Bhagwantrao Memorial Shikshan Sanstha Aheri's

Bhagwantrao Arts & Science College

Etapalli– 442704 Dist- Gadchiroli (M.S.)

Website: www.bascollegeetapalli.com

Email: bascollegeetapalli@gmail.com

ANNUAL QUALITY ASSURANCE REPORT

SUBMITTED TO

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

(NAAC)

BANGALORE – 560072

2015-2016

The Annual Quality Assurance Report (AQAR) of the IQAC

The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

1. Details of the Institution:-

1.1 Name of the Institution:-   **Bhagwantrao Arts & Science College, Etapalli**

1.2 Address Line 1:-   Krushanar Road

Address Line 2:-   Near ITI

City/Town:-   Etapalli

State:-   Maharashtra

Pin Code:-   442704

Institution e-mail address:-   bascollegeetapalli@gmail.com

Contact Nos. :-   07136-223159

Name of the Head of the Institution:- Dr. S. N. Bute

Tel. No. with STD Code:-   07136-223159

Mobile:-   94231212212

Name of the IQAC Co-ordinator: -Dr. B. D. Kongre

Mobile: 9421734662

IQAC e-mail address: iqacbase@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879):-* Not Available

1.4 **NAAC Executive Committee No. & Date:-** EC/33/291 dated 16th September 2004
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 **Website address:** www.bascollegeetapalli.com

Web-link of the AQAR:- http://www.bascollegeetapalli.com/AQAR BAS Etapalli (2015-2016).docx

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA/ Institutional Score	Year of Accreditation	Validity Period
1	1st Cycle	C	55.50/100	2004	2009
2	2nd Cycle	NIL	NIL	NIL	NIL
3	3rd Cycle	NIL	NIL	NIL	NIL
4	4th Cycle	NIL	NIL	NIL	NIL

1.7 Date of Establishment of IQAC: DD/MM/YYYY: 16/08/2005

1.8 AQAR for the yearb :- 2015-2016

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC:-

    1. AQAR 2012-2013 dated: 22/03/2017

    2. AQAR 2013-2014 dated: 22/03/2017

    3. AQAR 2014-2015 dated: 22/03/2017

1.10 Institutional Status:

University:- State ☑ Central ☐ Deemed Private ☐

Affiliated College:- Yes ☑ No ☐

Constituent College:- Yes ☐ No ☑

Autonomous college of UGC: Yes ☐ No ☑

Regulatory Agency approved Institution:- Yes ☐ No ☑
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution:- Co-education ☑ Men ☐ Women ☐

Urban ☐ Rural ☐ Tribal ☑

Financial Status:- Grant-in-aid ☑ UGC 2(f) ☑ UGC 12B – Under Process

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☑ Science ☑ Commerce ☐ Law ☐ PEI(Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) ☐

1.12 Name of the Affiliating University :- GONDWANA UNIVERSUTY, GADCHIROLI
(for the Colleges)

1.13 Special status conferred by Central/ State Government:-

UGC/CSIR/DST/DBT/ICMR etc :- NIL

Autonomy by State/Central Govt. / University:- NIL

University with Potential for Excellence:- NIL **UGC-CPE:-** NIL

DST Star Scheme:- NIL **UGC-CE:-** NIL

UGC-Special Assistance Programme:- NIL **DST-FIST:-** NIL

UGC-Innovative PG programmes:- NIL   **Any other (*Specify*):-** NIL

UGC-COP Programmes:- NIL

2. IQAC Composition and Activities:-

2.1 No. of Teachers   07

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   02

2.4 No. of Management representatives   02

2.5 No. of Alumni   02

2. 6 No. of any other stakeholder and   01
    Community representatives

2.7 No. of Employers/ Industrialists   NIL

2.8 No. of other External Experts   01

2.9 Total No. of members   16

2.10 No. of IQAC meetings held: 03

2.11 No. of meetings with various stakeholders: No.: NIL   Faculty: 03

Non-Teaching Staff:- 03   Students: 03   Alumni: 02   Others: 01

2.12 Has IQAC received any funding from UGC during the year? Yes ☐   No ☑

If yes, mention the amount: NIL

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC:-

Total Nos.: 02   International: NIL   National: NIL   State: NIL

Institution Level: 02

2.14 Significant Activities and contributions made by IQAC:-

    To motivate all committee members to enhance the quality in teaching-learning process and research work. Apart from this, organized the student support and extra-curricular activities.

