

MANJOT SINGH

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PROFILE AT A GLANCE

Supply chain professional with more than 5 years of experience in handling end to end supply chain processes, including control tower operations, operations planning, inventory control, procurement, managing fulfillment center/warehouse operations, logistics operations and process improvement.

EXPERIENCE

09/2022 – PRESENT

ASSISTANT MANAGER- PAN INDIA SPARES OPERATIONS, SPINNY

- Contributed to building the spares supply chain network across India.
- Lead the continuous improvement of spares inventory processes, store operations, parts procurement while cultivating relationships with partners and suppliers.
- Managed the workflow for stores across all city workshops and planned adequate inventory levels through effective inventory replenishment and JIT inventory model.
- Established control tower operations for monitoring daily part procurement TAT, logistics TAT, intercity and regular inventory receiving TAT.
- Managed to maintain inventory hygiene and accuracy at 99% through daily cycle count followed by RCA and closure.

02/2020 – 09/2022

ASSISTANT MANAGER- SUPPLY CHAIN OPERATION, DELHIVERY

Managed warehouse operations for clients - Swiggy (FMCG), Twenty-four Seven (FMCG) & Hitachi (White Goods).

SWIGGY INSTAMART-

- Managed 11 warehouses with a total area of 12 Lacs Sq.ft.
- Performed major activities like- inventory layout planning and control as per the FSN and pareto analysis (ABC Analysis), manpower planning, logistics planning, improving productivity and solving operational challenges.
- Continuously tracking warehouse metrics like IPP, fill rate and working on improving overall efficiency through techniques like TMS.
- Single point of contact for the client (Swiggy Instamart) from operations side, responsible for timely response and resolution of any kind of concern, query, and escalation.

TWENTY-FOUR SEVEN-

- Successfully launched and managed Twenty-Four Seven warehouse spread in 50,000 Sq. ft and which fulfilled to 110 stores across Delhi NCR and Punjab.
- Lead transportation from the front and saved on fleet cost by means of dynamic route

planning and optimally using the vehicles wherever possible.

- Improved returns process and tracking method, by which was able to monitor reverse GIT effectively and track returns movement.
- Introduced new and effective methods to reduce damage and pilferage.
- Improved packaging methods and introduced reusable box/crate polythene bags which resulted in cost saving to the company both in terms of workforce and resource cost.
- Daily & monthly cycle count resulted in minimizing the overall inventory variance. Daily working on Short Pick and PNF resulted in maintaining the inventory accuracy.

HITACHI SPARES-

Successfully launched and managed Hitachi spares warehouse.

01/2019 – 12/2019

PROCUREMENT-OPERATIONS EXECUTIVE, BIZONGO

- Managed to develop new vendors for various categories as per the client's requirement.
- Aggressively pushed and followed up production to run the aged inventory thus reducing aged inventory from 40% to 10%.
- Managed to contain inventory days within 20-25 days for different clients.
- Successfully executed the production plans and maintained adequate inventory during the year-end sale for marketplace clients.

05/2018 – 05/2018

MANAGEMENT INTERN, TVS LOGISTICS

- Managed warehouse operations.
- Defined various KPI's for Amway warehouse, Barota, Sonipat.
- Analyzed customer complaints at Amway warehouse.

06/2016- 08/2016

MANAGEMENT INTERN, AIRPORTS AUTHORITY OF INDIA, NEW DELHI.

- Worked in Performance Appraisal and Reporting Cell (HR Dept).
- Maintained the records of the grading/points given to the employees by the immediate supervisors.
- Managed the records of the employees with the help of SAP Data.

EDUCATION

JUNE 2019

MBA: LOGISTICS & SUPPLY CHAIN MANAGEMENT, UNIVERSITY OF PETROLEUM & ENERGY STUDIES, DEHRADUN.

- Member of Logistics & Finance Department.
- Certificate in Financial Crimes with Focus on Money Laundering, conducted by Finance Dept, UPES-2018.
- Certificate in Legal & Financial aspects of Infrastructure with focus on PPP Model, UPES-2018.

MAY 2017

BBA: GENERAL MANAGEMENT, MAHARAJA SURAJMAL INSTITUTE, GGSIPU, NEW DELHI.

SOFTWARE SKILLS

- MS-Office (Word, PowerPoint, Excel).
- Tableau.
- SAP.
- Vinculum.
- Delhivery WMS 2.0.