

Quick Start Guide for Individual Accounts

Now that you have created your SocialSurvey account, you only need to do a few more things to begin sending survey requests to your customers. SocialSurvey will automatically share your positive testimonials all over social media and your newly created SocialSurvey web page.

Start by Editing your Survey

SocialSurvey Dashboard **Edit Survey** Configure Social Monitor Edit Profile Help

Dashboard

DARTH VADER
Sith Lord
Galaxy Far Far Away | Real Estate

[Send a Survey](#)
[Connect to LinkedIn](#)
[Connect to Facebook](#)

Survey Score: 0.0
Total Surveys Sent: 0
Profile Completeness: [Darth Vader Profile Picture]
Total Social Posts: 0

Customize Your Survey

Survey Questions

Survey Builder - Click to Edit or Add a New Question

1 Please rate the level of advice and communication you received from [name]? [Edit](#) [Remove](#)

2 How would you rate the service and support you received?

3 How likely are you to refer friends and family to [name]?

[Add a New Question](#)

Add, remove, edit, or re-order your questions.

Connect to your social media accounts on the Settings tab

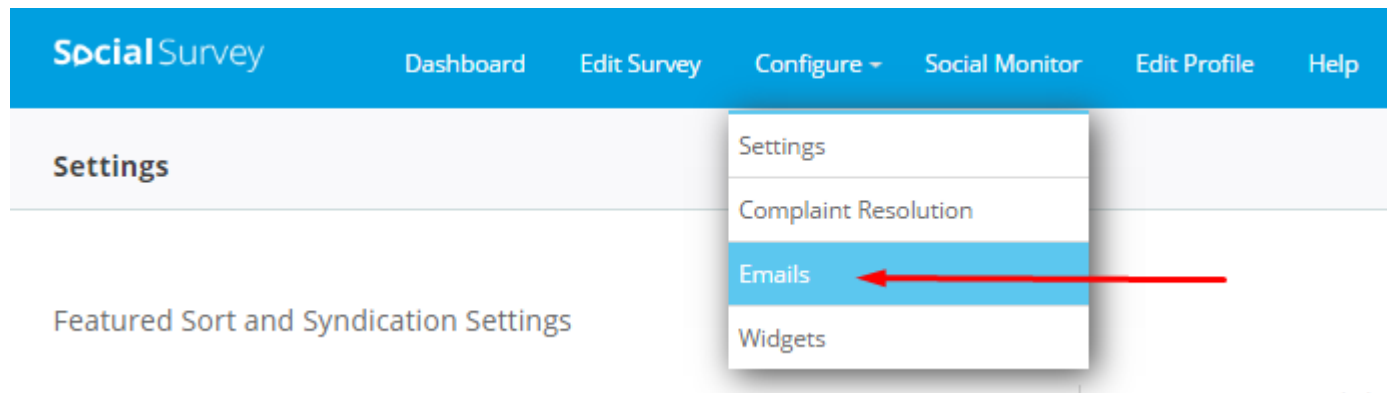
Connect to Your Social Network

Based on your autopost setting, we can share your customers comments with your business Social Pages. Use these links to connect SocialSurvey and automate this process.

