Annapurna Matam

[806-702-6808] | [mailmatamannapurna@gmail.com] | www.linkedin.com/in/annapurnamatam

Summary

Business Analyst with 3+ years of experience specializing in Financial Reporting, AML/KYC, and Regulatory Compliance. Proficient in SDLC methodologies (Agile, Scrum, Kanban) and experienced in stakeholder management, data analytics, and regulatory frameworks. Proven track record in streamlining processes, improving compliance, and delivering high-quality solutions. Highly skilled in data management, ETL processes, and reporting using Tableau and SQL. Detail-oriented individual with exceptional communication and project management skills. Proven ability to handle multiple tasks effectively and efficiently in fast-paced environments. Recognized for taking a proactive approach to identifying and addressing issues, with focus on optimizing processes and supporting team objectives.

Certifications

- **Harvard Business Analytics,**
- **IBM Data Analytics,**
- **MSI Lean Six Sigma White Belt**
- **Alison: Fraud Detection & Prevention**

Key Skills

- **Business Analysis**: BRD, FRD, GAP Analysis, Risk Analysis, UML Diagrams, Wireframes
- **AML/KYC Compliance**: CIP, CDD, EDD, SAR Writing, Transaction Monitoring
- **Data Analytics & Visualization**: Tableau, Power BI, Excel, SQL, ETL Processes
- **Project Management**: Agile (Scrum, Kanban), Waterfall, JIRA, Azure DevOps, Confluence
- **Tools**: Nice Actimize, SAS, Informatica PowerCenter, MuleSoft

Technical Skills

- **Languages**: Python, C
- **Databases**: MS SQL Server, Oracle, MySQL, DB2, MS Access
- **Reporting Tools**: Tableau, Power BI.
- **Project Management Tools**: JIRA, MS Project, Azure DevOps, Confluence
- **Testing Tools**: HP ALM, HP QC

Professional Experience

Business Analyst – AML/KYC, UR *Technologies, Woodbury, MN*   *| June 2024 – Present*

- Ensured compliance with AML/KYC regulations by analyzing customer transactions and reporting suspicious activities, reducing false positives by 20%.

- Developed automated reports using **SQL** and **Excel**, improving data analysis efficiency by 30%.
- Collaborated with stakeholders to define system scope and deliver solutions aligned with business objectives.
- Created and maintained interactive dashboards using **Tableau**, tracking fraud detection performance and patterns.
- Assisted in drafting **Suspicious Activity Reports (SARs)** and escalated high-risk issues to compliance teams.

Business Analyst Intern, UR *Technologies, Woodbury, MN* | *Jan 2023 – Dec 2023*

- Analyzed and documented business requirements for enhancing credit card repayment systems, leading to a 15% increase in repayment compliance.
- Utilized **SQL** to generate ad-hoc reports, improving the monitoring of repayment transactions.
- Worked closely with UX/UI teams to refine user experience, reducing payment processing errors by 10%.
- Assisted in **User Acceptance Testing (UAT)** to ensure quality system updates.

Business System Analyst, CR *Infotech, Bangalore, India* | *Oct 2020 – Dec 2021*

- Led a project to migrate customer data to cloud-based platforms, enhancing system performance and security by 25%.
- Conducted **KYC/AML due diligence** and automated transaction reviews, reducing manual oversight by 40%.
- Facilitated **UAT** and mapped data from legacy systems to cloud platforms, ensuring seamless transition with zero data loss.
- Developed reports and dashboards using **Tableau** and **SQL** to monitor daily transactions.

Business System Analyst Intern, CR *Infotech, Bangalore, India* | *Jan 2020 – Sept 2020*

- Assisted in developing a credit/debit card application system, improving customer onboarding time by 20%.
- Collected and analyzed business requirements through stakeholder interviews and workshops.
- Created wireframes and mockups to visualize system designs and reduce development time.

Education
Master of Science in Computer Science
Texas Tech University, United States | class of 2023.

Achievements

- **Improved Fraud Detection**: Reduced false positives by 20% in transaction monitoring systems through enhanced data models.
- **Seamless Data Migration**: Facilitated the migration of over 10 million customer records with zero data loss during cloud migration.
- **Increased Stakeholder Satisfaction**: Streamlined requirement gathering processes by implementing JAD sessions and workshops, resulting in a 25% improvement in stakeholder satisfaction and faster project delivery.
- **Optimized Resource Allocation**: Developed a resource allocation tool using **Excel** and **Power BI**, improving project efficiency and reducing resource waste by 15% and improved efficiency in reporting the business docs.