

## APPENDIX D

### THORNTON WOOD CONDOMINIUM AUTHORIZATION FOR DIRECT DEBIT

Mail to:  
Wallace H. Campbell & Co., Inc.  
6212 York Road  
Baltimore, Maryland 21212

Check One:    ☐ Enrollment    ☐ Change

Name: \_\_\_\_\_

Address of property for which payment is to be debited: \_\_\_\_\_

Expect MONTH Direct Debit to Start: \_\_\_\_\_

(Do Not Indicate IMMEDIATELY or ASAP)

**PLEASE DO NOT SEND IN A PAYMENT CHECK FOR THE MONTH LISTED ABOVE**

**NOTE: Information must be received by the 20<sup>th</sup> of the month to be effective for direct debit the following month.**

#### Bank Information:

Bank Name: \_\_\_\_\_

Account Holder Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

ABA Routing Number: \_\_\_\_\_

(9 DIGIT NUMBER IN LOWER LEFT CORNER OF CHECK – PLEASE ATTACH A VOIDED CHECK)

Account Type:                      ☐      Checking, NOW Account Share Draft  
   ☐      Savings Account

I hereby authorize the **THORNTON WOOD CONDOMINIUM** (hereinafter called the “Association”), through Wallace H. Campbell & Co., Inc., its Managing Agent, to debit the above-referenced account for the amount of the current assessment owed to the Association for goods and services provided. This authorization is to remain in force until the Association has received **written notification** of termination in such time and in such manner as to afford the Association and/or the Bank(s) a reasonable opportunity to act on it.

**I further acknowledge that I am responsible for notification to the Management Company of the termination due to the sale of the property for which payment is being made. Should I fail to notify the Management Company, and a debit is made on behalf of the Association resulting in a refund check being due to me, a \$25.00 processing fee will be deducted from the refund.**

In the event that the Association notifies the Bank(s) that funds transferred were not entitled to the Association, I hereby authorize and direct the Bank(s) to return said funds to the above-referenced account.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Account Holder Name: \_\_\_\_\_  
(PLEASE PRINT)

**\*\*PLEASE ATTACH A VOIDED CHECK\*\***