2.15 Plan of Action by IQAC/Outcome:-

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
Research work	National conference, registration by faculty members for Ph.D. and Ph. D. work is under progress.
Extension work	Organized various social related activities and community work.

2.15 Whether the AQAR was placed in statutory body :- Yes ☑   No ☐

Management ☑   Syndicate ☐   Any other body ☐

Management (LMC) approved AQAR and encouraged for Teachers additional qualification (SET/NET), research work and Re-accreditation process.

Part – B

Criterion – I

1. Curricular Aspects

1.1   Details about Academic Programmes:-

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	NIL	NIL	NIL
PG	NIL	NIL	NIL	NIL
UG	02	NIL	NIL	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	NIL	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL
Total	02	NIL	NIL	NIL

1.2   (i) Flexibility of the Curriculum:- Core/Elective option.

(ii) Pattern of programmes

Pattern	Number of programmes
Semester	02
Trimester	NIL
Annual	NIL

1.3 Feedback from stakeholders:- Alumni ☑   Parents ☑

Employers ☑   Students ☑

(On all aspects) Mode of feedback : Online ☐   Manual ☑

Co-operating schools (for PEI) ☐

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi are revised and updated according to BOS formed by University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II
2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10	09	NIL	NIL	01

2.2 No. of permanent faculty with Ph.D.:- 03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year:-

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
09	04	0	0	0	0	01	0	09	04

2.4 No. of Guest and Visiting faculty and Temporary faculty:

Guest Faculty:- NIL

Visiting faculty:- 04

Temporary faculty:- NIL

2.5 Faculty participation in conferences and symposia:-

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	01	05	00
Presented papers	01	03	00
Resource Persons	NIL	NIL	NIL

2.6 Innovative processes adopted by the institution in Teaching and Learning:-

Use of ICT in teaching. Presentation and Interactive sessions of students, Guest Lectures.

2.7 Total No. of actual teaching days during this academic year:- 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)**:-**

Examination and evaluation methods adopted according to the directions of the Gondwana University.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop: 01

2.10 Average percentage of attendance of students : 80 %

2.11 Course/Programme wise distribution of pass percentage:-

Title of the Programme	Total no. of students appeared	Passing	
		No. of students passed	% of Pass
B.A.	216	94	43.52%
B.Sc.	208	62	29.81%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:-

The Teaching & Learning processes monitored by supervising monthly and yearly teaching plan and student progress. The process is evaluated by conducting oral tests in the class room. IQAC suggest to use innovative methods to improve the result and quality.

2.13 Initiatives undertaken towards faculty development:-

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	NIL
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	01
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	NIL
Others	05

2.14 Details of Administrative and Technical staff:-

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	NIL	NIL	NIL
Technical Staff	NIL	NIL	NIL	NIL

Criterion – III
3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution:-

IQAC promotes faculty members to registers PH.D. Special leaves are sanctioned for course work, conferences and seminars.

3.2 Details regarding major projects:-

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects:-

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL			NIL

3.4 Details on research publications:-

	International	National	Others
Peer Review Journals	NIL	NIL	NIL
Non-Peer Review Journals	02	NIL	NIL
e-Journals	02	NIL	NIL
Conference proceedings	01	02	NIL

3.5 Details on Impact factor of publications:-

Range ☐   Average ☑   h-index ☐   Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations:-

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects *(other than compulsory by the University)*	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published:-

 i) With ISBN No.:- NIL   Chapters in Edited Books:- NIL

ii) Without ISBN No. : NIL

3.8 No. of University Departments receiving funds from :- NIL

UGC-SAP ☐   CAS ☐   DST-FIST ☐

DPE ☐   DBT Scheme/funds ☐

3.9 For colleges:-   NIL

Autonomy ☐   CPE ☐   DBT Star Scheme ☐

INSPIRE ☐   CE ☐   Any Other (specify) ☐

3.10 Revenue generated through consultancy:- NIL

3.11 No. of conferences organized by the Institution:-

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	NIL
Sponsoring agencies	NIL	NIL	NIL	NIL	NIL

