

# Hamptons

THE HOME EXPERTS

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## WORKS ORDER

**Client:** Penwood Properties Ltd  
**Client No:** C536341  
**Property:** 14 Wellsborough Mews, London, SW20 8BZ

**Instructed By:** Trevor Scott  
**Date:** 29/11/2023  
**Works ref:** W523988  
**Purchase order:** 1595758  
**Supplier a/c no:** C512358

<b>Instruction:</b>	Recall for leaking washer dryer: We still haven't received WO for re-call. Please send new WO and we will attend free of charge.Valentyna OlieinykovaSales TeamD&S CorporateT: 0203 488 0344E: Sales@dandscorporate.com
<b>Access:</b>	via Tenants
<b>Tenant / Occupant:</b>	Jordan Gideon Archer & Karyta Marcelo Santos
<b>Contact details:</b>	Mobile: 001 415 859 8054, 07311 073788
	Phone:
	Email: <a href="mailto:jordanarcher93@hotmail.co.uk">jordanarcher93@hotmail.co.uk</a> , <a href="mailto:karyta.santos@aol.com">karyta.santos@aol.com</a>
IT IS IMPORTANT THAT YOU DO NOT CARRY OUT FURTHER WORKS THAN INSTRUCTED ABOVE WITHOUT THE FULL AUTHORISATION OF THE INSTRUCTOR NAMED ABOVE OR OTHER AUTHORISED STAFF WITHIN THIS OFFICE.	
<b>Please Charge To:</b>	Penwood Properties Ltd  c/o Hamptons International. <a href="mailto:pminvoices@hamptons-int.com">pminvoices@hamptons-int.com</a>  <b>All invoices should be presented in .pdf format and include the purchase order number to the above email address for prompt payment</b>