

## ASIAN LAND STRATEGIES CORPORATION

To : ALL A

ALL ASIAN LAND GROUP REGULAR EMPLOYEES

From : Human Resources and Admin Department

Date : November 18, 2021 Cc : MANCOM/ File

Ref./Rev : HRD-2021-035/Rev-000

Re : ANNUAL PHYSICAL EXAMINATION

Please be informed that our **ANNUAL PHYSICAL EXAMINATION (APE)** will be on December 09, 2021 (Thursday).

All regular employees are required to be present on this one-day event and complete their APE. Please make necessary adjustment on your work from home schedules.

Employees listed in the appending pages are required to undergo the APE in compliance with the Occupational Safety and Health Practice and Corporate Code of Conduct Rule III Section 3.

#### PROCEDURES AND REMINDERS:

 Service vehicle will be available for transportation from the employee's residence to the office as usual and from the office to the APE venue accordingly. Assigned venues are as follows:

| PROCEDURE                                 | VENUE                         |
|---|-------------------------------|
| Package B Blood Extraction (with fasting) | 4F ALSC Corporate Center      |
| Package A Blood Extraction (w/o fasting)  | Dreamcrest Private Residences |
| Other Tests                               | Clubhouse                     |

2. Shuttle service to DPR will be on a by batch scheduling as below. Please pre-book with our Receptionist your preferred departure schedule to DPR, as we can only accommodate 20 employees per batch to observe capacity limits at the venue. Please ask approval from your Department/Section head for your chosen schedule so as not to interrupt normal business operations.

#### **DEPARTURE SCHEDULES TO DPR:**

| 07:00 AM | 1st BATCH             |
|----------|-----------------------|
| 08:00 AM | 2 <sup>nd</sup> BATCH |
| 09:00 AM | 3 <sup>rd</sup> BATCH |
| 10:00 AM | 4 <sup>th</sup> BATCH |
| 11:00 AM | 5 <sup>th</sup> BATCH |
| 01:00 PM | 6 <sup>th</sup> BATCH |
| 02:00 PM | 7 <sup>th</sup> BATCH |
|          |                       |

- 3. Availment of procedures will be on a first-come, first served basis.
- 4. Observe standard health protocols i.e. temperature check, sanitize hands, wear face mask, and practice social distancing at all times while availing of the APE procedure.
- 5. Bring your own ballpen.

#### **BLOOD EXTRACTION**

PACKAGE B: 7:00am – 10:00am VENUE: 4<sup>th</sup> floor Asian Land Corporate Center PACKAGE A: 7:00am – 2:00pm VENUE: The DreamCrest Private Residences Clubhouse.

| BLOOD<br>EXTRACTION | Package B – Managers, Supervisors and Ranks-35 yrs old and above must not forget the required 8 hour overnight fasting "NO FOOD INTAKE "solid or liquid after 11PM or until blood extraction.  Example: Dec 08 (Wednesday) 11PM last food or liquid intake.  Please don't take coffee for breakfast prior the procedure.  Package A – Test may be measured even without fasting. |
|---------------------|--|
|---------------------|--|

#### **OTHER TESTS**

7:00am - 2:00pm VENUE: The DreamCrest Private Residences Clubhouse.

| REGISTRATION                | Proceed to registration table and fill up forms.  |  |  |
|-----------------------------|---|--|--|
| VITAL SIGNS                 | Taking of height, weight and blood pressure readings.   |  |  |
| URINE & STOOL<br>SUBMISSION | Required for all. Cups will be provided. Label the containers with your full names. Make sure there's no contamination (e.g. tissue paper).<br>Submit urine and stool samples to assigned Med. Tech.  |  |  |
| PHYSICAL EXAM               | Proceed to Doctor's area for taking history and physical exam.  |  |  |
| ECG AND/OR<br>PAP SMEAR     | ECG: Remove necessary metals.  PAP SMEAR: Female employees 35 years old and above.  please take note of the following:  a. No sexual contact three (3) days prior the examination  b. Last day of menstruation should be at least ten (10) days  prior to the examination date. |  |  |
| CHEST X-RAY                 | It will be done at Mobile bus. Remove necessary metals. Pregnant, suspected pregnancy or delayed menstruation is not allowed to undergo this procedure.   |  |  |
| SUBMISSION OF FORMS         | Submit accomplished APE forms to registration area for verification of complete or incomplete procedures.   |  |  |

## Attendance and compliance are a must.

Please be guided accordingly.

