

From: APW - Property Management
Sent: Monday, 23 September 2024 14:44
To: sales@smarterappliances.co.uk
Subject: 4 Larkfield, Cobham, Surrey, , KT11 1DE

WORKS ORDER: 84790
Smarter Appliances Ltd sales@smarterappliances.co.uk

PROPERTY ADDRESS

4 Larkfield, Cobham, Surrey, , KT11 1DE

WORKS

Please attend to quote to replace freestanding fridge freezer - used to fit in the corner so will need to attend for measurements

TENANT CONTACT DETAILS FOR ACCESS

Mrs L Ene & Mr P Ene -
; 0777 885 3409; Paul - 07778 853 409; eneuliana82@yahoo.com; 07778 853 409
Emails paull_me@yahoo.com; 07778 853 409; paull_me@yahoo.com;

KEYS/ACCESS ARRANGEMENTS

175 APW Cobham - 65, Portsmouth Road, Cobham, Surrey, KT11 1JQ

DATE WE NEED AN UPDATE BY

30/09/2024

INVOICING DETAILS

Sarah Elizabeth Bark, c/o APW Cobham, 65 Portsmouth Rd, Cobham KT11 1JQ

NOTES

- Please contact the tenant direct to arrange to go to the property to attend to these works as instructed by the Landlord Sarah Elizabeth Bark.
- Your contact details will be passed to the tenant in case they need to call you to change appointment details etc.
- Please let us know once the works are booked in and when they have been completed.
- If you are asked to attend with keys, you must bring a text or email from the tenant to confirm that you are authorised to do this.
- If, once you are at the property, you find that there are further issues or the problems are larger than expected or the tenant reports any other problems, please call us from the property to let us know.
- Please send the invoice to accounts@apwproperty.com

COVID GUIDELINES

- Please ensure that you follow the current Covid guidelines when you are in the property and respect the tenants requests for wearing masks, shoe covers, using hand sanitizer and social distancing if asked.

Maria Thorn

Property Management Administrator

Part of the Countrywide Group Limited, Countrywide Limited, registered in England, Company No. 08340090.
Registered Office: Greenwood House, 1st Floor, 91-99 New London Road, Chelmsford, Essex, CM2 0PP.
VAT No. 500 2481 05

This email has been sent under the conditions stated in our [disclaimer](#).
To find out how we use your information click [here](#).
