



ASIAN LAND STRATEGIES CORPORATION

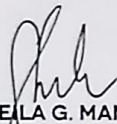
To : **ALL ASIAN LAND GROUP EMPLOYEES**
From : Human Resources and Admin Department
Date : November 25, 2020
Cc : MANCOM/ File
Ref./Rev : HRD-2020-022/Rev-000
Re : **COVID-19 PREVENTION ADVISORY**

In general, the company is discouraging employees from going to wakes and funerals due to higher risk of Covid-19 exposure with the closer human interaction setup in these circumstances, except only when its family.

In the future, if an employee gets exposed to Covid-19 from going to a wake and had to undergo quarantine because of this, the corresponding quarantine days will be charged to regular leave days.

Please be guided accordingly .

Keep safe always.



MA. SHEILA G. MANALO
Chief Human Resources Officer

Noted by:



JAVIER FELIPE E. QUINTOS
Chief Executive Officer