MA. SHEILA G. MANALO Chief Human Resources Officer JAVIER FELIPE E. OUINTOS Chief Executive Officer

# ASIAN LAND GROUP 2021 ANNUAL PHYSICAL EXAMINATION

## **PACKAGE A**

(Rank & File ) Below 35 yrs old

## **PACKAGE B**

(MANCOM, Managers, Supervisors,) (Rank & File-35 yrs old & aboue)

Physical Examination
Chest X-ray
Urinalysis
Fecalysis
CBC with Platelets
Eye Check-up

Physical Examination
Chest X-ray
Urinalysis
Fecalysis
Eye Check-up
CBC with Platelets
Fasting Blood Sugar
Creatinine
Lipid Profile
SGPT
SGOT
Uric Acid
Sodium
Potassium
Calcium

ECG & PAP SMEAR - FOR 35 YEARS OLD & ABOVE

#### APE 2021 PACKAGE A

#### **FEMALE**

- BAUTISTA, JOVELYN KAREN SANGALANG
- 2 CAPULE, ROSE ANNE TAMAYO
- 3 CATAHAN, MARJIAN CANTA
- 4 CATIGBE, JOYCE MARMITO
- 5 CHUA, LOIS JANE NICOLAS
- 6 CRUZ, GERALDINE SANTOS
- 7 CRUZ, TERESITA GATCHALIAN
- 8 DAVID, GLADYS ANNE ESPINA
- 9 DELLOTA, RIZZA LYN AGUILAR
- 10 DOMINGO, GILLIAN DE CASTRO
- 11 GONZALES, VERLYN GARCIA
- 10
- 12 JACINTO, JESSA LEONCIO
- 13 MACASLING, JOLINA MARIE RAET
- 14 MENDIOLA, FLARE QUITALEG
- 15 OGENA, JEENLY RES MAITEM
- 16 PALLER, JANICA DANGANAN
- 17 TALUCOD, ANGELOU MALONZO
- 18 TANGCOGO, RUBY MAY VILLASENOR
- 19 TOLENTINO, CHRISTINE JOY FLORES
- 20 TOLENTINO, JANELLE HERRERA

#### MALE

- 21 ALCANTARA, MELVIC CUNTAPAY
- 22 ALVAREZ, JUDERICK SANIDAD
- 23 CRUZ, BABY BOY OSIAN
- 24 DELA CRUZ, JUDE PANGILINAN
- 25 DELA CRUZ, MARK KEVIN SANTOS
- 26 DELOS REYES, IAN REY FABILA
- 27 GANELO, JERSON LEAL
- 28 GARALDE, ALLAN VILLAMOR
- 29 GUINAOB, MARK RASHED ABUGAN
- 30 MORATA, GARY MONZON
- 31 SALIBAY, SEBASTIEN KIM MACALINAO

## APE 2021 PACKAGE B WITH FASTING

| GONZALES, | CELINE | ANGELICA | BUHAIN |
|-----------|--------|----------|--------|
|-----------|--------|----------|--------|

