

# Hamptons

THE HOME EXPERTS

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## WORKS ORDER

**Client:** Mrs Balbinder Kaur Todd

**Client No:** C757988

**Property:** Flat 1, Taggs House, Market Place, Kingston upon  
Thames, KT1 1HU

**Instructed By:** Grace Campbell

**Date:** 17/09/2024

**Works ref:** W560047

**Purchase order:** 1632475

**Supplier a/c no:** C985023

<b>Instruction:</b>	Please attend ASAP to the oven which TT has reported isn't working.
<b>Access:</b>	TT
<b>Tenant / Occupant:</b>	Wai Kwan Yan & Kam Kwan Lau
<b>Contact details:</b>	Mobile: 07783103655, 07709 062 015
	Phone:
	Email: catcat0620@gmail.com, paul.kk.lau@gmail.com
IT IS IMPORTANT THAT YOU DO NOT CARRY OUT FURTHER WORKS THAN INSTRUCTED ABOVE WITHOUT THE FULL AUTHORISATION OF THE INSTRUCTOR NAMED ABOVE OR OTHER AUTHORISED STAFF WITHIN THIS OFFICE.	
<b>Please Charge To:</b>	Mrs Balbinder Kaur Todd  c/o Hamptons International. <a href="mailto:pminvoices@hamptons-int.com">pminvoices@hamptons-int.com</a>  All invoices should be presented in .pdf format and include the purchase order number to the above email address for prompt payment