

Daniel Hellfeld

Lawrence Berkeley National Laboratory, 1 Cyclotron Rd. (B50C - 3321C), Berkeley, CA 94720  
1.800.555.5555 | dhellfeld@berkeley.edu | dhellfeld@lbl.gov | dhellfeld.github.io | linkedin.com/in/dhellfeld

Dr. Jane Smith  
Company name  
Address  
City, State, Country

June 22, 2017

Dear Dr. Smith,

blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah  
blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah  
blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah  
blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah  
blah blah blah blah blah blah blah blah blah

blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah  
blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah  
blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah  
blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah  
blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah  
blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah

blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah  
blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah  
blah blah blah blah blah.

Regards,



Daniel Hellfeld