sample size = 17 over 3 meetings 1.0 0.8 9.0 0.4 0.2 A majority of the meetings objetives could have been acheived more effectely be another means The meeing started and ended on time There were no unnecessary people present I found the meeing productive/useful -The agenda was adhered to An agenda was provided before the meeting Meeting materials were sent to participants with adaquate time to review All people necessary to meet the meeting objective were present Purpose of the meeting was clear