




ASIAN LAND STRATEGIES CORPORATION

To : **ALL ASIAN LAND GROUP EMPLOYEES**
From : Human Resources and Admin Department
Date : September 29, 2022
Cc : MANCOM/ File
Ref./Rev : HRD-2022-028/Rev-000
Re : **ADDITIONAL BIOMETRICS**

Please be informed that effective tomorrow, September 30, 2022, additional Biometrics Time Keeper will be available at 3rd floor (near the window coming from the staircase) to cater the employees from 4th and 3rd floor areas.

Also, be reminded of our "Biometrics Instructions", refer to memo Ref./Rev: HRD-2022-022/Rev-000.

For your information and guidance.


LIZETH Y. CASTRO
HR – Compensation and Benefits Officer

Noted by: 
MA. SHEILA G. MANALO
Chief Human Resources Officer