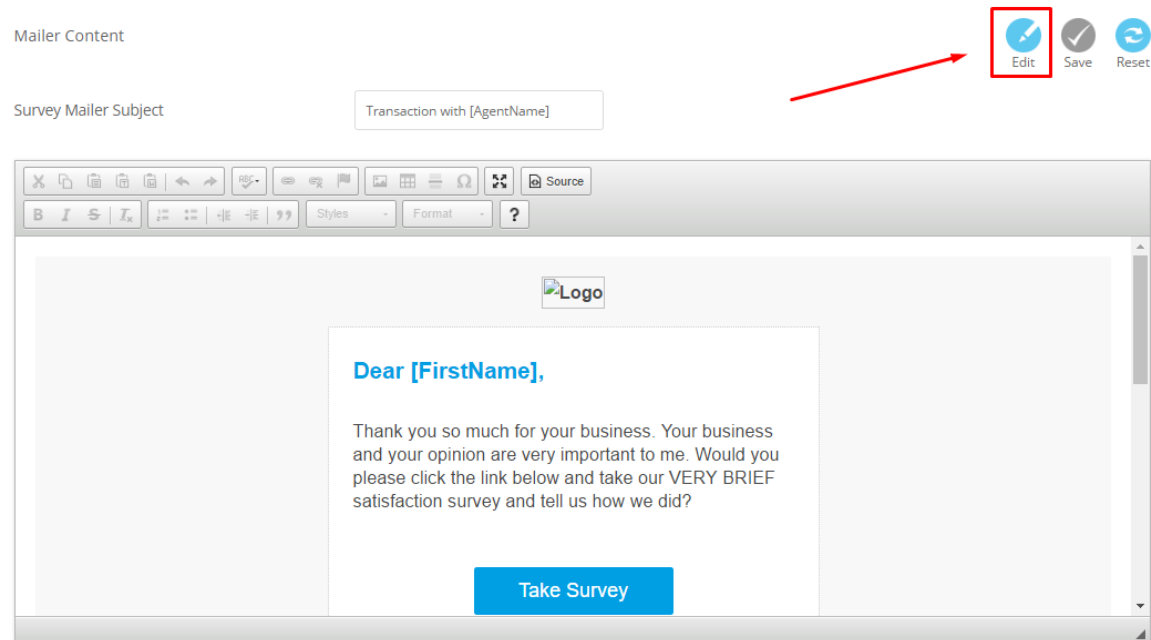


Click the 'Connect to' buttons and SocialSurvey prompts you what to do next to link to each platform.

Let's check the emails that get sent to your customers on your behalf.



Edit these emails if necessary.



There are 6 different emails sent to your customers. Use these to ask for referrals, deliver coupons, or to ask you happy customers to post reviews on Yelp, Google or anywhere else your customers find you.

Last step, Edit your profile. Most of it is done already, but you do have the opportunity to update your About Me text. Embed a video or use html to add images and hyperlinks. You can also add licenses, awards, specialties and more. Do you have a legal disclaimer? Add it now.

SocialSurvey

Dashboard

Edit Survey

Configure ▾


Social Monitor


Edit Profile


Help

Edit Profile Settings

Contact Information




 Add a web address

 (555) 555-5555


Positions

No positions added yet




Licenses

No licenses added yet




Memberships

No membership added yet




Specialties

No Specialties added yet




Achievements

No achievement added yet



Hobbies

No hobbies added yet



Disclaimer

Add a Disclaimer

You are now ready to send surveys to your customers. Go back to Dashboard and click the Send Surveys button.

The screenshot shows the SocialSurvey dashboard for a user named DARTH VADER, who is a Sith Lord in the Real Estate industry. The dashboard includes a navigation bar with links to Dashboard, Edit Survey, Configure, Social Monitor, Edit Profile, and Help. The main content area displays the user's profile information and three action buttons: Send a Survey, Connect to LinkedIn, and Connect to Facebook. To the right, there are four circular gauges showing metrics: Survey Score (0.0), Total Surveys Sent (0), Profile Completeness (0), and Total Social Posts (0). A red arrow points to the Send a Survey button.

SocialSurvey **Dashboard** Edit Survey Configure Social Monitor Edit Profile Help

DARTH VADER
Sith Lord
Galaxy Far Far Away | Real Estate

Send a Survey
Connect to LinkedIn
Connect to Facebook

Survey Score: 0.0
Total Surveys Sent: 0
Profile Completeness: 0
Total Social Posts: 0

Enter the name and email address of your customers. Then, get back to work assured that SocialSurvey is hard at work helping you get feedback and testimonials from your clients and boosting your online reputation.