

Lambert Smith Hampton  
Clarence House  
Property Management Accounts  
4-10 May Street  
Belfast  
BT1 4NJ

T +44 (0)28 9032 7954  
F +44 (0)28 9024 4057  
www.lsh.ie

**Lambert  
Smith  
Hampton**

**Invoice**

**Pearson Management Services Ltd  
80 Strand Road  
London  
WC2 ORL**

VAT Number: 740 3762 45

Tenant Ref: PEARSON1R

Tax Point: 25 Dec 2017

Invoice 545399

Page No: 1

Acting as agents for: SM Millennium House Ltd \*

Premises: **Floor 1 - Millennium Hse & 3 Car Park Spaces**  
17 - 25 Great Victoria Street  
Belfast

Please make payments to:  
SM Millenium House Ltd.

Bank Account:  
15300060

Sort Code:  
93-86-17

From	To	Description	VAT Rate	Nett
20 Dec 2017 - 31 Jan 2018		Quarterly Car Park Rent in Advance	20.00	530.13
20 Dec 2017 - 31 Jan 2018		Quarterly Rent in Advance	20.00	27,036.98
Total nett charge				£27,567.11
Total VAT				£5,513.43
Total due				<b>£33,080.54</b>

**REMITTANCE ADVICE**

Re: Floor 1 - Millennium Hse & 3 Car Park Spaces

Tenant Ref: PEARSON1R

**Pearson Management Services Ltd  
80 Strand Road  
London**

Invoice 545399

Amount Due : £33,080.54



Acceptance of payment from a person or company who is not the person named above does not imply recognition of that party as Tenant. Payments made by such a third party are only accepted on the basis that the third party is acting as Agent for the Tenant.

Defective Premises Act 1972 & (Northern Ireland) Order 1975  
You are requested to report to us as Managing Agents on behalf of your landlord any defect or item of disrepair which might give rise to liability under this Act.

Lambert Smith Hampton is a trading name of Lambert Smith Hampton (Nireland) Limited  
Registered office: United Kingdom House, 180 Oxford Street, London W1D 1NN  
Registered in Enoland Number 8760710. Regulated by RICS



Singapore Telecommunications Limited  
Company registration number: 199201624D  
Tax Invoice GST Reg. No: MR-8500432-2

Understand Your Bill at:  
[www.singtel.com/billexplainer](http://www.singtel.com/billexplainer)  
Sign Up for eBill at:  
[www.singtel.com/bizportal](http://www.singtel.com/bizportal)  
Billing Enquiries: 1606  
Automated Self-Help:  
1800 7383330 (24 Hrs)

## BILL

000009

PEARSON SHARED SERVICES LTD  
ROSE TOMSETT  
PO BOX 229, MAYFLOWER HOUSE  
11 CAXTON HILL, HERTFORD 9  
HERTFORDSHIRE  
SG13 7XH  
UNITED KINGDOM

Thinking of going green to save the trees?  
Switch to paperless billing today and let us know by  
emailing us at [bizportal@singtel.com](mailto:bizportal@singtel.com)

Besides saving trees, you also get to enjoy these benefits of eBill:

- Convenience of viewing your bills, anywhere and anytime
- Access mobile usage details (exclusively on eBill)
- Easy retrieval of bill records for the last 6 months

Thank you for using our services. Summary at a glance...

Date of Bill	21 Oct 2017	Bill - ID	0064	Account No.	37128491	Deposit (USD)	0.00
							Amount (USD)
Balance Brought Forward from Previous Bill							254,793.94 -
Credit Balance (Payment after 19 Oct 2017 is not shown on this bill)							254,793.94 -
Total Current Charges Due By 20 Nov 2017							297,786.81
<b>Total Amount Due</b>							<b>42,992.87</b>

### Details of Current Charges

#### MISCELLANEOUS CHARGES AND CREDITS

Refund 282,288.93

#### SINGNET-ID GWLGW0626340

G SingNet Gigawave Lite Burstable (500Mbps) 01 Oct 2017 to 31 Oct 2017 7,200.00  
(1Gbps)

**Total for GWLGW0626340 7,200.00**

#### LOCAL DATA SERVICE NO. M0639354

G Pt-to-Pt Metro Ethernet Exch Div (50Mbps) 01 Oct 2017 to 31 Oct 2017 2,665.00

**Total for M0639354 2,665.00**

Next Page

#### PAYMENT SLIP

For payment by Bank Transfer, please quote the Account No and Invoice No and remit in USD to :-  
DBS Bank Ltd, Singapore A/C No : 0001-000070-01-2-022 FEDWIRE ABA : 021000018 SWIFT : DBSSSGSG  
For cheque payment, kindly detach this portion and send it with your cheque payment payable to 'Singtel'

0000

01

Singtel  
Robinson Rd  
P.O. Box 282  
Singapore 900532  
Republic Of Singapore

Due Date For Current Charges

**20 Nov 2017**

Account No.