3.12 No. of faculty served as experts, chairpersons or resource persons:- NIL

3.13 No. of collaborations:- International: NIL   National :NIL   Any :- NIL

3.14 No. of linkages created during this year :- NIL

3.15 Total budget for research for current year in lakhs :- 25000/-

From Funding agency ☐   From Management of University/College ☑

Total:- NIL

3.16 No. of patents received this year : NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year:- NIL

3.18 No. of faculty from the Institution who are Ph. D. Guides :- 02

and students registered under them :- 02

3.19 No. of Ph.D. awarded by faculty from the Institution:- NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): NIL

JRF ☐   SRF ☐   Project Fellows ☐   Any other ☐

3.21 No. of students Participated in NSS events: NIL

University level : 02   State level : NIL

National level: NIL   International level: NIL

3.22 No. of students participated in NCC events: NIL

3.23 No. of Awards won in NSS: NIL

University level : NIL   State level: NIL

International level: NIL   National level: NIL

3.24 No. of Awards won in NCC: NIL

University level: NIL   State level: NIL

International level: NIL   National level: NIL

3.25 No. of Extension activities organized:-

University forum :- NIL College forum:- NIL

NCC :- NIL   NSS :- 01 Any other :- 03

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:- NIL

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2 Acre	3 Acre	NIL	5 Acre
Class rooms	06	NIL	NIL	NIL
Laboratories	03	NIL	NIL	NIL
Seminar Halls	NIL	NIL	NIL	NIL
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		COMPUTER ASSESORIES, XEROX MACHINE	SELF	
Value of the equipment purchased during the year (Rs. in Lakhs)		41545.00		
Others(Tutorial / Classroom)				

4.2 Computerization of administration and library :- NIL

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books & Reference Books	2063	196938	143	35795	2206	232733
e-Books	NIL	NIL	NIL	NIL	NIL	NIL
Journals & Periodicals	50	2530	NIL	NIL	50	2530
e-Journals	NIL	NIL	NIL	NIL	NIL	NIL
CD & Video	NIL	NIL	NIL	NIL	NIL	NIL
Others (Novels)	213	39853	NIL	NIL	213	39853

4.4 Technology up gradation (overall):-

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres		Office	Depart-ments	Others
Existing	NIL	01	NIL	NIL	NIL		03	NIL	02
Added	NIL	NIL	NIL	NIL	NIL		NIL	NIL	NIL
Total	NIL	01	NIL	NIL	NIL		03	NIL	02

 4.5Computer, Internet access, training to teachers and students and any other programme for technology upgradation(Networking, e-Governance etc.):

     NIL

4.6 Amount spent on maintenance in lakhs :-   **150478.00**

    i) ICT   44045.00

    ii) Campus Infrastructure and facilities   NIL

    iii) Equipment   51225.00

    iv) Others   55208.00

    Total :   **150478.00**

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

SC/ST/OBC Students – Scholarship and Free ship - 226

5.2 Efforts made by the institution for tracking the progression:-

Result evaluation.

5.3 (a) Total Number of students:-

UG	PG	Ph. D.	Others
475	NIL	NIL	NIL

(b) No. of students outside the state: - NIL

(c) No. of international students: - NIL

Boys: - No. 278, 58.52 %   **Girls: - No. 197**, 41.48 %

Last Year(2014 -2015)						This Year(2015 –2016)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
74	65	170	118	00	364	82	62	196	135	00	475

Demand ratio: -   Dropout %:- 10.73%

5.4 Details of student support mechanism for coaching for competitive examinations (If any):-

No. of students beneficiaries:- NIL

5.5 No. of students qualified in these examinations:-

NET ☐   SET/SLET ☐   GATE ☐   CAT ☐

IAS/IPS etc. ☐   State PSC ☐   UPSC ☐   Others: - 12

5.6 Details of student counselling and career guidance:-

Subject specialization, seminar, aptitude, class mentors, care club, parents meet.

5.7 Details of campus placement:- NIL

5.8 Details of gender sensitization programmes:-

Self-defence session for girl students, woman grievance cell.

5.9 Students Activities:-

5.9.1 No. of students participated in Sports, Games and other events:-

State/ University level :- NIL   National level :- NIL   International level :- NIL

No. of students participated in cultural events

State/ University level :- NIL   National level :-NIL   International level :- NIL

5.9.2 No. of medals /awards won by students in Sports, Games and other events:-

Sports : State/ University level :- NIL   National level :- NIL   International level :- NIL

Cultural: State/University level :- NIL   National level :-NIL   International level :- NIL

5.10 Scholarships and Financial Support:-

	Number of students	Amount
Financial support from institution	11 (Free-ship)	24743.00
Financial support from government	215 (Scholarship)	466621.00
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives :- NIL

Fairs : State/ University level :- :- NIL   National level :- NIL   International level :- NIL

Exhibition: State/ University level :- NIL   National level :- NIL   International level:- NIL

5.12 No. of social initiatives undertaken by the students :- NIL

5.13 Major grievances of students (if any) redressed :- NIL

Criterion – VI
6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution:-

Vision – To establish a leading centre for higher education and providing quality education to tribal students.

