

RESUME

M.JEGATHEESWARI

No 24/7 Meyappan Ambalam Street,
Newtown, Jio Office Road,
Karaikudi-630 001.

Mobile No.: 9791524750

Mail ID: jegaabhi@gmail.com



Career Objective:

To create value and recognition on work place by producing the best result for the organization through synchronize and hardwork.

Academic Profile:

- Completed B.Sc(Computer Science) from Nachiappa Swamigal Arts and Science College in the Year of 2016 with 80%.
- Completed HSC from Sri Meenakshi Girls Higher Secondary School in the Year of 2011-2013 with 76%.
- Completed SSLC from Sri Meenakshi Girls Higher Secondary School in the Year of 2010-2011 with 71%.

Experience:

Quality Business Analyst

Overseas Cyber Technical Services

Jan 2018-Jun 2020

- I have 2 years experience in this field of Quality Analyst.
- Provides exact resolution to customer's query/complaint in a way where customer should get satisfied with the given resolution.

- Testing websites or software for problems, documenting any issues and ensuring errors are corrected.

RS Info Solution

Dec 2020-Still Working

- I have 2 year Experience in Table Formatting, Word Paginating, Proof Reading and XML Process.
- We are used the tools are: Abby Fine Reader, Adobe Acrobat, Epsilon, Short tag, Doctotxt and Geofacets.

Technical Skills:

- **Operating System:** MS-Windows Family.
- **Front End:** HTML, CSS.
- **Back End:** XML.

Area of Interest:

- Table Formatting and Indenting
- Web Designing
- Business Analysis

Certifications:

- Completed Course of “Typewriting (Lower) Department of Technical Education” in the Year 2014.
- Completed Course of Web Designing and PHP During the Period from February 2015 to March 2016 Place in the Overall Grade A.

Personal Qualification:

Punctual

Ability to Learn

Brave and Patience

Creative Thinking

Team-focused

Personal Profile:

Date of Birth : 24.05.1996

Gender : Female

Nationality : Indian

Languages Known : Tamil, English

Blood Group : A1B+ve

Declaration:

I hereby declare that all the above facts are true to best of my knowledge.

Place: Karaikudi

Signature,

Date:

(M. JEGATHEESWARI)