



ASIAN LAND STRATEGIES CORPORATION

TO : ALL EMPLOYEES
FROM : HUMAN RESOURCES DEPARTMENT
RE : WASTE MANAGEMENT AND SEGREGATION AWARENESS TALK
DATE : 30 JULY 2019
CC : MANCOMM/ ALL SECTION HEADS & SPVRS / FILE
REF. NO. : HRD - 2019 - 031/REV - 000

Dear Asian Landers,

As we are one in the call for an effective waste management and segregation in our organization, we are launching a Waste Management Awareness Talk within our company, an effort that we hope we can replicate in our own homes.

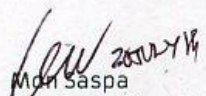
To kick-off our program, we are inviting a speaker to give a series of talks on our respective work areas to educate us about waste management.

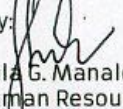
We are scheduling this activity on 08 August 2019 – Thursday, from 9:00am – 12:00 noon.

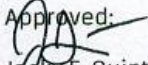
The following will be the schedule of talks:

9:00am – 9:25am	General Services Section
9:30am – 9:50am	Ground Floor Operations
9:55am – 10:15am	Accounting / I.T.
10:20am – 10:40am	Executive / IC / Purchasing / Regulatory Permits / Comp and Benefits
10:45am – 11:05am	Sales & Marketing / DAPP / Recruitment / Training

For your information and guidance.


Mon Saspa
Employee Engagement Officer

Noted by: 
Ms. Sheila G. Manalo
Chief Human Resource Officer

Approved: 
Jacky E. Quintos
Chief Executive Officer



Waste Segregation & Management Talk



Asian Land Corporate Center
August 08, 2019
9:00am – 12:00nn