



ASIAN LAND STRATEGIES CORPORATION

To : ALL EMPLOYEES
From : Human Resources Department
Re : EMPLOYEE APPRECIATION DAY
Date : September 24, 2019
Cc : Mancom/ All Section Heads & Spvrs / FILE
Ref. No. : HRD-2019-037/REV-000

Dear Asian Landers,

As we continue to promote work – life integration and employee wellness, we will have our "3rd EMPLOYEE APPRECIATION DAY" this Friday, September 27, 2019.

The following are the guidelines to avail of the corresponding services:

FBS PROFILING - 7:30am onwards
4/F ALCC FUNCTION HALL

Activity Process:

1. Our sponsor, Generika Drugstore – Malolos will facilitate FBS profiling, BP monitoring, etc. at the venue.
2. All employees may avail FBS Profiling should they observed required patient preparation. (NO FOOD / LIQUID INTAKE FROM SEPTEMBER 26, 12:00AM UNTIL 8:00AM OF SEPTEMBER 27.)

WELLNESS and IMAGE ENHANCEMENT ACTIVITIES – 8:30am onwards
4/F ALCC FUNCTION HALL

Activity Process:

1. Our sponsors - Mary Kay, Spirulina, Kzee Spa will facilitate all services at the venue.
2. Services offered: Eyebrow threading, Facial, Back Massage.
3. An employee is entitled to one (1) free service of his/her choice. A pre-registration was done and a stub will be given to avail of the service.
4. FIRST COME, FIRST SERVED BASIS. Only a number of employees will be allowed at the function hall while waiting to be served. All other employees availing their preferred service will queue up and be called upon when it's already their turn.
5. Employees on leave or on OB during the appreciation day, will be given 2 weeks to use / redeem their service stub.
6. Those who want to avail of additional services apart from the ones they've enlisted in can do so at special discounted rates.

*Gentle reminder to manage work load and priorities while enjoying this activity.


*Availment must not affect work deliverables.

*Activity Period: Whole Day

For any questions, please confer with any from the HR Team.

Looking forward to see you all!


Mon Saspa
Employee Engagement Officer

Noted by: 
Ms. Sheila G. Manalo
Chief Human Resource Officer

Approved: 
Jacky E. Quintos
Chief Executive Officer