

Hamptons

THE HOME EXPERTS

Smarter Appliances Ltd T/A D&S Corporate

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WORKS ORDER

Client: Mr Charles Lloyd Gallop
Client No: C1014414
Property: 8 Trinder Mews, Teddington, TW11 8HY

Instructed By: Nick Summerfield
Date: 26/09/2024
Works ref: W561385
Purchase order: 1633880
Supplier a/c no: C985023

Instruction:	The tenant has reported that the extractor fan and lights are not working correctly. Please send an engineer to fix on site or provide a quote if further works are needed.
Access:	Please contact the tenant directly to arrange access.
Tenant / Occupant:	Mr Thomas George Gillespie
Contact details:	Mobile: 07821939330
	Phone:
	Email: tom.g.gillespie@outlook.com
IT IS IMPORTANT THAT YOU DO NOT CARRY OUT FURTHER WORKS THAN INSTRUCTED ABOVE WITHOUT THE FULL AUTHORISATION OF THE INSTRUCTOR NAMED ABOVE OR OTHER AUTHORISED STAFF WITHIN THIS OFFICE.	
Please Charge To:	Mr Charles Lloyd Gallop c/o Hamptons International. pminvoices@hamptons-int.com All invoices should be presented in .pdf format and include the purchase order number to the above email address for prompt payment