**37128491**

Total Amount Due (USD)

**42,992.87**

PEARSON SHARED SERVICES LTD

Bank:

Cheque No:

ST2

Legend - G=Subj to 7% GST or prevailing standard-rate D=Discount E=Economy S=Standard W=Weekend ST=Singtel

# Mortimer

Reading Road South Shields Tyne and Wear NE33 4UG  
Head Teacher: Mr S Hignett



## INVOICE

Our ref: 50-teacherrelease/bth

12 October 2017

Edexcel Finance Office  
One90  
High Holborn  
London  
WC1V 7BH

Claim for Reimbursement of Teacher Release  
(G Dale)

378.00

**TOTAL: £378.00**

Cheques to be made payable to "**Mortimer Community College**". If paying via BACS please see details below:

Bank Account Name: Mortimer Community College  
Bank: Nat West, King Street, South Shields, Tyne and Wear  
Sort Code: 55-50-34  
Account No: 61830887

Any queries please email [finance@mortimercommunitycollege.co.uk](mailto:finance@mortimercommunitycollege.co.uk)

0191 4566 511

[www.mortimercommunitycollege.co.uk](http://www.mortimercommunitycollege.co.uk)

[admin@mortimercommunitycollege.co.uk](mailto:admin@mortimercommunitycollege.co.uk)



## CLAIM FOR REIMBURSEMENT OF TEACHER RELEASE

Please use block capitals throughout in black or blue pen

Centre Number	39435		
Centre Name	Mortimer Community college		
Address for Remittance Advice	Reading Road		
	South Shields		
	NE33 4U		
Committee/Syllabus		Syllabus No.	
Teacher Name	Gemma Lale		

Date	Purpose of meeting	No. of sessions†	Amount claimed
22/6/17	Pre-standardisation ✓	2	189-00
23/6/17	SCH2H ✓	2	189-00

Total number of sessions claimed 4

†A session is deemed to be of approximately 3 hours duration

Amount Claimed\* £ 378 00

\*See Note (5) overleaf

Declaration by Headteacher/Principal: I certify that the above employee was absent during directed time in accordance with the principles of the scheme as stated overleaf.

Signature: 

Date: 12/10/17

For Edexcel Use Only

Code

--	--	--	--	--	--	--	--	--	--

Authorisation \_\_\_\_\_

Date: \_\_\_\_\_



16 201710031137 001593 06



Invoice Date  
**03 October 2017**  
Account No.:  
Invoice No.:  
Page:  
Cust. VAT-ID-No.:  
UPS VAT-ID-No.:

2F1W97  
41679844  
1 of 3  
GB278537121  
GB 222 4217 10

## Invoice

PEARSON EDUCATION  
PO BOX 229  
CAXTON HILL  
HERTFORD  
SG13 7XH  
UNITED KINGDOM

For questions about this invoice, please call UPS at:

**0345 1610016**  
**U.P.S. Limited**  
**UPS House**  
**Forest Road**  
**Feltham**  
**Middlesex**  
**TW13 7DY**

Thank you for using UPS.

Time-critical shipment needed? Contact our UPS  
Express Critical call centre on +44 2079490100 for  
multimodal solutions: air, ground or courier.

*Payment Terms: Payment due 30 days from date of  
invoice. In case of late payment, UPS maintains the right  
to apply interest of 8% p.a. In addition, UPS charges a  
late payment fee up to a maximum amount of 40 GBP.  
The terms and conditions valid as of January 2017 are  
applicable.*

## Summary of Charges

Charges	322.06
Total Non-Taxable Charges	322.06
<b>Total Amount Due</b>	<b>GBP 322.06</b>
VAT: Art.144 - Dir 2006/112/EC	
	322.06



## United Parcel Service

Remit to:  
**U.P.S. Limited**  
**AR Dept**  
**St David's Way**  
**Bermuda Park**  
**Nuneaton, Warwickshire**  
**CV10 7SD**

## Remittance

Please return this portion with your payment.

Payment from  
Account No.: 2F1W97

PEARSON EDUCATION  
PO BOX 229  
CAXTON HILL  
HERTFORD  
SG13 7XH  
UNITED KINGDOM

Bank  
HSBC Bank PLC  
Bank No.: 400250  
Acct.: 21307789  
IBAN: GB71 MIDL 400250 21307789  
BIC: MIDLGB22

Invoice Number  
41679844

Total Amount Due  
GBP 322.06



16 201710031137 001593 06



Invoice Date  
**03 October 2017**  
Account No.:  
Invoice No.:  
Page:

2F1W97  
41679844  
3 of 3

**Import Shipment Detail (Continued)**

Imp. Date	Tracking No./ Shipment No.	Reference No.1/ Reference No.2	Service/ Packages	Weight/ Container
29 Sep	1Z595EX90444648256 595EX9GT3T4	S755260 EDI	WW Express Saver 1	1.0 PKG