2 MADRID, PIA MARIE ISABELLE BUHAIN

**FEMALE** 

- 3 MADRID, LIA MARIE JOBELLE BUHAIN
- 4 JAVIER, MARIA RACHEL LUMAGUE

#### MALE

- 5 DIAZ, FRANCIS LORENZO AGUILAR
- MALTA JR., BENJAMIN CARONAN

# APE 2021 PACKAGE B WITH FASTING ECG

#### MALE MALE CLEMENTE, MANUEL EUSEBIO ALCARAZ, FERNANDO NATIVIDAD BAUTISTA, FERDINAND CORNESTA SANTOS, ZANDRO LEMUEL GUSTILO BENEDICTOS, MICHAEL MACALALAG SASPA JR., RAMON RUFO BERNARDINO, PABLITO LUCAS ADAON, PREDY AGPAOA BUHAIN, LAWRENCE DELA CRUZ BAUTISTA, ROMEO BUHAIN CATINDIG, CIELITO CRUZ CORTEZ, ROMIL MARTINEZ 23 CENSON, JOEL ROXAS DE BORJA, DENNIS CUSTODIO CRUZ III, EUSEBIO CRUZ FRANCISCO JR., ERNESTO PACTORANAN 24 HERMINIGILDO, JEFFREY PORQUIADO 25 DAYRIT, EBENIZER SAN JOSE 9 DE GUZMAN, ERNESTO SAPITAN 26 IRIOLA, DON RACELES DE JESUS, VICTOR VENUYA MAGSAKAY, LEONARDO JR MANLAPIG 27 11 DELA CRUZ, RUEL DE VERA RAMOS, EMMANUEL DELA CRUZ 12 DELA CRUZ, VERNIE LOPEZ 29 13 RUSTIA, RUEL MERCADO 30 FAUSTINO, EDGARDO MORONA SALCEDO JR., FERNANDO PASCUAL 14 FAUSTINO, TEODULO DAYAO 31 15 SANTOS JR., RAMON SARMIENTO 32 FERNANDEZ, RONEL PAGAS 16 TEODORO, JORDAN ROXAS FONBUENA, PACIFICO MANGARAN FRANCISCO, EDUARDO LEONARDO 34 35 LAO, JOSEPH LEE 36 NUQUE, MARLON DUNGO 37 PEREZ, JESSIE ALCARAZ RODIL, CELSO PLANAS 38 SANTIAGO, JOELITO VALENZUELA 40 SANTOS, ARNEL DELA CRUZ 41 SANTOS, ORLANDO DELA CRUZ 42 SANTOS, ROMMEL TORIBIO 43 SANTOS, SANTIAGO DELA CRUZ 44 SIAPCO, ROMEO VALONDO 45 VASQUEZ, ANTONIO BERJA 46 VASQUEZ, ROMEO DELA CRUZ

ZACARIAS, LUISITO VICTORIA

# APE 2021 PACKAGE B WITH FASTING ECG PAPSMEAR

#### **FEMALE** FEMALE AMURAO, MARISSA JAYME ABERGAS, MA. LULUBELLE ALVAREZ 2 CABALLERO, MARY JEAN USON 26 BAUTISTA, RHODORA ENRIQUEZ 3 DEPALOBOS, PRISCILA GARCIA 27 BELVEZ, MARY ANN NINA TOMAS 4 GUELAS, MAYLENE PASCUAL CABAL, ELEONOR SACDALAN CAJUCOM, MARY GRACE VALENCIA 5 GUIAO, GIEZL ANN JACOBE 29 6 MANALO, MA. SHEILA GIUBAN CALAPATI, MARJORIE ANN GUINTO 7 ORDINARIO, MARY GRACE REYES DABON, ADA MAGSAKAY 8 RABULAN, MA. THERESA DELA CRUZ 32 DE GUZMAN, RICHIE MORELOS 9 RIVERA, ROSENDA FLORES 33 DELA CRUZ, CHRISTINA DELA CRUZ 10 ARELLANO, JILEN GAMAZON 34 DELA CRUZ, JAJETH BERINGUELA DELIUPA, CINDERELLA DELA CRUZ 11 BORLONGAN, VIOLETA SURIO FERRERAS, MARILYN SACDALAN CASTRO, LIZETH YSAIS COLLADO, LOUIE SIMBULAN 37 FIGUEROA, ELIZA GUMASING 13 CRUZ, JANINE BENEDICTOS 38 GERON, SHEREE ANN BARTOLOME CRUZ, MARILOU MORILLO 39 GONZALES, CENETTE LUMBA 15 16 DELA PENA, MARIA TERESA DE GUZMAN 40 GUTIERREZ, CONNIE CRUZ DELOS SANTOS, MERLYN PANGAN LUCAS, LOUISE SHEMAYNE AMBON MERCADO, LHARA DE GUZMAN 42 MANANGUIT, MA. MIRASOL DELA PENA 18 19 NAVIA, IMELDA CASACLANG 43 MAPUE, RODALISA LEONARDO 20 PASCUAL, MARY ANN BERNARDO 44 MILLO, ELENA BALA OCAMPO, NELVIE CENTENO 21 PERALTA, MARIA ELOIZA CAPULE 45 22 SAN PEDRO, ARLENE CUSTODIO PASCUAL, MARIE KRIS BONDOC 47 POSILLO, MA. LOURDES SULIT 23 SAN PEDRO, ROSALYN BULAONG ROSALES, AGNES CRUZ 24 SORIAGA, JENNIFER HERNANDEZ 48 RUBIO, MA. ANGELA MONTANO 49 SANCHEZ, LIEZL SAN GABRIEL 50 SEBASTIAN, RHEA ELIZ CARANGAN 51

SIAPCO, MARIEJANE SANCHEZ