Mission – To foster the success of our students and the community through innovative and flexible learning opportunities resulting in all round development with ability to excel in dynamic global society.

- To develop quality and efficiency in students for pursued various goals of life.
- To enable them to find their strength and potential to compete globally.
- To encourage them for self-employment, leadership and responsible citizens with ethical knowledge.
- To bring awareness among people of their society through various activities.

6.2 Does the Institution has a management Information System:-

Yes. MIS is submitted online & hard copy to University.

6.3 Quality improvement strategies adopted by the institution for each of the following:-

6.3.1 Curriculum Development:-

1: Teaching plans & methodologies.

2: Subject allocation as per specialization of teachers.

3: Feedback from alumni, parents, students.

6.3.2 Teaching and Learning :-

Feedback, Remedial Class, Innovative practices in teaching, seminars.

6.3.3 Examination and Evaluation:-

Different types of evaluations methods and transparency is achieved. University appointed college examination officers to ensure smooth conduction of exams.

6.3.4 Research and Development:-

Institute encourage students and teachers for research activities.

6.3.5 Library, ICT and physical infrastructure / instrumentation:-

Laboratories and Library are updated.

6.3.6 Human Resource Management:-

Various leaves, evaluations through CR, study leave for faculties perusing research degrees.

6.3.7 Faculty and Staff recruitment:-

LEC committee recommendation, recruitment through university selection committee.

6.3.8 Industry Interaction / Collaboration:- NIL

6.3.9 Admission of Students:-

Spot admission process is conducted for admission of the students for all faculties on the basis of their academic record.

6.4 Welfare schemes for Students:-

Following are the Welfare Schemes:-

- Staff Academy: The committee prepares the list of staff that has some special achievements in curricular, co-curricular and extra-curricular field and felicitation of these staff is done by principal in general meeting.

- Fee concessions for wards of the staff.

- The facility of Personal Loans & Salary-in-Advance is also given to those in need of it.

- Various festive occasions like Ganeshotsava, New year, send-off programmes are celebrated in the college wherein dinner is organized & gifts are distributed to the teaching & non-teaching staff which strengthens the bonds between members of Bhagwantrao Family.

6.5 Total corpus fund generated:- NIL

6.6 Whether annual financial audit has been done:- Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	V.R. Inamdar & co., Nagpur	NIL	Internal Auditors
Administrative	NIL	NIL	NIL	NIL

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes:- Yes ☑   NO ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examination committee formed by the affiliating University for reform examination.

6.10 What efforts are made by the University to promote autonomy in the affiliated/ constituent colleges?
NIL

6.11 Activities and support from the Alumni Association:-

Interaction with present students, sharing of knowledge, experience, suggestions, etc.

6.12 Activities and support from the Parent – Teacher Association:-

Regular meetings held, student counselling and problem solving, Parents feedback, Focused on improvement area of students.

6.13 Development programmes for support staff:-

MS-CIT, Yoga, Picnic, Readers Club for Support Staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly:-

E-Waste Management, Hazardous waste management, Landscape garden & Sapling distribution, Energy Conservation, Water harvesting, Plantation, No vehicle day celebration per week.

Criterion – VII
7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.:-

Care Club, Research Sessions, Teachers Diary, Women grievance Cell, ICT Applications, counselling centre etc.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:- NIL

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals):-*

- Intra-collegiate Event,
- Practices for Social Change.

7.4 Contribution to environmental awareness / protection:-

No vehicle day celebration per week, Uses of renewable energy sources- Water Harvesting, NSS, tree plantation and conservation activity, environment awareness campaign.

7.5 Whether environmental audit was conducted? No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis):- NIL

8. Plans of institution for next year:-

- Re-Accreditation process started,
- Planning to arrange 'Students Conference' to motivate students for research work.

Dr. Balkrishan D. Kongre   *Dr. S. N. Bute*
Coordinator, IQAC   *Chairperson, IQAC*
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Annexure I

Abbreviations:

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

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