

# Hamptons

THE HOME EXPERTS

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## WORKS ORDER

**Client:** Dr Sek Wee Yeo and Sharon Mei Yee Chan  
**Client No:** C66405  
**Property:** 4 Emerald Square, London, SW15 5FP

**Instructed By:** Minneaux Schandorf  
**Date:** 22/08/2023  
**Works ref:** W511072  
**Purchase order:** 1582213  
**Supplier a/c no:** C512358

<b>Instruction:</b>	Cat 1 - Beko - £309 + VAT (Manufacturer's Warranty - 1 Year)Delivery, Installation, and Removal - £99 + VAT
<b>Access:</b>	Michelle Simmons 07734367842 SimmonsM@state.gov
<b>Tenant / Occupant:</b>	Embassy of the United States of America
<b>Contact details:</b>	Mobile: 07912 362613, 07939056555
	Phone: 020 7894 0812, 0207 894 0390
	Email: LittlewoodSE@state.gov, londonfmcpaymentqueries@state.gov
IT IS IMPORTANT THAT YOU DO NOT CARRY OUT FURTHER WORKS THAN INSTRUCTED ABOVE WITHOUT THE FULL AUTHORISATION OF THE INSTRUCTOR NAMED ABOVE OR OTHER AUTHORISED STAFF WITHIN THIS OFFICE.	
<b>Please Charge To:</b>	Dr Sek Wee Yeo and Sharon Mei Yee Chan c/o Hamptons International. pminvoices@hamptons-int.com  All invoices should be presented in .pdf format and include the purchase order number to the above email address for prompt payment