices@hamptons-int.com</a> <b>All invoices should be presented in .pdf format and include the purchase order number to the above email address for prompt payment</b>