



ASIAN LAND STRATEGIES CORPORATION

To : **ALL EMPLOYEES**
From : Human Resources and Admin Department
Date : July 28, 2023
Cc : MANCOM/ File
Ref./Rev : HRD-2023-023/Rev-000
Re : Lifting of COVID-19 Related Protocols

I.BACKGROUND

Proclamation No. 297, Lifting of the State of Public Health Emergency throughout the Philippines due to Covid19

On May 8, 2023, the Inter-Agency Task force for the Management of Emerging Infectious Diseases, in its Resolution No. 08 (s.2023), requested the lifting of the State of Public Health Emergency throughout the Philippines.

All agencies are enjoined to ensure that their policies, rules and regulations shall take into consideration the lifting of the State of Public Health Emergency and to amend existing or promulgate new issuances, as may be appropriate.

II. Effective August 1, 2023, The Company shall implement the following:

- a. Wearing a facemask while inside the office and in service vehicles is no longer mandatory. Company will discontinue the supply of face masks for Front liners and OB-based personnel.
- b. The employee's temperature will no longer be checked and recorded.
- c. There will be no more requests for bulk orders of alcohol. Departments may request, instead, as part of regular office supplies.
- d. In-kind assistance to those who are inflicted with Covid-19 will also be discontinued.

e. The additional grace period of 10 minutes allotted for entry procedures will be rescinded. It will revert to a 5 minute grace period at the beginning of each shift.

f. No change in the existing fixed route of shuttle services for employees.

However, we shall remain vigilant and will continue to monitor Covid-19 like symptoms in the workplace. Employees are expected to continue to be responsible for their health and that of others and refrain from coming to work if they are sick and inform their Supervisor and Human Resources. HR will endorse sick calls to our company physician, Dr. Marvin Lorenzo Gonzales or employee may seek medical attention from their own doctor.

The Management would like to thank you for your usual cooperation and understanding.

Stay safe and healthy!



MA. SHEILA G. MANALO

Chief Human Resources Officer

Noted by:



JAVIER FELIPE E. QUINTOS

Chief Executive Officer