Description	Value	Currency	Customs Number	Exchange Rate
MANUAL	119.00	USD	520442H	0.78155529
Shipper:	MULTI HEALTH SYSTEMS	NORTH YORK	M2H3M6	CANADA
Consignee:	PEARSON DISTRIBUTION CENTRE	RUGBY	CV230	UNITED KINGDOM

EPU	Entry Type	CPC Code	Harmonized Code
760	SDI	4000006	9999999999

Payor	Description	Non-Taxable Charges	Net Charges
Receiver	Transportation	55.25	55.25
	Fuel Surcharge	8.84	8.84
<b>Total Charges</b>		<b>GBP 64.09</b>	<b>64.09</b>
VAT: Art.144 - Dir 2006/112/EC			64.09

**Explanation of Symbols**

B Weight Adjustment based on UPS audit

**Explanation of Service**

Dom.	Domestic (Movements within a Country)
TB	Transborder (Movements within the European Union)
WW	Worldwide (International movements)

**Note: This invoice may contain a fuel surcharge as described at [ups.com](http://ups.com). For more information, please visit [ups.com](http://ups.com).**



Supply Line Invoice

UK Mailing

05590 | 00056  
PEARSON MANAGEMENT SERVICES LIMITED  
80 STRAND  
LONDON  
WC2R 0RL

Your Account No. 30039925

Customer Order Details

PO No. andy wilding      Date 06.11.2017  
Name: andy wilding      Tel No. 020 7010 2000  
Supplier No.      PB Ref. 241664096

For the attention of the Accounts Payable Dept.  
For helpful hints about your invoice visit  
pitneybowes.com/uk/your-invoice-explained



Invoice Enquiries Tel No. 08444 992992



Invoice Summary

Please ensure that your payment reaches us by : 06.12.2017

Invoice No	Invoice Date	Date of Supply	Net Amount	Vat Amount	Amount Due
28443773	06.11.2017	06.11.2017	549.80	109.96	659.76

Invoice Details

Currency: GBP

Qty	Description & Location	Product Ref/ Serial No	Net Amount	Vat Rate
3	Supply Line Order for: EZ PEEL TAPE 3 PACK 80 STRAND LONDON WC2R 0RL	613-H	539.85	20.00%
	Total freight charges for Invoice 28443773		9.95	20.00%
End of Transactions for Invoice 28443773				

OUR BANK SORT CODE HAS CHANGED TO 20-37-06.  
PLEASE UPDATE YOUR RECORDS/BANK DETAILS IMMEDIATELY.

Pitney Bowes Ltd. Registered office: Building 5, Trident Place, Mosquito Way, Hatfield, Hertfordshire AL10 9UJ Reg in England No.: 182037  
VAT Reg No.: 213 3293-00. Pitney Bowes Limited is authorised and regulated by the Financial Conduct Authority.

Please make your payment payable to: PITNEY BOWES LTD  
and send it with this tear off remittance advice to:  
(No Staples please)

Remittance Advice

Pitney Bowes Limited  
Customer Payments  
Building 5, Trident Place,  
Hatfield Business Park,  
Mosquito Way,  
Hatfield,  
Hertfordshire,  
AL10 9UJ

PEARSON MANAGEMENT SERVICES LIMITED	
Account No.	30039925
Invoice No	28443773
Invoice Date	06.11.2017
Invoice Total	659.76

[ Please do not write or mark below this line ]

Currency: GBP



# INVOICE

**TO:** Pearson Shared Services  
Edinburgh Gate  
Harlow  
Essex  
CM20 2JE

**Attn:** Accounts Payable

**Invoice No:** 22946  
**Date & Tax Point:** 08 Nov 2017

Qty	Description	Unit Cost	Total Cost
	<b>Period of Supply:</b> 02/10/17 - 29/10/17		
	<b>PO:</b> 410100031071		
	<b>Cost Centre:</b> 910085		
	<b>For the Services of:</b>		
20.00	<b>Irfan Jaffery</b> Standard Support Days	£190.00	£3,800.00
20.00	<b>Andrew Mortimer</b> Standard Support Days	£210.00	£4,200.00
20.00	<b>Michael Fincham</b> Standard Support Days	£200.00	£4,000.00
20.00	<b>Babatunde Sunmola</b> Standard Support Days Expenses	£250.00	£5,000.00 £86.40
20.00	<b>Courtney Riley</b> Standard Support Days	£190.00	£3,800.00
20.00	<b>Olisa Uchenna</b> Standard Support Days	£190.00	£3,800.00
<b>Sub-Total</b>			£24,686.40
<b>VAT @ 20%</b>			£4,937.28
<b>TOTAL</b>			<b>£29,623.68</b>

**Terms:** 30 Days

**VAT No:** 549 0059 39

Enquiries/Remittance Advice to: [Accounts@Plan-Net.co.uk](mailto:Accounts@Plan-Net.co.uk)  
Bank Name: NatWest. Sort Code: 60-10-35. Account Number: 64093786. Account Name: Plan-Net Plc