## Dharun Prakash Raju

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EMPLOYMENT HISTO	RY	
Nov 2014 — Jan 2015	Sheet Metal Fabricator, Skill Metal Fabricators	Bassano, Alberta
	- prepared, wrapped, weighed and loaded items	
	- processed all invoicing, freight and packing slips	
	- used computers to verify inventory and pull inventory	
	- followed all procedures and kept accurate records	
	- kept warehouse items organized and accounted for	
	- resolved issues relating to the condition and delivery of orders	
Jul 2015 — Apr 2016	Cashier, Emme's Esso	Bassano, Alberta
	- used scanners, cash registers and calculators	
	- processed cash, credit cards, refunds and other types of payment	
	- greeted customers in a polite and friendly manner	
	- accurately counted money from beginning to end of shift	
	- stocked and organized shelves	
Oct 2016 — Oct 2017	Cashier, Shell	Lethbridge, Alberta
	- maintained an awareness of all promotions and advertisements	
	- completed any and all other tasks assigned by manager	
	- answered customers questions and provided information on procedures	
	- solved customer problems	
	- took initiative to provide assistance to customers who needed help locating merch	andise
EDUCATION		
Jun 2013 — Apr 2014	High School Diploma	India
Sep 2017 — Apr 2018	Diploma in Information Technology, Lethbridge College	Lethbridge, Alberta
HOBBIES	Video games Soccer	
REFERENCES	Paula Altoki from Skill Metal Fabricators	
	403-641-3455	
	Dorothy Schaffer from Emme's Esso	
	403-641-3916	
	Ushman Althaf from Shell	
	587-966-4250	